

**THIS BLOCK IS FOR OFFICE USE ONLY:**

**Admission Date:** \_\_\_\_\_ **Student Number:** \_\_\_\_\_

**Qualification:** \_\_\_\_\_ **Campus / Centre:** \_\_\_\_\_

**When completing this form:**

- ✓ Please type or use block letters and a black pen.
- ✓ Please type or complete in readable handwriting.
- ✓ Please answer all the questions.

*Attach  
ID Photo  
Here*

**1. PERSONAL DETAILS**

1. Title: (Reverend, Mr, Ms, etc.): \_\_\_\_\_ Male  Female

2. Surname: \_\_\_\_\_

3. First names: \_\_\_\_\_

4. Date of birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Country of origin: \_\_\_\_\_

5. ID number: \_\_\_\_\_ Home Language: \_\_\_\_\_

6. Are you South African Citizen? Yes  No  Nationality: \_\_\_\_\_

7. Ethnicity: Black African  Coloured  Indian / Asian  Other  White

8. For foreign students only:

Passport number: \_\_\_\_\_ Passport expiry date: \_\_\_\_\_

9. Current residential address: \_\_\_\_\_

\_\_\_\_\_

10. Delivery address: \_\_\_\_\_

\_\_\_\_\_ Postal code: \_\_\_\_\_

11. Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

12. Marital status: Single  Engaged  Married  Divorced  Widowed

13. How many children do you have and what are their ages? (if any): \_\_\_\_\_

\_\_\_\_\_

## 2. NEXT OF KIN

1. Name and Surname: \_\_\_\_\_
2. Relationship (e.g. your spouse, son, brother, etc.): \_\_\_\_\_
3. Cell No: \_\_\_\_\_ Email address: \_\_\_\_\_

## 3. MEDICAL BACKGROUND IN CASE OF EMERGENCY

1. Emergency contact person:  
Name and surname: \_\_\_\_\_  
Relationship (parent, sibling, friend, etc.): \_\_\_\_\_  
Cell No: \_\_\_\_\_
2. How would you rate your present health?      Good       Average       Poor
3. Do you have any disability?      Yes       No   
If yes, what? \_\_\_\_\_
4. Do you have any chronic diseases?      Yes       No   
If yes, what? \_\_\_\_\_
5. Do you have to take regular medication?      Yes       No   
If yes, what? \_\_\_\_\_
6. Do you have any medical conditions / allergies?      Yes       No   
If yes, what? \_\_\_\_\_

## 4. EDUCATION AND EMPLOYMENT

1. Have you completed the National Senior Certificate (Matric)?      Yes       No
2. Have you ever been expelled from an academic institution?      Yes       No   
If yes, name the institution and state the reason: \_\_\_\_\_  
\_\_\_\_\_
3. Are you currently employed?      Yes       No   
If yes, please give details:  
Occupation: \_\_\_\_\_  
Employer: \_\_\_\_\_

## 5. FINANCIAL DETAILS

1. Do you have any debt or outstanding financial commitments? Yes  No

If so, please give details: \_\_\_\_\_

2. Do you have sufficient funds for your studies at Mukhanyo Theological College? Yes  No

## 6. SPIRITUAL LIFE

1. Are you a Christian? \_\_\_\_\_

2. When did you become a Christian? \_\_\_\_\_

3. How do you know you have eternal life? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. Give a brief testimony of how you came to faith in Christ Jesus. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. State the name of your church. \_\_\_\_\_

6. How long have you been involved with this church? \_\_\_\_\_

7. How do you nurture your relationship with the Lord? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

8. Are there any spiritual hindrances in your life that make serving God difficult? Yes  No

If yes, please explain. \_\_\_\_\_

\_\_\_\_\_

9. Have you ever led someone to Christ? Yes  No

If yes, how? \_\_\_\_\_

\_\_\_\_\_

10. Why do you want to study Theology? \_\_\_\_\_

\_\_\_\_\_

11. Do you have a sense of calling to pastoral / Christian ministry? Yes  No

12. What are your plans after you have graduated? \_\_\_\_\_

**7. COURSE DETAILS**

1. For which of the following are you applying? (Tick appropriate boxes in ONE of the following three parts.)

1. Campus / Centre studies only	
Focus Certificate (unaccredited) <i>KwaM and RTB only</i>	
Higher Certificate in Bible Teaching (accredited) <i>CPT, DBN, JHB, KwaM, PTA and RTB</i>	
Higher Certificate in Church Ministry (accredited) <i>KwaM and RTB only</i>	
Bachelor of Theology (accredited) <i>CPT, DBN, JHB, KwaM, PTA and RTB</i>	
Honours in Theology (accredited) <i>PTA only</i>	
Accommodation on the premises (Only available for men students and only at KwaMhlanga campus.)	

2. Local Learning Studies only	
Focus Certificate (unaccredited)	
Higher Certificate in Bible Teaching (accredited)	
Higher Certificate in Church Ministry (accredited)	
3. Additional Studies	
Focus Courses in: <i>(Fill in)</i> .....	
.....	
Higher Certificate Courses in: <i>(Fill in)</i> .....	
B.Th. Courses in: <i>(Fill in)</i> .....	
.....	

2. Place of study:

If you intend studying at a campus / centre, where will you be attending classes?

Cape Town  Durban  Johannesburg  KwaMhlanga  Pretoria  Rustenburg

If you intend studying as a Local Learning student, which Local Learning Site will you join?

\_\_\_\_\_

3. When do you intend to begin your studies? Year: \_\_\_\_\_ Semester: 1<sup>st</sup>  2<sup>nd</sup>

4. Where did you hear about Mukhanyo Theological College?

Pastor  Online  Friend  Other \_\_\_\_\_

**8. REFERENCE**

1. Name of your Pastor / Church Leader \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Cell no: \_\_\_\_\_

Email Address: \_\_\_\_\_

## 9. ENTRANCE REQUIREMENTS

Applicants must take note of the entrance requirements for the various Mukhanyo programmes as stipulated in the **Admission Policy – S01** in the Mukhanyo Prospectus and on the website [www.mtc.ac.za](http://www.mtc.ac.za)

Applicants from outside South Africa should please particularly check the portion on *Foreign Students* under the Entrance Requirements in the Admission Policy. In the case of any uncertainty, the Academic Admin office can be contacted at [study@mtc.ac.za](mailto:study@mtc.ac.za).

Applicants that wish to apply for RPL (Recognition of Prior Learning) or CAT (Credit Accumulation and Transfer) can find the details in the MTC Prospectus and contact the Academic Admin office at [study@mtc.ac.za](mailto:study@mtc.ac.za) for the application procedure and forms.

## 10. APPLICATION CHECKLIST

The following Checklist serves to assist you in the completion of your application in order to prevent unnecessary delays in the processing of your application.

Incomplete applications cannot be processed due to strict statutory requirements by the Council on Higher Education and the Department of Higher Education and Training in South Africa as well as integrity of data on MTC information systems. Therefore, before submitting your application make sure you have completed or attached the following:

**Please note: Incomplete, undated, or unsigned applications will not be considered until properly completed.**

- |  | <i>Tick box if completed</i> |
|--|------------------------------|
| 1. Attached ID Photo (Pg. 1).  | <input type="checkbox"/>     |
| 2. Attached Copies of Personal Documents:  |                              |
| ➤ South African Applicants:  |                              |
| Certified Copy of ID   | <input type="checkbox"/>     |
| ➤ Non-South African Applicants living in South Africa:                                 |                              |
| Certified Copy of Passport and Residency Visa/Permit                                   | <input type="checkbox"/>     |
| ➤ Non-South African Applicants living outside South Africa:                            |                              |
| Certified Copy of Passport   | <input type="checkbox"/>     |
| 3. Attached Certified Copies of Matric and Other Qualifications.                       | <input type="checkbox"/>     |
| 4. Completed and signed Application Form (Page 1 to 6).                                | <input type="checkbox"/>     |
| 5. Completed Church Leader's Testimonial (Page 7 and 8).                               | <input type="checkbox"/>     |
| The testimonial must be completed by your Pastor or Church Leader only and not by you. |                              |

### Applicants for local learning study only:

The tutor of the local learning site you have indicated, will interview you and submit a Tutor Recommendation to Mukhanyo's Admissions office.

**Please turn the page**

## 11. UNDERTAKING

***I herewith declare that I shall adhere to the following basic rules of Mukhanyo Theological College (MTC) and submit myself to the authority of the Principal and the Board of the Institution.***

1. I accept the Bible as the Word of God, given and inspired by Him, as the unique and trustworthy testimony in which He reveals Himself and which was given to us by God for the salvation of His people.
2. I accept the Apostolic Confession of faith as a sound expression of the Christian faith.
3. I shall pay my fees according to prescribed Payment Schedule and the regulations of the MTC.
4. In my conduct I shall strive to grow spiritually and to improve my gifts for ministry in God's kingdom.
5. I commit to unreservedly subject myself to:
  - The Mukhanyo Student Code of Conduct and
  - All other policies as applicable to me as a student at Mukhanyo.
6. I duly accept any consequences that may arise should I be granted admission to study at MTC and be found in contravention of the stipulations contained in any of Mukhanyo's policies.
7. I declare that the information I have given, is the truth and nothing but the truth.
8. Herewith I, the below-mentioned student, acknowledge and give consent to Mukhanyo Theological College (hereafter MTC) to use my personal information collected from me for study purposes. I confirm that:
  - 8.1. The information is supplied voluntarily, without undue influence nor under pressure by any party.
  - 8.2. The purpose of the collection, use, disclosure and processing of personal information is for:
    - 8.2.1. Academic-related admin at MTC;
    - 8.2.2. Communicating on my behalf with MTC in student admin and academic related matters;
    - 8.2.3. Discipleship and care given by MTC;
    - 8.2.4. Communicating details of MTC events and academic-related matters;
    - 8.2.5. Participating in online discussion groups;
    - 8.2.6. Limited marketing of MTC and MTC events.
  - 8.3. I acknowledge that I am aware that I have the following rights to such personal information which is hereby collected:
    - 8.3.1. To request to view and/or rectify my personal information with the DIO (Deputy Information Officer) at Student Records;
    - 8.3.2. To object to the processing of the information in which case this agreement will terminate per the provisions contained herein and I will have to discontinue my studies at MTC;
    - 8.3.3. To view the POPI Act on the MTC website at [www.mukhanyo.ac.za](http://www.mukhanyo.ac.za);
    - 8.3.4. To lodge a complaint with the Information Regulator.
  - 8.4. My personal information is provided solely for the purpose as outlined above.
  - 8.5. I am responsible to ensure that I supply the correct information to MTC and to request that it is updated should anything change.
  - 8.6. MTC is responsible for verifying the accuracy, in every respect, of the information collected.
  - 8.7. By providing my personal information I consent to this information being stored for subsequent verification. Should I wish any of my personal information to no longer be stored, I may advise the relevant Deputy Information Officer (DIO) accordingly and my information will immediately be permanently deleted, unless MTC is prohibited to do so by other legal regulations. At such a request, I will be obliged to discontinue my studies at MTC.
  - 8.8. My information will be processed and stored by the relevant DIO and MTC in compliance with the Protection of Personal Information Act 4 of 2013 and will not be used by MTC for any other purpose.
  - 8.9. I confirm that all personal information given to MTC of relevant 3rd parties, is given with their consent under the abovementioned conditions.

Applicant Name and Surname: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Church Leader's Testimonial - For Student Applications

**To be completed by the Pastor or Church Leader of the applicant, but not the Local Learning Tutor (where applicable), neither the applicant, nor his/her relative.  
If the pastor is a relative, another church leader needs to be asked.**

- ✓ Please type or complete in block letters and in black ink.
- ✓ Please type or complete in readable handwriting.
- ✓ Please answer all the questions.

### CHURCH LEADER'S DETAILS

1. Title (Dr, Rev, Evangelist, Mr, etc.): \_\_\_\_\_ Position held in church: \_\_\_\_\_
2. Surname: \_\_\_\_\_ First names: \_\_\_\_\_
3. Cell number: \_\_\_\_\_ E-mail: \_\_\_\_\_
4. Name of the Church: \_\_\_\_\_
5. Denomination: \_\_\_\_\_
6. Physical address of church: Street: \_\_\_\_\_  
Town: \_\_\_\_\_ Province: \_\_\_\_\_

Mukhanyo Theological College wants to serve the churches. We want to prepare men and women for better Christian service in their own churches. Therefore, we want the churches and church leaders to help us in choosing the best candidates for training at the college. We also want the churches and church leaders to assist us by making us aware of our students' needs right from the outset of their studies so that we can teach them and minister to them in such a way that their gifts and talents are developed and any problems in their lives are attended to.

**Please answer the following confidential questions concerning the applicant seeking admission at Mukhanyo Theological College.**

### INFORMATION REGARDING THE APPLICANT

1. Name and surname of applicant: \_\_\_\_\_
2. Approximately how long have you known the applicant? \_\_\_\_\_
3. How has the applicant demonstrated characteristics of true Christianity? \_\_\_\_\_

***Please turn the page***

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4. How has the applicant demonstrated giftedness in the ministry of God's Word? \_\_\_\_\_

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5. What do you consider to be strengths the applicant possesses? \_\_\_\_\_

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6. What do you consider to be weaknesses the applicant has demonstrated? \_\_\_\_\_

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7. How will your church support the applicant if he/she is accepted to study at Mukhanyo?

Financially: \_\_\_\_\_

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In other ways: \_\_\_\_\_

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8. By choosing one of the following four options, please indicate your overall recommendation of the applicant:

No       With Reservations       Positive       With Enthusiasm

9. Please add any concluding comments: \_\_\_\_\_

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**Undertaking:**

I, the Pastor / Church Leader of the above-mentioned applicant, herewith declare that my testimony concerning the applicant is truthful to the best of my knowledge and without reservation of conscience.

**Signature:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_

**Please place this confidential questionnaire in a sealed envelope and hand it back to the candidate to include with his/her application or email it directly to the Academic Office of Mukhanyo at: [study@mtc.ac.za](mailto:study@mtc.ac.za) Thank you!**



## Tutor Recommendation – For Local Learning Student Applications Only

**To be completed by the Tutor in charge of the Local Learning Site where the applicant intends to study and NOT by the applicant.**

- ✓ Please type or complete in block letters and in black ink.
- ✓ Please type or complete in readable handwriting
- ✓ Please supply the required information at each point.

Mukhanyo Theological College wants to serve the churches. We want to prepare men and women for better Christian service in their own churches. Therefore, we want the tutors to help us in choosing the best candidates for training at the college. This is to be done by interviewing each applicant prior to their form being submitted to Mukhanyo for processing. Be sure to explain all the necessary information to each applicant and use the questions listed overleaf as a guideline and basis of the interview.

**Please answer the following confidential questions concerning the applicant seeking admission at Mukhanyo Theological College.**

### TUTOR'S DETAILS

1. Title (Dr, Rev, Evangelist, Mr, etc.): \_\_\_\_\_
2. Surname: \_\_\_\_\_ First names: \_\_\_\_\_
3. Cell number: \_\_\_\_\_
4. Name of Local Learning Site: \_\_\_\_\_

### APPLICANT'S DETAILS

1. Name and surname of applicant: \_\_\_\_\_
2. ID or passport number: \_\_\_\_\_
3. Programme the applicant is applying for: \_\_\_\_\_
4. Date application received: \_\_\_\_\_
5. Date applicant interviewed: \_\_\_\_\_

### COMMENTS BY TUTOR

1. **Interview questions to be asked by the Tutor:**
  1. Please share your testimony of salvation.
  2. What is your personal devotional life like currently? (e.g. Bible reading devotion, prayer)
  3. Are you a member of a local church?
  4. What is your level of involvement at your current church?

5. Does your church support your decision to study?
6. Why are you wanting to study theology?
7. Why did you choose the Mukhanyo programme?
8. How do you plan to finance your studies with Mukhanyo?

2. Please score the applicant in each of the following categories with the following indications:

*Weak = 0      Fair = 2      Good = 4      Outstanding = 6*

1. Academic ability: \_\_\_\_\_
2. Testimony of salvation: \_\_\_\_\_
3. Personal godliness: \_\_\_\_\_
4. Ministry experience: \_\_\_\_\_
5. Church leader's recommendation: \_\_\_\_\_

3. After the interview, please summarise any comments or concerns you have regarding the applicant that you feel are important for MTC to be aware of:

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**Important Information**

Please inform the applicant of the following:

1. Mukhanyo's mission and vision.
2. Fees and how they are to be paid (to the tutor and not directly to MTC).
3. Day, time and venue of classes (including three-term structure).
4. How classes are run and associated study expectations (i.e. assessments, class participation, etc.).
5. Estimated length of time to complete programme (commitment required).
6. Supporting documentation required as listed on page 5 of application form (check that all are provided before submitting form).

**Declaration**

I, the tutor of the above-mentioned Mukhanyo Local Learning Site, herewith declare that I have interviewed the above-named applicant and based on the interview and the comments given above, I recommend him/her to enter the Mukhanyo Local Learning programme indicated above.

Yes       No

**Signature:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_

**Please send this confidential form** along with the student's application form, directly to the Academic office at Mukhanyo at [study@mtc.ac.za](mailto:study@mtc.ac.za). Do not hand it back to the applicant. **Thank you!**