



## Prospectus 2025

*An Academic  
Institution with a  
Missional Heart.*

**Sharing the LIGHT  
with Africa.**

**Mukhanyo gives  
glory to God by  
equipping Church leaders  
and men and women  
for Christian ministry.**

*“Do your best to present  
yourself to God as one  
approved, a worker who has  
no need to be ashamed,  
rightly handling the word of  
truth.” (2 Timothy 2:15)*

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## Message from the Principal

We invite you to learn more about the ministry and programmes of Mukhanyo Theological College NPC. This prospectus has been prepared as a catalogue of information about our collective ministry vision and the various programmes we offer to promote this vision.

Mukhanyo is a ministry that gives glory to God by assisting churches with the education of Christian church members and students for church and community ministries. Mukhanyo serves local churches. We desire to see many more faithful churches, together with their leaders, become a better light and Christian witness in southern Africa.

Mukhanyo is a Christian ministry that provides training for church leaders and other Christians who desire to glorify God by being a light in their own communities. We work to equip ministers and pastors to understand and apply the Bible in their own environment. We work to train men of God with leadership skills to inspire kingdom vision and support church growth. We work to empower ministry leaders to assist in development aid projects and mercy ministries.

Do you need additional training to better understand God's Word? Do you want to grow in your ability to teach or preach the Bible in your church community? Then we invite you to learn more about the various training programmes of Mukhanyo. Please do not hesitate to phone us or visit the college for more information.

Please pray with us as we at Mukhanyo work to become a better light in our communities. We desire for the light of Jesus Christ to shine through us, to witness more clearly the truth and love of God to all people.

Sincerely,



Dr Brian A de Vries  
Principal

# 1. The Mukhanyo Mission and Organisation

## Introduction

**Mukhanyo Theological College NPC (Mukhanyo or MTC)** is an evangelical educational ministry that aims to radiate the brilliant light of the Word of God and bring glory to Christ alone, in Africa!

- Mukhanyo provides holistic theological education. We offer various levels of academic education to all who wish to prepare themselves for the ministry of God's Word. We are dedicated to students from a variety of backgrounds: young people, church leaders, pastors, teachers, and missionaries.
- Mukhanyo lecturers work hard to ensure students receive a high level of quality instruction while also providing spiritual mentoring and experience-developing opportunities. We believe that theological education must be holistic and motivate consistent intellectual, spiritual, and practical growth.
- Mukhanyo promotes evangelism. We believe the Bible is the foundation for all of faith and life. We confess our faith in Christ alone for salvation. And we passionately desire that many other people will also come to experience the joy of actively living out this confession. So we daily confess our dependence on God even as we motivate our students to gain a comprehensive knowledge of God's Word and to consistently apply this knowledge in practical ministry.
- Mukhanyo equips Christians who seek to become more knowledgeable and profitable servants in God's kingdom.
- Mukhanyo serves African churches. This means we continually try to better understand the needs of the communities in which our students minister. So we offer specialized courses, like African Spirituality and African Church History. We also integrate contemporary issues into basic theological instruction, like classroom discussions on local errors about the ministry of the Holy Spirit.

## Vision and Mission

**Mukhanyo Theological College** gives glory to God by equipping church leaders at a variety of levels in order to serve Christian churches and communities in Africa.

**MTC will fulfil this mission by:**

- Providing biblically-based training opportunities and facilities to church leaders for church and community development in Africa.
- Developing church leadership and administrative skills in order to inspire kingdom vision and to support the growth and development of churches.
- Equipping leaders, office bearers and members of churches to correctly understand and apply the Bible in their own environment.
- Providing relevant, high quality, holistic, affordable semi-residential and/or local learning training.
- Allowing students to remain or become involved in ministry during their training.
- Empowering church leaders in their local ministries to act as a catalyst for development aid projects.

## Constitution

**Mukhanyo Theological College** is driven by the values contained in the Constitution and the Statement of Faith especially:

- We protect the dignity of all human beings as created in God's image.
- We strive to radiate equity, freedom and Christian love.
- We promote respect for all regardless of race, culture and gender.
- We provide appropriate facilitation of education, learning and research.

## Legal Status

**Mukhanyo Theological College NPC** is registered as:

- A Section 21 Company incorporated under the Companies Act (Reg. No.: 2003/014401/08).
- A public benefit organization (PBO 930035173) with Section 18A status for tax exemption.
- A non-profit organization (214-505 NPO).

## Statement of Faith

**Mukhanyo Theological College** heartily affirms its adherence to the Three Forms of Unity (the Belgic Confession, the Heidelberg Catechism, and the Canons of Dordt) and the Westminster Confessions of Faith.

We, as the Mukhanyo community (member churches, directors, staff, and lecturers), commit ourselves to uphold the well-known *solas* of biblical reformation as the guidelines and yardstick for our biblical teaching at this College:

### **To God Alone the Glory (Soli Deo Gloria)**

1. We believe that the true end of human beings is to know, glorify and enjoy with their whole being the Triune God, Father, Son and Holy Spirit, the only God of heaven and earth, as He revealed Himself in the Bible.

### **Scripture Alone (Sola Scriptura)**

1. We believe that the Bible, an inseparable unity of Old and New Testaments, is the infallible, completely trustworthy, and authoritative Word of God. The Bible alone is the final source and norm for the church, theology, and Christian living.
2. We believe that inspiration was the work in which God by His Spirit, through human writers, gave us His Word. The origin of Scripture is divine, though God utilized the distinctive personalities and literary styles of the writers whom He had chosen and prepared.
3. We believe the text of Scripture is to be interpreted by taking account of its literary forms and devices. We reject any treatment of the text or additional sources that leads to relativizing the text, denying its historicity, discounting its teaching or rejecting its claims to authorship.
4. We believe that all of Scripture finds its focus in Jesus Christ, who is the hermeneutical key to the

correct understanding of every book of the Bible. God's people are guided by the Holy Spirit's illumination so that, although some biblical passages are difficult to understand, all believers are able to understand correctly by faithfully comparing Scripture with Scripture.

5. We believe it is the responsibility of the church to guard the Word of God, conveying it to future generations and proclaiming it to unbelievers, since the light of God's Word will bring healing to the nations.

### **Christ Alone (Solus Christus)**

1. We believe that Jesus Christ is fully God and fully man, born of the Virgin Mary, shed His blood as man's substitutionary sacrifice, rose bodily and ascended to heaven, where He is presently exalted at the Father's right hand and from where He will come to judge the living and the dead.
2. We believe that our Lord Jesus Christ is the only Mediator between God and men. There are no other so-called mediators, be it living or dead, in heaven or on earth, through whom man can be reconciled to the living God.
3. We believe that Christ alone is the Head of His body, the one, holy, catholic and apostolic church. Through His Spirit and Word, He reigns supremely in every aspect of the teaching, life and work of His church.
4. We believe that local churches are revelations of the universal body of Christ and should be faithful in word and deed to the only Head, Jesus Christ. This faithfulness should be manifested in their submission and obedience to His Word and Spirit alone. Thus all wielding of ecclesiastical authority should reflect the characteristic servanthood of our Lord Jesus Christ's sovereign Headship.

### **By Faith Alone (Sola Fide)**

1. We believe that it is not by any merit of man whatsoever, but only by true faith (i.e. faith originating from the powerful and sovereign working of the Holy Spirit with and through the Word of God), that man receives entrance into the Kingdom of God and all the blessings of eternal life within that Kingdom.
2. Because it is only by true faith that a person can enter the Kingdom of God, we believe – in accordance with Christ's missionary command – that the church should go out and preach the Gospel of the Kingdom to every person, calling him/her to faith and repentance as well as baptizing and discipling those who have come to faith.

### **By Grace Alone (Sola Gratia)**

1. We believe that, because in Adam all men sinned and have guilt imputed, all men are totally depraved and incapable of entering the Kingdom of God, unless they are regenerated by the Holy Spirit. Salvation thus is a sovereign gift by God's grace alone. Through His grace alone God gives remission of sins, the imputation of Christ's righteousness and the gift of eternal life as received by faith.

All members, directors of the board, and lecturers of Mukhanyo do heartily affirm and promise to uphold the doctrines of Scripture as confessed in the following:

- The Three Forms of Unity (Belgic Confession, Heidelberg Catechism, and Canons of Dordt); or
- The Westminster Standards (Confessions of Faith, Larger Catechism, and Shorter Catechism); or
- The London Baptist Confession of Faith.

We promise not to teach or communicate anything contrary to these confessions. In the event of doubts rising against us, we promise to submit ourselves willingly to an investigation by the Board of Directors. While under investigation, we promise to discontinue teaching or communicating the views in question.

## Board of Directors

The Board of Directors is appointed by the member churches and oversees all activities of the College. Member churches are churches that were involved with the founding of MTC and/or have continued interest in and are committed to support the work of MTC in various ways.

Present Directors are:

- Rev Maarten van Helden (Chairperson)
- Dr Brian de Vries (Principal)
- Dr Japie Malan (Deputy Principal)
- Mr Freddie Bakker
- Mr Riaan Bartlett
- Pastor Joshua Bolaji
- Mr Pieter de Klerk
- Mr Neels Kloppers
- Rev Martin Molokwane
- Dr Patrick Palmer

## Accreditation

**Mukhanyo Theological College NPC** is registered with the Department of Higher Education as a private higher education institution under the Higher Education Act, 1997, (Act No. 101 of 1997), Registration Certificate No. 2009/HE08/002.

## Partnership Agreements

MTC is fully owned by Member Churches and governed by its Board of Directors. The college has no formal partnerships with other institutions of higher education for the training of MTC students.

## Location, Facilities and Operation

Mukhanyo has a vision to equip church leaders on a variety of levels in order to serve Christian churches in Africa. This vision will be achieved by providing relevant, high quality, holistic, affordable, training opportunities and facilities to local church and community leaders and by developing church leadership and administrative skills in churches.

Mukhanyo's main physical infrastructure is located in **KwaMhlanga, Mpumalanga**, close to the government and other administrative buildings. In addition to these facilities, Mukhanyo is also located at the hub of several community networks, both religious and social. Mukhanyo's curriculum has been developed taking the local context into consideration.

Since 2016 Mukhanyo started centres at four more places and is currently also based in **Johannesburg**,



**Pretoria, Rustenburg and Durban.** The plan is to start classes at our centre in **Cape Town** from January 2025. In Johannesburg and Pretoria we have campus status while Rustenburg and Durban have Learning Centres. The Johannesburg campus is situated within walking distance of Park Station, offering easy access to the Gautrain and taxi ranks.

**Mukhanyo's library complex** is made up of a main library at the KwaMhlanga campus, and branch libraries at the Cape Town, Durban, Johannesburg, Pretoria and Rustenburg campuses/centres. The total collection consists of about 45,000 volumes and is mainly made up of printed monographs. In addition, users have access to a number of open-source electronic media. A more focused approach to make resources available in complementary formats, such as audio and electronic books, is currently being developed.

**Classes** for campus/centre students are held on Tuesdays, Wednesdays and Thursdays. Students are encouraged to return to their churches on weekends to put into practice the training they have received. Students may be required to attend additional classes.

Mukhanyo's management structure consists of a multi-ethnic team of people in the following positions: The Member Churches of the Organisation, the Board of Directors, the Executive Committee, the Academic Management Committee, the Operations Committee and several other committees. Mukhanyo has a highly-qualified multi-ethnic staff of both full-time and part-time lecturers and will continue to build the capacity of the teaching and non-teaching staff.

Mukhanyo desires to offer quality training and ministry support to very poor and previously disadvantaged communities and strives to make theological education accessible to all potential students.

Mukhanyo has a diversified network of international and local supporting communities and churches.



## 2. Mukhanyo Faculty and Staff

### Executive Committee

The Executive Committee is appointed by the Directors and manages all daily operations of the college. It consists of the following positions and persons:

Principal – Dr Brian de Vries  
Deputy Principal – Dr Japie Malan  
Head of Student Support – Rev Isaac Maleke  
Head of Academics – Rev Antonio Coppola  
Head of Operations – Mr Jan Pelsler

### Academic Committee

The Academic Committee consists of the following positions (the present names are specified):

Head of Academics – Rev Antonio Coppola (Chairperson)  
Principal – Dr Brian de Vries  
Deputy Principal – Dr Japie Malan  
Head of Student Support – Rev Isaac Maleke  
Academic Registrar – Dr Greg Phillips  
Manager Honours in Theology – Dr Jacob Igba  
Manager Bachelor's Degree in Theology – Dr Victor Pillay  
Manager Higher Certificates and Diploma in Theology – Rev Antonio Coppola  
Manager Focus Certificate programme – Mr Jacques Malan  
Faculty Coach – Mr Japie Venter

### Faculty

#### Full-Time Faculty

**Dr Brian A de Vries**, BBA, MDiv, ThM, PhD, holds the position of Principal and Senior Lecturer at Mukhanyo Theological College. He is a Minister of the *Reformed Churches of South Africa*, sent to South Africa in 2005 by the *Heritage Reformed Congregations of North America*, and presently serves as minister in his third multiethnic church plant in the Pretoria area, namely *Grace Reformed Church*. Dr DeVries first studied business administration and worked in ICT management before studying theology in North America and serving in educational leadership in Africa. He also is an adjunct professor of missiology at *Puritan Reformed Theological Seminary* in the United States and an extraordinary senior lecturer in theology at *North West University*.

**Dr Japie Malan**, BA (Theology), BD, MTh, PhD, PGCHE, serves as Deputy Principal, manager of the Pretoria Centre and Senior Lecturer. He first ministered as a pastor in two Dutch Reformed congregations and

started and taught at the *Trichardt Bible School*. In 1994 he founded a faith mission: “*Adullam*”, near Secunda, which is a non-profit organisation for the spreading of the Gospel and the upliftment of the previous disadvantaged communities in the region. He has been serving as chair person and director for Adullam Trust since its founding. He has been acting as Head Teacher for *Adullam Christian Academy* for 14 years and taught there. He has also been involved in evangelistic meetings in different areas. He is serving at Mukhanyo since 2015 and retired at Adullam in 2019.

**Rev. Isaac Maleke**, BTh, BA Hon, serves as the Head of Student Support at Mukhanyo. In addition to lecturing and leadership on the Executive Committee, he provides pastoral support for our students and works to strengthen their spirituality. Rev. Maleke is an alumnus of the college and also serves as senior pastor in Tweefontein, a community of the greater KwaMhlanga area.

**Rev. Antonio Coppola**, B.A. (Hons), M.Div, joined Mukhanyo in 2019 and served as the manager of the Mukhanyo Durban Centre for several years till he was appointed as Academic Dean as from January 2025. He has also been serving for several years as the manager of the Higher Certificate programme. While still in Durban, he was the pastor of the Covenant Waterfall Presbyterian Church, a church plant in the western suburbs of Durban. Prior to this Rev Coppola studied his Master’s degree at Westminster Seminary California. He also was on the pastoral staff of St. Agnes Anglican Church, Kloof, for nine years.

**Dr Victor Pillay**, BTh Hons, MTh, PhD in Missiology, is a full-time lecturer at our Pretoria campus since 2019. Dr Pillay has been involved with lecturing and co-ordination the Academic Support Programme at the University of KwaZulu/Natal (USAID) for 5 years. Since 2005 he is the minister of *Reformed Church in Africa, Charisma* congregation in Laudium. He is also the actuary of the RCA National Synodical Committee and the chairman of the Mission Japan Committee. He joined Mukhanyo in 2021 and is currently also serving as the manager for our B.Th. programme.

**Mr Jacques Malan**, BEng (Civil), LTh, BTh, MTh (Missiology), MTh (New Testament), is a senior lecturer and manager of the Focus Certificate Programmes. He has a strong vision for promoting biblical evangelism and preaching in Southern Africa. Jacques came to saving faith in Christ at the age of 17 and has had a burden to reach others with the gospel since then. He first worked as a civil engineer in Pretoria, but soon felt led by the Lord to full-time Christian ministry. From 1995 to 2014 he served full-time with the *Dorothea Mission* – as evangelist (in South Africa and Namibia), as lecturer at their Bible College and later as Director. He joined Mukhanyo in 2015.

**Mr Japie Venter**, joined the Mukhanyo staff as Faculty Coach in July 2022. From 1981 to 2021 he was involved in education at a multicultural school in Pretoria – first as teacher, then as Head of Department and later as Principal. Being an educational leader of educators, he is burdened with developing structures to make education and educating the students practical and efficient. Mr. Venter is an active member as well as elder of the GKSA Daspoort in Pretoria. He is also involved with the youth and the catechism there as well as in evangelism done by the congregation.

**Ms Amanda Nel**, BA; HOD Hons, lectures English, Computer and Study Skills at Mukhanyo’s KwaMhlanga campus and is also responsible for Compliance matters. She was a teacher at various government schools and later at the *Gereformeerde Skool Dirk Postma* in Pretoria. She has also been involved in adult training in Microsoft Project and MS Office programmes. Amanda is passionate about training and teaching and counts it a blessing to be able to work and teach in a Christian environment. Amanda and her husband are living near Bronkhorstspuit and are members of the Reformed Church.

**Dr Greg Phillips**, BSc Eng (Chemical), LTh, BA Hons in Theology, MA (Old Testament), PhD (New Testament), joined Mukhanyo in January 2019 as senior lecturer and academic registrar. Dr Phillips was a Baptist minister in Zimbabwe for four years. He has served for over fifteen years as a lecturer in biblical studies and as academic dean or registrar in two Bible Colleges in SA.

**Rev. Paul Mahlangu**, BTh; BA Hon, is a lecturer at KwaMhlanga campus. Since 1985 he has served as the Pastor in the *Church of Jesus Christ*, Tweefontein District and serves on the *KwaNdebele Regional Executive Committee*. He also leads a few Mukhanyo Distance groups and does other church based pastors training programmes. He is an alumnus of Mukhanyo and joined the staff in 2011.

**Rev. Benjamin Zulu**, BTh, BA Hons, Greek Hons, MDiv, M.A Greek (progress), is a lecturer at the Johannesburg campus. He is an alumnus of Mukhanyo. From 2008 to 2010, he was involved with the establishment of what was then called "*Sunnyside Multi Cultural Church*", in Pretoria. From 2011 to 2015 he worked under the guardianship of Prof R. Hobyane to the spiritual growth of *Promosa Reformed Church*. He is currently ministering in the *Reformed Church Mooifontein*, English service, in Kempton Park.

**Dr Anneke Viljoen**, BTh, MDiv, MA (Ancient Language- & Culture studies), PhD (Old Testament studies), serves as assistant librarian and lecturer in formative subjects at the Mukhanyo Theological College Durban Centre.

**Rev. Ashley Govender**, Dip. Th, Dip. Min, B. Miss., BTh, BA Hons, MTh, was converted from Hinduism and after graduating from seminary was ordained in 1991. He was seconded to the AFM Seminary in 1990, where he served as a lecturer, senior lecturer and campus head for KZN. He has also taught for the *Covenant Bible College* (DBN), *Auckland Park Theological Seminary*, *AFM Seminary* and serves as a facilitator with NWU. He has been involved in various pastoral, counselling and leadership programmes with churches in Phoenix, Verulam, Isipingo and Pinetown, and currently is an itinerant preacher and teacher. Rev Govender is also pastoring a local church.

**Rev. Tebogo Rakgalakane**, BTh Hons, is minister of the *Reformed Church Mamelodi* (GKSA) since 2019, having served as a minister in the *Free Reformed Church* (VGK-SA) for 12 years. He graduated from Mukhanyo and has served Mukhanyo in many ways, including as a lecturer for more than 12 years and as leader of three local learning groups. He is a fulltime lecturer and part of the local learning management at Mukhanyo.

**Dr John W. Span**, BSc. Agr., MCS, Th.M., PhD, is a senior lecturer. He is a commissioned pastor in the *Christian Reformed Church of North America* (CRCNA), sent to South Africa in 2020 by *Global Scholars Canada*. Dr Span was formerly the Vice-Principal of the *Alexandria School of Theology* in Egypt, and also served in Guinea, West Africa for 11 years. He is a founding member of the Southgate Fellowship of Reformed missiologists, Biblical Missiology, and a contributor to the Arlington Statement on Bible translation.

**Dr Barend Hefer** is pastor of the *Reformed Protestant Church* (an Afrikaans Church) in Brakpan and lecturer at the *Afrikaanse Protestantse Akademie* from which he graduated in 2011. He completed his post-graduate studies in Greek at the North West University of Potchefstroom. In 2020 he completed the SMTI course. Dr Hefer is the manager of the Johannesburg campus and also lecturing at the Johannesburg and Pretoria campuses.

**Dr Jacob Igba**, Diploma in Law, LTh, BTh, BA (Hons), MA, PhD, is a senior Lecturer and manager of the Honours programme. He studied at *Ahmadu Bello University*, the *Bible Institute of South Africa*, and *George Whitefield College*. His Masters in NT (with an emphasis on Systematic theology and Biblical exegesis) and PhD (specializing in NT Socio-historical studies) were completed at *North-West University*, Potchefstroom. He also completed a certification in Postgraduate supervision at the *Africa Doctoral Academy of Stellenbosch University*. As a missionary with *Africa Inland Mission*, Jacob fulfils the role of Southern Africa mobilizing coordinator and also serves on the Executive Leadership of *Global Mobilization Network*.

**Rev. Glyn Williams**, BTh, BA Hons, is the manager of Mukhanyo's Local Learning programme and also serves as a lecturer at Johannesburg campus. After completing his B.Th. in 1996, Glyn has served in various capacities in leading youth ministries, Sunday Schools, men's ministries, Bible studies and sound engineering. After working in retail pharmacy for 11 years, Glyn completed his Certificate in Small Business Management in 2006. At that point he and his wife, Linda, started *Grace Media*, a Christian book supplier, serving churches, ministries and Bible colleges on a mail order basis. He serves as a pastor at Edenvale Community Church, is an itinerant speaker, and assists with the facilitating of an expository preachers group on the East Rand.

**Rev. Lance Laughton**, (Dip (Datametrics), LTh, BA (Th), BA (Hons), MA(Th)) began his ministry in 2000 at Central Baptist Church, Pretoria, where he served for 5 years before moving to Wychwood Baptist Church which he pastored for 10 years. He completed his theological studies through the Bible Institute in Kalk Bay in 1999. He then went on to complete his Masters in New Testament and Hermeneutics in 2004. He is passionate about preaching and the establishment and health of the local church. He is lecturing at the Johannesburg campus.

**Rev. Neil Henry**, BTh, BTh Hons, MTh, holds a Diploma in Education and taught at Secondary School level before entering full-time ministry. He studied at Bible Institute of South Africa (BISA). He currently pastors the Metropolitan Evangelistic Church in Lavender Hill, Cape Town. Neil previously served as the director of the Christian Leadership Programme at BISA, which provides training for indigenous pastors and church leaders. His passion is to develop and teach pastors and church leaders in the area of leadership and sound biblical preaching.

**Dr Patrick Nanthambwe**, BTh Honours, ThM, PhD, is a member of the newly planted Pulse Church in Johannesburg. Dr Patrick Nanthambwe is from Malawi, and he has been involved in ministry since 2014 working as an Assistant Pastor with Reach Malawi at Blantyre Community Church. Dr Nanthambwe has been involved in lecturing theology since 2016. He is currently doing research with North-West University in the field of Practical Theology, Church and Society as a Postdoctoral Fellow. He was a parttime lecturer at Mukhanyo's Johannesburg campus for several years before joining the staff fulltime in 2025.

### **Part-time Faculty**

**Dr Chris Viljoen**, BATH, BDTh, BA Hons Psych, MA PT, PhD (Practical Theology), is a part-time lecturer at Mukhanyo since 2021. Chris studied at the theological faculty of the University of Pretoria. He served as pastor in congregations in Brakpan, Springs and Amanzimtoti. He is also currently working for the *Christian Seaman's Organisation*.

**Rev. Dr Charles Van Zyl**, BA; BA (Hons.Biblical studies); BA (Hons.English); MA (Biblical Studies); D.Litt.Phil, is currently the Pastor of the *Riverlea Baptist Church* where he has been a Lay Preacher for more than 30 years. He has been part of a Para-Church Youth Organization known as the *Bible Band* (reaching young people with the gospel of our Lord and Saviour Jesus Christ through Youth Programs and Camping) for more than 15 years. Previously he was a teacher and held the position as Principal in three schools. He has the desire to equip men and women for future ministry.

**Dr Danie de Kock**, BA; Th B; Th M; PhD, began his ministry in 1983 in the small town of Venterstad near the Gariep dam. In the next five years he served the congregations of Venterstad, Lyciumville and Nozizwe. In the year 1988 he answered the Lord's call to Pietersburg - today's Polokwane - where he served for 17 years in the *Gereformeerde Kerk Pietersburg-Suid*. His last post was with the *Gereformeerde Kerk Krokodilrivier*, near Brits, North West. In 2004 he received the Magister Degree in Pastoral Theology followed by the Doctorate in 2007. From June 2019 he is a pastor emeritus. He sees his lecturing at Mukhanyo as an ongoing way to serve the Lord and hopes that his contribution can help people to become valuable instruments in the Kingdom of our Lord.

**Mrs Anne Span**, B. Christian Studies, English as Second Language [ESL] teacher certifications, is a part-time lecturer for the Focus English courses at our Rustenburg centre. She and her husband John serve with *Global Scholars Canada*. She has also served in Guinea for 11 years and Egypt for 3 years. In Egypt, she started an English program and oversaw an Arabic Translation of the New Bridges English Curriculum. She has also trained ESL teachers in Egypt and Canada.

**Dr Greg Denysschen**, BA BD DD PhD, is a part time lecturer at Mukhanyo in Durban. Minister Emeritus of the RCA still serving the congregation *Maranatha Family Fellowship* and is the Director of *Jivannadi Mission*. He is a missionary and counsellor with a focus on Reaching Hindus for Christ. Publications include "Deliver us from Evil" and "Fulfilment of Hindu Aspiration and Hope". As a founder member of GNCR broadcasting on 93.6fm, he is involved in preaching sermons and studies on Biblical Books.

**Rev. Arthur Pringle**, B.A., Dipl Theology, B.Th.; M.Theol., first was an employee at the then Department of Indian Affairs. After feeling called to ministry, he obtained his Theological qualification at the *University of Pretoria*. His first point of ministry was a Zulu Congregation in Vryheid. After that he served in the Dutch Reformed Church near Kimberley and later at Rustenburg. After retirement in 2004, the Lord opened a new door at the University of Pretoria's Centre for Contextual Ministry where he was involved till 2019. Since 2020 he is a parttime lecturer at Mukhanyo's Centre in Rustenburg.

**Rev. Karabo Msiza**, B.Th. Hons, is a part-time Lecturer at Mukhanyo Theological College. He is the Senior Pastor of Central Baptist Church (Rustenburg). Karabo graduated with his Bachelor of Theology in 2014 and his Honours in Theology in 2023 from South African Theological Seminary. He is also lecturing Biblical Theology at the African Bible Training Centre in Pretoria, and runs "In His Name" podcast.

**Rev. Henning Dafel**, BA, BTh, ThM, is a minister of the Word who has been in ministry since 2014. He has served in various congregations including Benoni, Kempton Park, White River, Mokopane, and Roedtan. Beyond his pastoral roles, he has contributed to various publications and media projects. He is a lecturer at Mukhanyo since 2023.

**Rev. Stuart Turton**, BCom (Hons), BTh, MA (Theol.), is a part-time lecturer at Mukhanyo Durban centre. He is an assistant minister at *Christ Church Pinetown*, part of the Anglican denomination, REACH-SA. Stuart studied at *George Whitefield College* in Cape Town and *Oak Hill College* in London before entering full-time pastoral ministry in 2018.

**Rev. Thomas Dreyer**, MDiv, ThM, is the pastor of Cross Culture Church, in Randburg, Johannesburg, which is part of the GKSA. He is married to Erna and they have two kids, Jawé and Martin-Johan. He finished his B.Com financial management degree at the University of Pretoria (UP). After getting involved in student ministry with the Reformed Church Booklyn, whilst studying at UP, he felt called to ministry and then went to study theology at the North-West University (NWU). After finishing his theological studies, he had the privilege to be involved in ministry in London at London City Presbyterian Church and was eventually ordained as a pastor in Vryheid Reformed Church in KwaZulu-Natal. From there he was called to Randburg Reformed Church from where they planted Cross Culture Church.

**Rev. Hardus Lee**, BTh, Mdiv, is a part-time lecturer at Mukhanyo Theological College. He is a Minister of the Reformed Churches of South Africa at the congregation in Pretoria-Alkantrant. He was previously the pastor of the Reformed Church Derdepoort. Rev. Lee first studied Geography before studying theology at the Northwest University, Potchefstroom campus.

**Rev. France Mookisi**, Diploma in Ministry, BTh, BTh, Hons, and currently pursuing ThM, has been in the ministry for 30 years and involved in church planting in the North West province, West Rand, and Soweto. France is also involved in Community Development Projects around Centurion such as Child Care, Health Care and Support, GBV Campaigns, and Skills Development. He is a co-founder of Kings Hope Development Foundation which serves the communities around Centurion on weekly basis. France Mookisi also serves in the National Council for Correctional Services. France is also a part-time lecturer at Mukhanyo Theological College, Pretoria.

**Dr Sophia van Helden**, MA (Languages), PGCE, PhD (Practical Theology) is teaching supportive subjects and English at Mukhanyo Theological College. Since 1980 she was involved in teaching all the levels of the education system – ECD, primary, secondary and tertiary level and was also a lecturer at several Technical Colleges, AROS and Akademia. She is also qualified in creative writing and studied Practical Theology achieving her PhD in 2010. She served as chairperson at different church functions and is married to Rev. Maarten van Helden.

**Rev. Kruger de Kock**, M.Div, M.Th, and his family recently returned to SA after 20 years of ministry in London, UK. There they experienced the beauty of a multicultural, confessionally reformed city church called London City Presbyterian Church. They returned to Johannesburg at the end of 2023 when they started worshipping with Cross Culture Church (CCC), a congregation of the Reformed Churches in South Africa. To this end Kruger was installed as a self-supporting Missions Pastor at CCC on 4 August 2024. They live in Parkview Johannesburg. Kruger is a parttime lecturer at Mukhanyo.

### Visiting Lecturers

**Dr. HH (Erik) van Alten** (MA Biblical Languages, MDiv, ThM, PhD) is pastor of the Free Reformed Church of Pretoria. Previously he served as president of the Evangelical Reformed Seminary of Ukraine (2014-

2020). He lectures in Church History and Systematic Theology, and he is also Research Fellow at the faculty of Theology and Religion of the University of the Free State, Bloemfontein, South Africa.

## Other Senior Staff

**Mr Jan Pelsler**, B.Th, joined Mukhanyo in 2017 as Operations Manager. After 29 years in retail management (of which the last 23 years with one company at various levels), he decided to take early retirement to devote the rest of his life to serve God and His people in any capacity – God willing. He was an instructor for CPM (*Crossroads Prison Ministries*) and serves on his church’s mission committee. He obtained his B.Th. in 2022.

**Mr Richard Muhire** was born in Rwanda, moved south with his parents and four siblings, and is now living in KwaMhlanga, close to the Mukhanyo campus. He joined Mukhanyo early 2018 and first served as Librarian and IT Assistant as well as manager of the Academic Admin Department. Since 2022 he is Assistant Registrar. Richard is busy with his B. Com (Financial Management) at UNISA. He was born in a Christian family, but it was only in 2015 that he came in a personal relationship with Christ. He loves singing and was involved with worship singing in church since the age of seven. He served as Sunday school teacher and youth leader.

**Dr Eben le Roux** is the manager of our Rustenburg Centre since April 2019. Previously a lecturer in environmental management at the *University of Pretoria*, he afterwards spent seven years in Botswana as a missionary, coordinating Bible translation work amongst the San people and establishing a Christian NGO called *Botshelo Trust*, of which he is still a board member. Apart from managing the centre in Rustenburg, Eben is also involved in a church plant.

**Mrs Wynie Malan** serves as Executive Assistant to support the Executive Committee and sees to daily financial matters. She joined Mukhanyo in January 2015 after serving for twenty-five years in the *Dorothea Mission*. The mainly administrative, but also practical experience she gained in this multi-cultural organisation, is a benefit to her role and service at Mukhanyo. She is also involved with mentorship of ladies students and conferences for ladies at KwaMhlanga campus.

**Ms Helen Masina** is an administrative secretary of the College, mainly seeing to student finance. She is a member of an independent church, *The Church of Jesus Christ*, in Phola Park, KwaMhlanga. She was born in Mpumalanga near Piet Retief. Her family relocated to Swaziland in 1979 and she started schooling there. After completing matric, she returned and went to Middelburg where she did her N6 secretarial course in 1998. She was saved in 1986. In 2000 she was appointed as the church treasurer and she has also served as a Sunday school teacher. She worked for *Van Huyssteen & Kriel Attorneys* for 4 years and joined the Mukhanyo family in 2010.

**Mrs Tienie de Klerk** grew up in Wonderboom-South (Pretoria), amongst other places and was born and bred within the reformed teachings of faith. She attended Information Studies courses at Northwest University, Potchefstroom (BBIBL, HED, HONNS BBIBL), University of Pretoria (MIS) and obtained ETDP-SETA qualifications regarding continuing education. Professionally she served as media teacher (Valhalla Laerskool, then), librarian (State/National Library of SA, HSRC’s eRKC), and lecturer/e-tutor (Unisa, Dept of



Information Science). Her professional practice concerns information resource descriptive standards, as applied to information centres' catalogues - the backbone of information services to users. Thus, she coordinated the South African change-over from the 10-digit to 13-digit ISBN (ISO 2108:2017). She is a LIASA member and serves as senior librarian at Mukhanyo.

**Ms Thoko Sikhosana** joined Mukhanyo in 2016 as Receptionist at KwaMhlanga campus. In 2018 she was transferred to the Academic Admin department where she gained experience in the various aspects of the work and she was appointed as the manager of that department in 2022. Thoko was born-again in 2011 and fellowships at the *Assemblies of God* Church. She also serves as a Sunday School teacher and the district secretary of the Youth Ministry. Before she joined Mukhanyo she worked in the administrative department of *Progressive Computer Academy* for 2 years. She studied and obtained a certificate in IT(A+) at Tshwane South College and is currently pursuing a Bachelor of Laws through UNISA.



## 3. Academic Programmes

### Focus – Various Certificates related to Ministry

Namely: Church Growth, Church Leadership and Church Life (in English)  
And Christian Ministry (in Zulu)

#### 1. Programme Description and Aim:

The Mukhanyo FOCUS programme is a non-accredited programme that does not lead to an approved Higher Education qualification. However, the programme is designed to equip pastors, elders, deacons, Sunday school teachers, church office workers and others for their important role in the church. The aim is to provide practical, simple, church-focused, inexpensive, biblical training in English, isiZulu and other languages as will prove most useful in equipping students for Christian ministry.

#### 2. Mode of Delivery:

Distance Mode (Offered at selected Local Learning Support Centres)

Contact Mode (Offered at KwaMhlanga campus and Rustenburg Centre).

#### 3. Entrance Requirements:

- A good reading and writing knowledge of English.
- Applicants must write an entrance exam before they can register.

#### 4. Duration of Study:

Minimum one year of study – one semester per certificate (full-time). Maximum five years of study (part-time).

#### 5. Qualification Requirements/Articulation:

For each Focus certificate, a minimum of seven courses (of 40 study-hours each) must be passed according to the programme structure set out below. See the Focus Manual for pass requirements. Holders of two Focus certificates will have a very good foundation to apply for RPL admission to the Mukhanyo Higher Certificate programme (See below).

#### 6. Applications for Course Credits/Exemptions:

Credit transfer or RPL exemption for individual courses does not apply.

#### 7. Study Guides:

At the commencement of each course, students receive a study guide, which contains all the teaching material. There are no required books, but almost all the study guides have a bibliography, which lists helpful resources.

With each course there is an introductory letter that gives course-specific information and instructions about the required assignments. There are 12 teaching sessions for each course.

## 8. Assessment:

The purpose of assessment is to evaluate whether the student has achieved the outcomes of each course. Formative assessment is conducted on a continuous basis using in-class group discussions, practical exercises and questions and answers, and individual written assignments, all with the aim of assisting the student in learning. The aim of the summative assessment (examination) is to test the student's overall acquired knowledge and understanding of the entire course. The final course mark is the average between the assignments mark and exam mark. See the Focus Manual for further details.

## 9. Programme Structure:

Focus is a programme that presently includes 30 elective courses (subjects) in English, structured around three Certificate tracks:

- The Certificate in Church Growth,
- The Certificate in Church Leadership
- The Certificate in Church Life.

Courses are divided in four categories: Church Growth (6), Church Leadership (6), Church Life (6) and Supportive courses (12).

Focus also includes 12 Zulu courses. The related certificate that can be earned is the Certificate in Christian Ministry.

Each Certificate is earned by passing seven courses as follows:

Category of courses	Certificate in Church Growth	Certificate in Church Leadership	Certificate in Church Life	Certificate in Christian Ministry (Zulu)
Supportive Courses	3 courses	3 courses	3 courses	3 courses
Church Growth	4 courses			
Church Leadership		4 courses		
Church Life			4 courses	
Christian Ministry				4 courses

- Individual courses may not contribute to more than one Certificate.
- MTC reserves the right not to offer electives for which there is insufficient demand.
- All courses are elective courses but to earn a certificate they need to be chosen according to the table above.
- Zulu courses are offered at Local Learning sites only.

In the following tables each course is nominally equivalent to 40 hours of work. (Courses available in Zulu as well are indicated with an \*.)

Church Growth Courses		Church Leadership Courses		Church Life Courses	
Code	Course Name	Code	Course Name	Code	Course Name
FG01*	Personal Evangelism	FL01*	Bible Messages	FF01*	Christian Worship
FG02*	Christian Discipleship	FL02	Caring for God's people	FF02*	African Context
FG03*	Ministry to Muslims	FL03	Church Elders	FF03	Christian Relationships
FG04*	Youth & Children	FL04	Financial Skills	FF04	Christian Home
FG05	Ministries of Mercy	FL05	Church Office Work	FF05	Ministry by Women
FG06*	Defending our Faith	FL06	Leading the Congregation	FF06	Wisdom for Godly Living

\* These courses are all available in Zulu as well.

Supportive Courses			
Code	Course Name	Code	Course Name
FS01	Learning in English 1	FS07	Christian Character
FS02	Learning in English 2	FS08*	God and Salvation
FS03	Skills for Bible Study	FS09	Using the Old Testament
FS04*	Introducing the Bible	FS10	Studying John
FS05	Teaching God's people	FS11	Studying Ephesians
FS06*	Understanding the Bible	FS12*	Studying Hebrews

\* These courses are all available in Zulu as well.

Christian Foundation Courses (Available in Zulu only)		Christian Ministry Courses (Available in Zulu only)	
Code	Course Name	Code	Course Name
FC01	Spiritual Formation	FM01	Preaching Ability
FC02	Leviticus and Hebrews	FM02	The Church – Ecclesiology
FC03	Christ in the Old Testament	FM03	Pastors and Teachers
FC04	Life of Christ and His Ministry	FM04	Liturgics
FC05	Ethics	FM05	Christian Apologetics
FC06	African Spirituality	FM06	Evangelism



## Higher Certificate in Bible Teaching (HCBT)

### Description and Aim:

The Mukhanyo Higher Certificate in Bible Teaching is an accredited NQF Level 5 qualification approved by the Department of Higher Education and Training (SAQA ID Number: 115959). This one-year programme is designed as a foundation for church leaders and Bible teachers. It is both academic and practical, and introduces major areas of theological study, with a focus on Bible and doctrine survey, Bible interpretation, and Christian character, worldview and ethics. Through the elective courses students may take up a secondary focus in Christian teaching, Biblical counselling, preaching or apologetics.

In the following tables 10 credits is nominally equivalent to 100 hours of work.

Higher Certificate in Bible Teaching					
Code	Course Name	Credits	Code	Course Name	Credits
<b>Core Courses (80 credits)</b>					
CT01	Christian Character	10	CT07	Biblical Worldview	10
CT02	Old Testament Survey 1	10	CT08	Bible Doctrine Survey 1	10
CT04	New Testament Survey 1	10	CT09	Bible Doctrine Survey 2	10
CT06	Bible Interpretation	10	CT12	Ethics for Christian Living	10
<b>Elective Courses (40 credits)</b>					
<b>Education Track</b>					
CE01	Christian Teaching 1	10	CE03	Christian Teaching 3	10
CE02	Christian Teaching 2	10	CE04	Christian Teaching 4	10
<b>Preaching Track</b>					
CP01	Christian Preaching 1	10	CP03	Christian Preaching 3	10
CP02	Christian Preaching 2	10	CP04	Christian Preaching 4	10
<b>Apologetics Track</b>					
CA01	Christian Apologetics 1	10	CA03	Ministry to Muslims	10
CA02			CA04	Theology of Creation	10
<b>Biblical Counselling Track</b>					
CC01	Theology of Biblical Counselling	10	CC03	Family and Marriage Counselling	10
CC02	Introduction and Methods of BC	10	CC04	Counselling Issues & Procedures	10
<b>Additional Electives</b>					
CM09	Witness of the Church	10	CM13	Teaching Children	10
CM11	Church Planting	10	CT03	Old Testament Survey 2	10
CM12	Farming God's Way	10	CT05	New Testament Survey 2	10
<b>Support Courses (0 credits)</b>					
CX01	Study Skills	0	CX03	Computer Studies	10
CX02	English Studies	0			

## Higher Certificate in Church Ministry (HCCM)

### Description and Aim:

The Mukhanyo Higher Certificate in Church Ministry is an accredited NQF Level 5 qualification approved by the Department of Higher Education and Training (SAQA ID Number: 115961). This one-year programme is designed as a foundation for church leaders and Bible teachers, is both academic and practical and introduces major areas of theological study, with a focus on the ministry, history, and mission of the church. Through the elective courses students may take up a secondary focus on Christian teaching, Biblical counselling, preaching or apologetics.

In the following tables 10 credits is nominally equivalent to 100 hours of work.

Higher Certificate in Church Ministry					
Code	Course Name	Credits	Code	Course Name	Credits
<b>Core Courses (80 credits)</b>					
CM01	Doctrine of the Church	10	CM05	Mission of the Church	10
CM02	Leadership in the Church	10	CM06	Worship of the Church	10
CM03	Pastoral Ministry	10	CM07	History of the Church 1	10
CM04	Counselling in the Church	10	CM08	History of the Church 2	10
<b>Elective Courses (40 credits)</b>					
<b>Education Track</b>					
CE01	Christian Teaching 1	10	CE03	Christian Teaching 3	10
CE02	Christian Teaching 2	10	CE04	Christian Teaching 4	10
<b>Preaching Track</b>					
CP01	Christian Preaching 1	10	CP03	Christian Preaching 3	10
CP02	Christian Preaching 2	10	CP04	Christian Preaching 4	10
<b>Apologetics Track</b>					
CA01	Christian Apologetics 1	10	CA03	Ministry to Muslims	10
CA02			CA04	Theology of Creation	10
<b>Biblical Counselling Track</b>					
CC01	Theology of Biblical Counselling	10	CC03	Family and Marriage Counselling	10
CC02	Introduction and Methods of BC	10	CC04	Counselling Issues & Procedures	10
<b>Additional Electives</b>					
CM09	Witness of the Church	10	CM13	Teaching Children	10
CM11	Church Planting	10	CT03	Old Testament Survey 2	10
CM12	Farming God's Way	10	CT05	New Testament Survey 2	10
<b>Support Courses (0 credits)</b>					
CX01	Study Skills	0	CX03	Computer Studies	10
CX02	English Studies	0			

## **More details about the Higher Certificate in Bible Teaching and Higher Certificate in Church Ministry**

### **1. Mode of Delivery:**

Distance Mode (Offered at Cape Town, Durban, Johannesburg, KwaMhlanga, Pretoria and Rustenburg centres, as well as other Local Learning Sites).

### **2. Entrance Requirements:**

- National Senior Certificate (matric) or equivalent with a minimum of 30% in English Language, as well as three other recognised NSC subjects with a minimum of 40%. Alternatively, a National Senior Certificate with 40% in English as well as two other recognised NSC subjects with a minimum of 40%," and the words: "Admission to Higher Certificate/Diploma/Bachelors."
- Applicants are also required to write an entrance exam, and depending on the outcome, students may be granted exemption from associated support courses in the course of their studies.
- Admission through Recognition of Prior Learning (RPL) is permitted for a maximum of 10% of an enrolment cohort. See *S-01.1 Admission Policy – Recognition of Prior Learning* for detailed explanation and procedure for application.

### **3. Duration of Study:**

- Minimum one year of study (full-time).
- Maximum three years of study (part-time).

### **4. Qualification Requirements/Articulation:**

A Minimum of 120 credits must be attained with passes in all core courses. See the *Student Assessment Policy (S-02)* for pass requirements. Holders of the Higher Certificate in Bible Teaching may apply for entry into the Bachelor of Theology programme.

### **5. Applications for Course Credits/Exemptions:**

Credit transfer or RPL exemption for individual courses is permitted for a maximum of 50% of the qualification and must be applied for using the appropriate application form within one semester of enrolment.

### **6. Study Guides:**

At the commencement of each course students receive a study guide that includes: the course introduction, course outcomes, a list of required and recommended study material, the formative and summative assessment requirements, an outline of the course plan, and lecture notes.

## 7. Assessment:

The purpose of assessment is to evaluate whether the student has achieved the outcomes of each course. Formative assessment is conducted on a continuous basis using a variety of methods (e.g., class tests and presentations, written assignments, self-assessments and practical projects) with the aim of assisting the student in learning. The aim of the summative assessment (examination) is to test the overall acquired knowledge and skill of the student. The final course mark is the sum of the formative assessments (60%) and the summative assessment (40%). See *S-02 Student Assessment Policy* for general rules and course study guides for specific course requirements.

## 8. Programme Structure:

The Higher Certificate in Bible Teaching consists of 8 core courses (80 credits) plus a selection of elective courses (minimum 40 credits) and academic support courses (zero credits).

The Higher Certificate in Bible Teaching is offered with four different tracks, namely:

- Apologetics
- Biblical Counselling
- Christian Education
- Preaching

Students will be guided on appropriate elective course choices. MTC reserves the right not to offer electives for which there is insufficient demand. All students must either pass or receive exemption for at least two of the support courses. Exemption from the support courses in English Studies, Computer Studies or Study Skills is based upon proof of satisfactory prior learning or satisfactory results in entrance examinations (see *S-01 Admissions Policy – General*).



## Course Descriptions/Outcomes

### Higher Certificate in Bible Teaching and Higher Certificate in Church Ministry

#### CA01 Christian Apologetics 1:

After successfully completing this course the student will be able to:

- Explain the biblical foundation and significance of Christian apologetics.
- Categorise false religions in Southern Africa and the world with particular reference to Islam.
- Compare and contrast the main beliefs of cults and religious sects in relation to orthodox Christian belief as taught by the Bible, and formulate a Christian response to these false beliefs.
- Identify and respond biblically to syncretistic groups and cults in modern Southern Africa.
- Contrast the biblical worldview to worldviews such as the traditional African and the Western worldview.
- Develop patterns of Christian living and spirituality, demonstrating “the hope that is within us” to other people.
- Understand biblical evangelism and develop a church strategy for witnessing to peoples of other faiths.



### **CA03 Ministry to Muslims**

After successfully completing this course the student will be able to:

- Understand and summarise the history of the Islamic faith.
- Display increased knowledge of Christian-Muslim Apologetic skills.
- Understand the principles of sharing the Gospel to Muslims.
- Understand conversion in Christianity and Islam.
- Use story telling in Muslim evangelism.
- Disciple converts from Islam.

### **CA04 Theology of Creation**

After students have successfully completed this course, they should be able to:

- Discuss the hermeneutical principles for the study of the biblical theology of creation including its implication concerning the teaching of how human beings are made in the image of God, the origin of gender and marriage, the consequences of sin in bringing spiritual and physical death upon the human race, the complimentary roles of both male and female in the church and in marriage, and the beginnings of salvation through a blood sacrifice.
- Present a detailed account on how the books of New Testament clarify the issues of creation and salvation through Jesus Christ.
- Narrate the true biblical account of the creation of the universe, the creation of all life and in particular, the creation of man from the dust, and woman after man.
- Have a good understanding of the true history after Creation and the fall, leading up to the worldwide Flood, and the tower of Babel.
- Be able to show that the Bible teaches a 6 literal day Creation, and to refute those who argue within evangelical seminaries for theistic evolution and day-age theories for reinterpreting Genesis 1-11.
- Show biblically that the Flood of Noah was a worldwide catastrophic event, and to show that both Old and New Testaments clearly teach that this was no local event.
- Provide biblical arguments to show that theistic evolution/progressive creation views are false philosophies.
- Understand essential scientific arguments which substantiate the view that fossils are mainly from the worldwide flood.
- Understand the main scientific arguments concerning evidence of design which refute the claims of evolution.

### **CC01 Biblical Counselling 1**

At the end of this course, the student should be able to:

- Explain Biblical Counselling and its various approaches.
- Discuss the essential doctrines that necessitate Biblical Counselling.
- Conduct a study to demonstrate how biblical and secular counselling differ.
- Understand the means that God has provided to assist with solving the problems of life.
- Discern (analyse) the root theological inadequacies causing common counselling problems.

### **CC02 Biblical Counselling 2**

At the end of this course, the student should be able to:

- Explain what makes Biblical Counselling unique from other counselling approaches.

- Discuss the methods of Biblical Counselling and how to employ them to work toward solutions for life's problems.
- Conduct a counselling session implementing the methods of Biblical Counselling.
- Understand the role that circumstances, thinking, beliefs, emotions, desires, and motivations play in producing behaviour.
- Discern (analyse) the roots of common counselling problems.

### **CC03 Biblical Counselling 3**

At the end of this course, the student should be able to:

- Explain what constitutes a biblical family and how it differs from the secular and cultural understandings of marriage.
- Discuss the differences between a biblical, cultural, and secular understanding of marriage, sexuality, communication, and parenting.
- Conduct a counselling session using God's blueprint for marriage to solve common marital problems.
- Understand the role husbands, wives, in-laws, and the church play in producing God-honouring families.
- Discern (analyse) the root of common problems in marriages.

### **CC04 Biblical Counselling 4**

At the end of this course, the student should be able to:

- Explain how biblical procedures differ from secular approaches in the field of mental problems.
- Discuss the complex problems people face and the biblical procedures to follow to resolve emotional counselling problems.
- Conduct a counselling session using a Biblical Counselling procedure to resolve complex emotional problems.
- Understand the procedure of interpreting the information gathered in the counselling session to produce God-honouring solutions to emotional problems.
- Discern (analyse) the root of common problems in people's lives.

### **CE01 Christian Teaching 1**

This course is designed to introduce the student to all aspects of teaching and to all guidelines, skills, and knowledge needed to become a good Christian teacher. For about 12 years, students spend a large part of their day at school. From our faith we know that God entrusts these students to our care. That is wonderful, but also gives us great responsibility.

After successfully completing this course the student should be able to:

- Discuss the characteristics of a Christian teacher and all aspects of what it means to teach Christianly.
- Formulate a large Kingdom perspective on Christian teaching.
- Identify and apply classroom management strategies, and teaching methods and strategies.
- Plan, design, and present a lesson.
- Discuss collaborative learning and applications of collaborative learning strategies in detail.
- Demonstrate the ability to recognise and apply basic verbal and non-verbal communication skills.

### **CE02 Christian Teaching 2**

This course is designed to introduce the student to all aspects of teaching, and to all guidelines, skills, and knowledge needed to become a good Christian teacher.

After successfully completing this course the student should be able to:

- Identify and plan logical classroom management strategies and teaching strategies and methods.
- Interpret the characteristics and cognitive development of an adolescent.
- Recognise group processes including the group effect and influences of teacher and student roles.
- Demonstrate the ability to apply basic communication skills to build relationships.
- Plan, design, and present a lesson plan and lesson series including suitable assessment activities.

### **CE03 Christian Teaching 3**

This course is designed to introduce the student to all aspects of teaching, and to all guidelines, skills, and knowledge needed to become a good Christian teacher.

After successfully completing this course the student should be able to:

- Identify and plan logical classroom management strategies, and teaching strategies and methods.
- Create and present a daily devotion.
- Design appropriate assessment tasks and tests for student evaluation.
- Apply personalised learning and differentiated instruction considering student attributions and individual metacognition.
- Guide students in expressing and defending Christian norms and values in relation to other principles and opinions.

### **CE04 Christian Teaching 4**

This course is designed to introduce the student to all aspects of teaching, and to all guidelines, skills, and knowledge needed to become a good Christian teacher.

After successfully completing this course the student should be able to:

- Identify and plan logical classroom management strategies, and teaching strategies and methods.
- Apply Ofman's core quadrant theory to your own teaching and learning process.
- Plan, design, and present a lesson using classroom discussions and instructional conversation.
- Identify and assist students with special needs for teaching and learning in special, integration, and inclusion settings.
- Describe intervision and practice methodologies used for intervision.
- Demonstrate knowledge to effectively identify, deal with, and prevent all forms of bullying in education and school settings.

### **CM01 Doctrine of the Church**

Understand what the nature of a true biblical church is and how it should operate, so as to become key players in assisting local churches to become more biblical.

After successfully completing this course the student should be able to:

- Explain the origin, identity and destiny of the church from the New Testament
- Give a historical overview of the main systems of church government and evaluate each one.
- Define Christ's role as the head of the church.
- Explain and apply the biblical rule of Matthew 18 with regard to Christian discipline.

### **CM02 Leadership in the Church**

Understand the nature, qualities and biblical functioning of church offices and be able to evaluate such functioning so as to promote local church maturity.

After successfully completing this course the student should be able to:

- Distinguish between the offices in the church.

- Discuss their qualifications and functioning.
- Evaluate the necessary leadership qualities needed in the church.
- Explain the essential ingredients that make up mature leadership in the church.
- Identify other qualities necessary for the leader in the congregation.
- Demonstrate a Biblical understanding of discipline in the church.

### **CM03 Pastoral Ministry**

On completion of this module, students will have grasped the purpose, principles and methods of basic pastoral ministry.

After successfully completing this course the student should be able to:

- List and briefly describe the key aspects of pastoral ministry.
- State and clarify the goals of pastoral ministry.
- Plan an effective pastoral visitation ministry.
- Describe the basics of happy Christian family life.

### **CM04 Biblical Counselling**

On completion of this course, students will have grasped the principles and methods of biblical counselling and will know how to help people with basic counselling problems.

After successfully completing this course the student should be able to:

- Explain biblical counselling and contrast it with typical secular counselling.
- Discuss the most common counselling problems and their biblical solutions.
- Conduct a counselling session, following helpful procedures.
- Understand the role of feelings, behaviour and thoughts in typical life problems.
- Discern the roots of common counselling problems.

### **CM05 Mission of the Church**

On completion of this course, students will understand the mission of the church toward the world, seek to faithfully take part in that mission, grasp the principles of healthy church growth and be able to help arrange a church plant.

After successfully completing this course the student should be able to:

- Formulate a biblical basis of missions.
- Describe the role of the local church in missions.
- Explain fundamental biblical texts for formulating a biblical theology of missions.
- Synthesise the various biblical texts into a basic theological principle on missions.
- Describe the role of each local church in missions ministry.
- Initiate and guide the preparations for a sound church plant within his/her own cultural setting.
- State goals for personal and church involvement in missions.

### **CM06 Worship of the Church**

On completion of this course the student will understand the principles of and discerningly appreciate church liturgy and worship activities which are biblically valid and pleasing to God.

After successfully completing this course the student should be able to:

- Define the meaning of 'worship', 'liturgy' and related terms from a biblical perspective.
- Summarise the historical development of Christian worship.
- Discuss the essential characteristics of sacramental, evangelical-reformed and charismatic worship.

- Explain some principles of worship.
- List the liturgical elements to be included in Christian meetings.
- Formulate a valid biblical view on conducting weddings and funerals.

### **CM07 History of the Church 1**

On completion of this course the student will have an overview of and insights into the more significant parts of church history, with special focus on both the Reformation and Africa and will be inspired to follow the good examples of the past and be warned against the poor examples of the past.

After successfully completing this course the student should be able to:

- Proof edification through the field of church history.
- Use this knowledge for in-depth church history courses.
- Know how to read, present oral reports, and write about church history.

### **CM08 History of the Church 2**

On completion of this course the student will have an overview of and insights into the more significant parts of church history, with special focus on both the Reformation and Africa and will be inspired to follow the good examples of the past and be warned against the poor examples of the past.

After successfully completing this course the student should be able to:

- Demonstrate a broad knowledge of the history of God's church in Africa.
- Describe the general trends, main events, influential people, and significant details in the history of Christianity on the African continent.
- Recognise how God has used many different means to plant, provide for, and protect His church in the various regions of Africa.
- Explain the influence of socio-political developments in Africa on the growth and development of the African churches.
- Evaluate the history of your church tradition and how it fits in with the history of God's church in Africa.

### **CM09 Witness of the Church**

In completing this course, students will be equipped and motivated to do the work of evangelism in a thorough, responsible and effective way and gain some practice and experience in doing so.

After successfully completing this course the student should be able to:

- Formulate a biblical foundation for evangelism.
- Discuss methods and principles for evangelism done one-to-one or in meetings.
- Present the gospel message in a thorough and biblical way.
- Demonstrate the necessary faith, earnestness and character of an evangelist.
- Discuss the immediate follow-up needs of a new convert.
- Prepare and conduct an effective programme of evangelism and follow-up at a local church level.

### **CM11 Church Planting**

This course is focused on the subject of church planting and all the steps in this process.

After successfully completing this course, students should be able to:

- Explain the essential ingredients that make up a mature New Testament church, capable and motivated to reproduce itself (often referred to as the three 'selves' of the mature church: self-identity; self-support; self-propagation).
- Begin and guide the preparations for a sound church-planting ministry within your cultural setting.

- Plan and explain in detail each of the steps in the church planting process.
- Evaluate what is happening in the development of an emerging congregation so as to be a positive corrective influence.
- Assist any existing church that is not reproducing by studying its needs and facilitating the implementation of necessary changes in order to be able to do so.

### **CM12 Farming God's Way**

In this course, we will explore the Farming by studying the topics relevant to understand the content and the importance of doing this God's Way and then proceed to the practical work in the field. This course will be very useful to prepare the student for ministry in the church and at home.

After completing this course, the student should be able to:

- Express a clear overview about a life in CHRIST using farming as a practical expression of this.
- Understand and apply the Biblical foundations of farming God's way.
- Understand the concept of "God's Blanket".
- Understand the goal of farming God's way.
- Apply the procedures of farming God's way to different aspects of farming.

### **CM13 Teaching Children**

After successfully completing this course the student should be able to:

- Explain how to guide children to Christ.
- Demonstrate an understanding of how and why to tell Bible stories.
- Describe a biblical child view.
- Explain the gospel to children.
- Compile evangelistic programmes for children.
- Equip parents in guiding children of different ages to Christ.

### **CP01 Christian Preaching 1**

The preacher and his message.

After successfully completing this course the student should be able to:

- Know what the term 'man of God' means.
- Know and understand how to discern the call to full time preaching.
- Understand the importance of godly character for preachers.
- Identify the core foundational theological truths necessary for proper biblical preaching.
- Grasp the biblical framework and redemptive history necessary for Christ-centred preaching.

### **CP02 Christian Preaching 2**

The preacher as expositor – preparing the sermon

After successfully completing this course the student should be able to:

- Describe the goal of preaching.
- Identify the character requirements of effective biblical preaching.
- Define expository preaching and explain its importance.
- Analyse a text of Scripture according to sound interpretative skills.
- Identify the main sermon idea and outline the text.
- Construct a sermon using good illustrations and an application.

### **CP03 Christian Preaching 3**

The preacher as soul winner – evangelistic preaching

After successfully completing this course the student should be able to:

- Understand and explain the importance of evangelistic preaching.
- Demonstrate the basis of evangelism and examples of evangelistic preaching in the Bible.
- Identify the marks of an effective evangelistic preacher.
- Prepare and evangelistic message/sermon.
- Describe the pitfalls of the Invitation System.
- Counsel seekers awakened by the gospel message.

### **CP04 Christian Preaching 4**

The preacher as shepherd – pastoral preaching

After successfully completing this course the student should be able to:

- Explain what pastoral preaching is and the goal and importance thereof.
- Identify Godly qualities and shepherding guidelines from biblical models for pastoral preaching.
- Describe the role of the preacher in shepherding God's flock.
- Recognise and argue the sufficiency of Scripture and apply God's Word, biblical doctrine, and biblical truths in pastoral preaching.
- Discuss and apply practical steps in the preparation of a pastoral message that will reach the hearts of the hearers.
- Construct a message that addresses a pastoral issue taking into consideration the spiritual condition of their flock and the different kinds of people in their congregation using an application grid.
- Understand the practical steps in preparing a wedding and funeral sermon.

### **CT01 Christian Character**

On completion of this course, students should know, understand and start living out the appropriate character for a Bible teacher so as to enhance his teaching and avoid bringing reproach on the name of the Lord or the ministry.

After successfully completing this course the student should be able to:

- Define Christian character.
- Explain from the Bible the importance of Christian character for a church leader.
- Describe how conversion, exposure to the Bible, prayer, worship, fellowship and suffering can stimulate spiritual growth.
- Identify the main hindrances to spiritual growth.
- Evaluate the best way to handle those hindrances.
- Analyse the importance of being a witness in this world.
- Describe the relationship between character and spiritual warfare.

### **CT02 Old Testament Survey 1**

On completion of this course, students should have a working knowledge of the Old Testament so as to more effectively use it and to have a framework for further studies.

After successfully completing this course the student should be able to:

- Give an overview of the history of Israel, as described in the Old Testament.
- Identify the main geographical features of the land of Israel.

- State the arrangement of the Old Testament books in groups according to their period of writing and literary type.
- Determine whether a given chapter or book in the Old Testament is a historical narrative.
- Discuss the background and main message of the groups of books and most significant individual books of the Old Testament.
- Motivate why it is important to study the Old Testament as well as the importance of using these books in your own ministry

### **CT03 Old Testament Survey 2**

On completion of this module, students should have come to a working knowledge of the Old Testament so as to more effectively use it and to have a framework for further studies.

After successfully completing this course the student should be able to:

- Give an overview of the history of Israel, as described in the Old Testament.
- Identify the main geographical features of the land of Israel.
- State the arrangement of the Old Testament books in groups according to their period of writing and literary type.
- Identify the different literary genres of the Old Testament.
- Discuss the background and main message of the groups of books and most significant individual books of the Old Testament.

### **CT04 New Testament Survey 1**

On completion of this course, students will have come to a working knowledge the New Testament and have better understanding of the background of the New Testament regarding the geography, the customs of the time, the historical setting and the religious setting, as well as have an overview of the books from Matthew to Acts.

After successfully completing this course the student should be able to:

- Explain the nature, goal and origin of the New Testament.
- Debate the authority and finality of the New Testament.
- Outline the geography of the land of the Bible.
- Reconstruct the historical background, customs and religious setting of the New Testament.
- Apply principles of Bible interpretation.
- Debate the synoptic problem.
- Describe the authorship, audience, date, place, occasion (purpose), structure and message of the Synoptic Gospels and Acts.

### **CT05 New Testament Survey 2**

On completion of this course the student will know more about the New Testament and understand it better. The student should have better understanding of the background of the letters of Paul, regarding his pre-Christian experience, his encounter with the living Lord, and his missionary journeys as well as have an overview of the books from Romans to Revelation.

After successfully completing this course the student should be able to:

- Explain the pre-Christian experience of Paul.
- Debate the encounter of Paul with the living Christ.
- Outline the missionary journeys of Paul.



- Describe the authorship, audience, date, place, occasion (purpose), structure, and message of the letters of Paul.
- Describe the authorship, audience, date, place, occasion (purpose), structure, and message of the General Epistles.
- Describe the authorship, audience, date, place, occasion (purpose), structure, and message of the letters of John and Revelation.

### **CT06 Bible Interpretation**

On completion of this course, students will know the principles of good Bible interpretation, be safeguarded against the more common errors and be better equipped to interpret the Bible by themselves.

After successfully completing this course the student should be able to:

- Discuss the meaning of the terms 'hermeneutics', 'exegesis' and 'eisegesis'.
- Explain the general principles and methods of Bible interpretation.
- Use the most suitable method of interpretation for each literary genre.
- Apply principles for preaching Christ from the Old Testament.
- Identify the more common hermeneutical errors.

### **CT07 Biblical Worldview**

On completion of this course, students will know the principles of good Bible interpretation, be safeguarded against the more common errors and be better equipped to interpret the Bible by themselves.

After successfully completing this course the student should be able to:

- Define the nature of a worldview.
- Discuss the local prevalence of various worldviews.
- Identify the main differences between the Western and the African traditional worldviews.
- Discuss and biblically evaluate the African traditional view regarding God, ancestors, dreams, suffering, healing and prosperity.
- Analyse the difference between the church and the African community.
- Explain the factors involved in changing one's worldview and some principles in confronting an un-biblical worldview.

### **CT08 Bible Doctrine Survey 1**

On completion of this course, students will have a good overview and basic understanding of all the central biblical doctrines and know how to better deal with doctrinal differences between them and other Christians.

After successfully completing this course the student should be able to:

- State the major doctrines relating to God, Scripture, humanity, sin, the person and work of Christ, the person and work of the Holy Spirit, the church, and the last things.
- Explain the personal and social significance of these doctrines.
- Defend these doctrines against common errors and false teachings.
- Evaluate the assistance and relevance of the confessions and their major teachings.
- Prepare a Bible study on a major doctrine with a view to teaching it to others.
- Express charity regarding true believers who differ on minor points of doctrines.

### **CT09 Bible Doctrine Survey 2**

On completion of this course, students will have a good overview and basic understanding of all the central biblical doctrines and know how to better deal with doctrinal differences between them and other Christians.

After successfully completing this course the student should be able to:

- State the major doctrines relating to God, Scripture, humans, sin, and Jesus Christ.
- State the major doctrines relating to the Holy Spirit, the church, and the last things.
- Explain the personal and social significance of these doctrines.
- Defend these doctrines against common errors and false teachings.
- Evaluate the assistance and relevance of the confessions and their major teachings.
- Prepare a Bible study on a major doctrine with a view to teaching it to others.
- Express charity regarding true believers who differ on minor points of doctrines.

### **CT12 Ethics for Christian Living**

On completion of this module, students will have come to know and understand the Ten Commandments in their broader application as well as Christian sanctification in general and will demonstrate biblical ethical living.

After successfully completing this course the student should be able to:

- Explain the basics of Christian ethics.
- Summarise the content and essence of each of the Ten Commandments.
- Evaluate the ethical implications of the Ten Commandments for our contemporary South African society.
- Explain the meaning and importance of sanctification and holy living.

### **CX01 Study Skills**

On completion of this course, the student will know and understand the basic principles of study methods to further their Theology studies.

After successfully completing this course the student should be able to:

- Know and apply study skills and methods in Theological studies.
- Conduct research for Theological writing.
- Plan and write sound English Theology papers.
- Apply personal management skills.
- Apply SAE listening, speaking, reading and writings skills in Theology courses.

### **CX02 English Skills**

On completion of this course, the student will know and understand and be able to use basic English viewing, presenting and writing skills in language structures and conventions.

After successfully completing this course the student should be able to:

- Read the Bible in the English Language (ESV).
- Use basic English listening, speaking, reading, and writing skills in language structures.

### **CX03 Computer Skills**

On completion of this course, the student will know and understand the basic principles and methods of using computer programmes for word processing, working with data sheets, presenting information and completing an assignments according to the requirements of MTC.

After successfully completing this course the student should be able to:

- Use a computer with its operating system.
- Exhibit a basic knowledge of Microsoft Word.
- Exhibit a basic knowledge of Microsoft PowerPoint.
- Perform basic internet research.
- Write an assignment according to the requirements of the institution.
- Display a basic typing competency with good accuracy.



# Bachelor of Theology

## 1. Programme Description and Aim:

The Mukhanyo Bachelor of Theology is an accredited NQF Level 7 qualification approved by the Department of Higher Education and Training (SAQA ID Number: 90738). There are three tracks in this three-year degree programme, namely:

### 1.1. Church Leader's Track

The Church Leader's Track of the Bachelor of Theology programme is our most comprehensive study of all aspects of theology, including biblical languages, Old and New Testament studies, systematic theology, church history, missions, pastoral theology, biblical counselling, preaching and church leadership. It is designed to prepare candidates for all aspects of Christian ministry, especially those who are called by God into the pastoral ministry of the Word and leadership in the Church.

### 1.2. General Track

The General Track of the Bachelor of Theology programme provides a comprehensive, yet more flexible study of all aspects of theology, including biblical languages, Old and New Testament studies, systematic theology, church history, missions and various electives in practical application of biblical truth. It is designed to prepare candidates for all aspects of Christian ministry, but it does not require courses in pastoral theology, biblical counselling, preaching and church leadership.

### 1.3. School Teacher's Track

The School Teacher's Track of the Bachelor of Theology programme provides a comprehensive study of essential aspects of theology, but it adds specialised courses relevant to education, including six courses in English linguistics and literary studies up to NQF Level 7, an introductory course on Christian Philosophy, and two courses on biblical counselling. It does not require students to take courses in biblical Greek and biblical Hebrew. It is designed to prepare candidates for most aspects of Christian ministry, together with first degree requirements to progress to a Post-Graduate Certificate in Education.

## 2. Mode of Delivery:

- Contact Mode (Offered at Pretoria and Johannesburg campuses)
- Distance Mode (Offered at KwaMhlanga campus, Cape Town, Rustenburg and Durban Centres and selected Local Learning sites.)

## 3. Entrance Requirements:

- Entrance requirement for applicants are:
  - ✓ National Senior Certificate (matric) or equivalent with a minimum of 40% in English Language, as well as four other recognised NSC subjects with a minimum of 50%. Alternatively, a National Senior Certificate with 50% in English, as well as three other recognised NSC subjects with a minimum of 50%, and the words: "Admission to Bachelors"; or
  - ✓ A Diploma in a cognate field of study; or

- ✓ An Advanced Certificate in a cognate field of study.
- Applicants are also required to write entrance examinations, and depending on the outcome, students may be required to take associated academic support courses.
- Admission through Recognition of Prior Learning (RPL) is permitted for a maximum of 10% of an enrolment cohort. See the S-01.1 Admission Policy – Recognition of Prior Learning for detailed explanation and procedure for application.

#### **4. Duration of Study:**

Minimum three years of study (full-time). Scheduled at Mukhanyo as four years of study. Maximum eight years of study (part-time).

#### **5. Qualification Requirements/Articulation:**

A Minimum of 360 credits must be attained with passes in all core courses. See the Student Assessment Policy for pass requirements. Holders of the Bachelor of Theology degree may apply for entry into the Bachelor of Theology Honours programme.

#### **6. Applications for Course Credits/Exemptions:**

Credit transfer or RPL exemption for individual courses is permitted for a maximum of 50% of the qualification and must be applied for using the appropriate application form within one semester of enrolment.

#### **7. Study Guides:**

At the commencement of each course students receive a study guide which includes: the course introduction, course outcomes, a list of required and recommended study material, the formative and summative assessment requirements, an outline of the course plan, and lecture notes.

#### **8. Assessment:**

The purpose of assessment is to evaluate whether the student has achieved the outcomes of each course. Formative assessment is conducted on a continuous basis using a variety of methods (e.g., class tests and presentations, written assignments, self-assessments and practical projects) with the aim of assisting the student in learning. The aim of the summative assessment (examination) is to test the overall acquired knowledge and skill of the student. The final course mark is the sum of the formative assessments (60%) and the summative assessment (40%). See the *S-02 Student Assessment Policy* for general rules and course study guides for specific course requirements.

#### **9. Programme Structure:**

The Mukhanyo Bachelor of Theology consists of the following three tracks as indicated in the table below:

- Church Leader's Track (male students only)
- General Track
- School Teacher's Track

Students will be guided on appropriate elective course choices. MTC reserves the right not to offer

electives for which there is insufficient demand. Students whose English competency, academic literacy or computer skills were determined to be unsatisfactory in the Entrance examination will be required to take associated academic support courses (see the *S-01 Admissions Policy – General*).

In the following table 10 credits is nominally equivalent to 100 hours of work.

Bachelor of Theology								
Code	Course	Credits	Church Leader's Track 350 Core Credits		School Teacher's Track 332 Core Credits		General Track 270 Core Credits	
			Core	Elective	Core	Elective	Core	Elective
BAL1	Academic Literacy 1	10	C		C		C	
BAL2	Academic Literacy 2	10		E		E		E
<sup>4</sup> BBT1	Story of the Bible	10	C		C		C	
<sup>2/4</sup> BBT2	Biblical Interpretation	10	C		C		C	
<sup>2</sup> BBT3	Christian Worldview	10	C		C		C	
<sup>1/2</sup> BBT4	Christian Philosophy	10		E	C			E
<sup>2</sup> BCH1	CH: Introduction and Early	10	C		C		C	
<sup>2</sup> BCH2	CH: Reformation	10	C		C		C	
<sup>2</sup> BCH3	CH: African and Modern	10	C		C		C	
<sup>1/2</sup> BCH4	Church Order and Worship	10	C			E		E
BEN1	English Linguistics	12		E	C			E
BEN2	Introduction to Literary Studies	12		E	C			E
BEN3	Poetry Studies	12		E	C			E
BEN4	Drama Studies	12		E	C			E
BEN5	The English Novel	12		E	C			E
BEN6	South African Literature	12		E	C			E
<sup>1/5</sup> BGR1	Greek Introduction	10	C			E	C	
<sup>1/5</sup> BGR2	Greek Tools	10	C			E	C	
<sup>1/5</sup> BGR3	Biblical Greek 1	10		E		E		E
<sup>1/5</sup> BGR4	Biblical Greek 2	10		E		E		E
<sup>1/5</sup> BHE1	Hebrew Introduction	10	C			E	C	
<sup>1/5</sup> BHE2	Hebrew Tools	10	C			E	C	
<sup>1/5</sup> BHE3	Biblical Hebrew 1	10		E		E		E
<sup>1/5</sup> BHE4	Biblical Hebrew 2	10		E		E		E
<sup>3</sup> BMS1	Theology of Missions	10	C		C		C	

## Bachelor of Theology

Code	Course	Credits	Church Leader's Track 350 Core Credits		School Teacher's Track 332 Core Credits		General Track 270 Core Credits	
			Core	Elective	Core	Elective	Core	Elective
BMS2	Evangelism & Discipleship	10	C			E		E
BMS3	Planting Biblical Churches	10		E		E		E
BMS4	Missional Apologetics 1	10	C		C		C	
BMS5	Missional Apologetics 2	10		E		E		E
<sup>3</sup> BMS6	Intercultural Ministry	10	C		C		C	
<sup>4</sup> BNT1	Synoptic Gospels and Acts	10	C		C		C	
<sup>4</sup> BNT2	Paul and His Letters	10	C		C		C	
<sup>4</sup> BNT3	Pastoral Letters and Gen. Epistles	10	C		C		C	
<sup>4</sup> BNT4	John and His Books	10	C		C		C	
<sup>4</sup> BOT1	Books of Moses	10	C		C		C	
<sup>4</sup> BOT2	Historical Books	10	C		C		C	
<sup>4</sup> BOT3	Prophetic Books	10	C		C		C	
<sup>4</sup> BOT4	Wisdom Literature	10	C		C		C	
BPM1	Ministry Practicum 1	10		E		E		E
BPM2	Ministry Practicum 2	10		E		E		E
<sup>1</sup> BPP6	Sermon Preparation and Delivery	10	C			E		E
<sup>1</sup> BPP7	Christ Centred Preaching	10	C			E		E
<sup>1</sup> BPP8	Preaching Different Genres	10	C			E		E
<sup>3</sup> BPT1	Pastoral Theology Introduction	10	C			E		E
<sup>1</sup> BPT2	Preaching Introduction	10	C			E		E
<sup>1</sup> BPT3	Creative Bible Teaching	10		E		E		E
BPT4	Biblical Counselling 1	10	C		C			E
BPT5	Biblical Counselling 2	10		E	C			E
BPT6	Leading Biblical Churches	10		E		E		E
<sup>3</sup> BST1	Systematic Theology Introduction	10	C		C		C	
<sup>3</sup> BST2	Christian Ethics	10	C		C		C	
<sup>3</sup> BST3	Christian Doctrine 1	10	C		C		C	
<sup>3</sup> BST4	Christian Doctrine 2	10	C		C		C	
<sup>3</sup> BST5	Christian Doctrine 3	10	C		C		C	

<sup>1</sup> Required by GKSA

<sup>2</sup> Required for Track 1: Honours in Historical Theology

<sup>3</sup> Required for Track 2: Honours in Systematic Theology

<sup>4</sup> Required for Track 4: Honours in Biblical Theology

<sup>5</sup> Required for all Honours Tracks if Greek and or Hebrew is taken as an Elective

## **Course Descriptions/Outcomes**

### **Bachelor of Theology**

#### **BAL1 Academic Literacy 1 (NQF Level 5)**

After successfully completing this course the student will be able to:

- Know and apply study skills and methods in Theological studies.
- Conduct research for Theological writing.
- Plan and write sound English Theology papers.
- Apply personal management skills.
- Apply SAE listening, speaking, reading and writings skills in Theology courses.

#### **BAL2 Academic Literacy 2 (NQF Level 5)**

After successfully completing this course the student will be able to:

- Use a computer with its operating system.
- Exhibit a basic knowledge of Microsoft Word.
- Exhibit a basic knowledge of Microsoft PowerPoint.
- Exhibit a basic knowledge of Microsoft Excel.
- Perform basic internet research.
- Write an assignment according to the requirements of the institution.

#### **BBT1 Story of the Bible (NQF Level 5)**

After successfully completing this course the student will be able to:

- Trace the overarching story of redemptive history of the Bible.
- Discuss the covenantal progression found in the whole Bible.
- Analyse a basic knowledge of the key redemptive themes and events.
- Explain typology in the Old Testament and their fulfilment in the New Testament (events, people, institutions, offices).
- Demonstrate foundational skills of Biblical interpretation.

#### **BBT2 Biblical Interpretation (NQF Level 6)**

After successfully completing this course the student will be able to:

- Understand the main principles and character of Biblical Interpretation.
- Evaluate and converse with hermeneutic expressions and exegetic results, using principles of Reformed Theological Hermeneutics.
- Explain theoretical aspects with regard to exegesis and hermeneutics.
- Evaluate the history of Bible interpretation, as well as current trends.
- Apply the appropriate hermeneutical principles and exegetical methods to a passage of Scripture.

#### **BBT3 Christian Worldview (NQF Level 5)**

After successfully completing this course the student will be able to:

- Define worldview and demonstrate how worldviews influence how people think about life.
- Describe the nature and function of a worldview.
- Identify essential elements of a worldview.



- Formulate a holistic Biblical worldview and evaluate ideas, values and processes in life and ministry situations from the perspective of that worldview.
- Distinguish between holistic and dualistic Christianity.
- Analyse alternative worldviews and compare them to the Biblical worldview.
- Seek to live out a Biblical worldview faithfully in every area of your life, seize opportunities to teach and apply a Biblical worldview within your church or ministry, and share it evangelistically with others.

#### **BBT4 Christian Philosophy (NQF Level 7)**

After successfully completing this course the student will be able to:

- Know and understand philosophy viewed from a Christian perspective from the pre-Socratic philosophies up to the contemporary emergence of post-modernism.
- Apply the revelation of the Bible as the only solid foundation against age-old philosophical questions.
- Distinguish between the key terms, sources, branches, task and value of Christian Philosophy.
- Identify the Biblical foundation of Christian Philosophy.

#### **BCH1 Church History: Introduction and Early (NQF Level 5)**

After successfully completing this course the student will be able to:

- Explain the principles, method and value of church history, to prevent us making its mistakes in the present.
- Describe the History of the Church from the time of the Apostles through the Medieval period.
- Describe the controversies raised by early heresies and the manner in which the great ecumenical councils and the writings of the “Apostolic Fathers” dealt with it.
- Explain who the Apologists were, their writing, circumstances and methods.
- Analyse the different persecutions during the first three centuries, the causes and circumstances, and the effect on the church.
- Describe the rise of the Papacy and the transformation of the “ancient catholic church” into “Catholicism,” monasticism and the adherence to scholasticism.
- Understand the development of the church east of the Roman Empire and the rise of Islam.
- Explain what led to the split between Eastern and Western Church in 1054.

#### **BCH2 Church History: Reformation (NQF Level 6)**

After successfully completing this course the student will be able to:

- Give an outline of the circumstances leading to the Reformation.
- Give an overview of the historical course of the Reformation, its missionary enterprises, and its worldwide expansion.
- Distinguish between the main Reformers (Luther, Zwingli, Calvin) and their influences through their biographies and writings.
- Explain the controversies between the Reformers (concerning: sacraments, character of worship)
- Explain the events regarding the Anabaptists and their views.
- Understand the Counter-Reformation and its influences.
- Explain how the Reformation matured through the Puritan movement and through the Synod of Dort.
- Explain the significance of the Reformation on global Christianity, and how it can potentially impact our local African context for the sake of the gospel.

### **BCH3 Church History: African and Modern (NQF Level 7)**

After successfully completing this course the student will be able to:

- Acquire a detailed knowledge of the history and lessons of African Church History.
- Develop a deeper understanding of some problems in Egypt, North Africa, and elsewhere.
- Master African church history to gain an understanding of the historical background of the African Church.

### **BCH4 Church Order and Worship (NQF Level 7)**

After successfully completing this course the student will be able to:

- Evaluate the purpose and role of the church in the world.
- Evaluate the different views on worship principles.
- Understand the role of theological confessions in the church.
- Analyse the relationships between confessionalism and ecclesiology.
- Apply the learning from the course to one's own church situation.

### **BEN1 English: Linguistics (NQF Level 5)**

After successfully completing this course the student will be able to:

- Understand that language is a gift from God and should be studied and applied in honour of God.
- Demonstrate the ability to apply the rules applicable to SAE.
- Identify and apply the required linguistic structures necessary for meaningful usage of SAE.
- Demonstrate insight into the relationship between language, cognition, and social discourse.
- Assess the symbolic and interactive functions of language in the meaning-making process.

### **BEN2 English: Introduction to Literary Studies (NQF Level 5)**

After successfully completing this course the student will be able to:

- Understand that literature is a gift from God and should be evaluated from a Christian perspective.
- Demonstrate the ability to identify and appreciate theoretical knowledge related to literature in general.
- Confidently read and evaluate a range of literary texts, focusing on poetry, drama, film, visual literacy, literary fiction, and the short story.
- Compose analytical essays, critically reviewing the constituting elements of literature, with specific reference to the genre of the short story.

### **BEN3 English: Poetry Studies (NQF Level 6)**

After successfully completing this course the student will be able to:

- Understand that literature is a gift from God and should be evaluated from a Christian perspective.
- Identify the Old, Elizabethan, Neoclassical, Romantic, Victorian, and Modern periods of English literature.
- Identify and apply theoretical knowledge specifically related to the poetry genre.
- Select, motivate, and apply appropriate theoretical knowledge specifically related to the poetry genre.

### **BEN4 English: Drama Studies (NQF Level 6)**

After successfully completing this course the student will be able to:

- Understand that literature is a gift from God and should be evaluated from a Christian perspective.
- Identify and apply theoretical knowledge specifically related to the drama genre.
- Select and motivate appropriate critical analysis of selected dramas and a film.

### **BEN5 English: The English Novel (NQF Level 7)**

After successfully completing this course the student will be able to:

- Understand that literature is a gift from God and should be evaluated from a Christian perspective.
- Identify theoretical knowledge specifically related to the novel genre.
- Select and motivate an appropriate method for critical analysis of selected novels.

### **BGR1 Greek Introduction (NQF Level 6)**

After successfully completing this course the student will be able to:

- Know the Greek Alphabet.
- Read and write Greek.
- Know and understand Greek Nouns (Declension), Verbs, Adjectives and Adverbs.
- Know basic functions of Nouns.
- Know functions of Words and Syntax.
- Use Bible Greek Software.

### **BGR2 Greek Tools (NQF Level 6)**

After successfully completing this course the student will be able to:

- Know and understand more advanced Greek verbs.
- Know more advanced functions of nouns.
- Know and understand more declensions of nouns.
- Know the syntax of more difficult sentences.
- Know how to diagram a more advanced Greek sentence.
- Use advanced skills of Bible Greek tools.

### **BGR3 Biblical Greek 1 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Know and understand all Greek verb declensions.
- Know all functions of nouns and how to interpret more complex uses of noun declensions.
- Know and understand all declensions of nouns.
- Know the syntax of advanced sentences.
- Know how to independently diagram any Greek sentence.
- Understand the basics of Greek textual criticism.
- Use advanced skills of Bible Greek tools.

### **BGR4 Biblical Greek 2 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Know more complex uses of all Greek verb forms.
- Know how to perform independent and detail micro and macro analysis of a Greek passage, using diagramming and arching.
- Demonstrate an understanding of intermediate Greek semantics and syntax.

### **BHE1 Hebrew Introduction (NQF Level 6)**

After successfully completing this course the student will be able to:

- Know and understand basics of Hebrew.
- Know and understanding the Semitic Language Group.

- Know the Hebrew alphabet and vowel signs.
- Read the Hebrew Text.
- Know and understand the Noun Forms.
- Know and understand the Hebrew Verbal System: various stems.
- Know, understand and apply computer assisted reading and parsing.

### **BHE2 Hebrew Tools (NQF Level 6)**

After successfully completing this course the student will be able to:

- Recognize the stems of Hebrew verbs.
- Parse all verbs according to root, root formation (stem), person, number, and gender.
- Fluently translate Biblical passages with aids.
- Get to know the basics of Hebrew syntax: nouns, pronouns and pronominal suffixes.

### **BHE3 Biblical Hebrew 1 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Display basic knowledge of the infrastructure of Biblical Hebrew grammar.
- Describe the basic principles of the semantics of Biblical Hebrew.
- Translate a passage from narrative text in the Hebrew Bible.
- Use Bible Hebrew tools.

### **BHE4 Biblical Hebrew 2 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Display complete and systematic knowledge of Biblical Hebrew grammar.
- Select and apply this knowledge effectively through all the genres of the Hebrew Bible.
- Analyse and translate the coherent passage of selected poetic passages from the Hebrew Bible.
- Use Bible Hebrew tools.

### **BMS1 Theology of Mission (NQF Level 5)**

After successfully completing this course the student will be able to:

- Define the calling and activity of Christian mission using biblical passages.
- Explain mission themes in the Old Testament, Jesus's ministry, and New Testament.
- Evaluate the contribution to missions from various periods of church history.
- Reflect on biblical methods and strategies for the church's mission in Africa.
- Motivate Christian believers and churches to be part of God's mission to the world.

### **BMS2 Evangelism and Discipleship (NQF Level 6)**

After successfully completing this course the student will be able to:

- Plan his own commitment to grow in Christ.
- Know and present the core of the gospel to unbelievers with reference to ways of evangelism in the New Testament.
- Evaluate his personal involvement and commitment to evangelism.
- Create a plan to equip church members to know and present the core of the gospel to unbelievers.
- Plan and lead a discipleship group.
- Plan a program to help new Christians to deal with legacies of African World View and culture.
- Contrast the tension between God's sovereignty and our responsibility.

### **BMS3 Planting Biblical Churches (NQF Level 6)**

After successfully completing this course the student will be able to:

- Explain the essential ingredients that make up a mature New Testament church, capable and motivated to reproduce itself (often referred to as the three 'selves' of the mature church: self-governing; self-supporting; self-growing).
- Begin and guide preparations for a sound church-planting ministry within your own cultural setting.
- Explain in detail each of the steps in the church planting process.
- Evaluate what is happening in the development of an emerging congregation so as to be a positive corrective influence.
- Assist any existing church that is not reproducing by studying its needs and facilitating the implementation of necessary changes to be able to do so.

### **BMS4 Missional Apologetics 1 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Identify and analyse the theology, methods, task and significance of Christian apologetics in a pluralistic society with comprehensive and coherent knowledge.
- Understand the use and application of Scripture in apologetics with the other tools.
- Analyse the history and core doctrines of common religions, ideologies and cults.
- Compare and contrast the main beliefs of false religions, cults, religious sects, and new syncretic groups in southern Africa in relation to orthodox belief as taught in Scripture.
- Explain contemporary heresies and unbiblical ideologies in order to present the biblical corrective and to pastorally guide such adherents to Christ.
- Develop patterns of Christian living and spirituality which will generate questions about "the hope that is within us" from people in our communities.
- Provide insight for biblical evangelism efforts to reach out to peoples of other faiths.
- Engage in discussions with different worldviews, religions, cults, and ideologies.
- Articulate how the Christian church must respond to the challenge of false beliefs.
- Develop a church-based strategy for witnessing to peoples of other faiths.

### **BMS5 Missional Apologetics 2 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Select the best apologetic methods.
- Debate the "proofs of God" and their validity.
- Evaluate the challenges from both non-Christian philosophies and religions with particular emphasis to the African context.
- Debate answers to the non-Christian philosophies and religions with emphasis on the African context.
- Utilise different answers and techniques to challenge the main Christian cults in Africa.

### **BMS6 Intercultural Ministry (NQF Level 7)**

After successfully completing this course the student will be able to:

- Define culture and worldview, and recognise the importance of cultural exegesis.
- Study biblical ethics of communication as it relates to conveying the message of the gospel in various cross-cultural settings.
- Define contextualisation and evaluate various contextualized methods and the ethics of ministry in specific contexts.

- Analyse the strengths and weakness of various cross-cultural ministry methods.
- Identify diverse aspects of culture that can be barriers or benefits to the intercultural worker living in them.
- Develop a greater capacity for effective intercultural ministry, communication, and relationships by understanding the ethics and challenges involved.

### **BNT1 Synoptic Gospels & Acts (NQF Level 5)**

After successfully completing this course the student will be able to:

- Explain the nature, goal, and origin of the New Testament.
- Debate the authority and finality of the New Testament.
- Outline the geography of the land of the Bible.
- Reconstruct the historical background, customs, and religious setting of the New Testament.
- Apply principles of Bible interpretation.
- Debate the synoptic problem.
- Describe the authorship, audience, date, place, occasion (purpose), structure and message of the Synoptic Gospels and Acts.

### **BNT2 Paul and His Letters (NQF Level 7)**

After successfully completing this course the student will be able to:

- Summarize the life of Paul with reference to his pre-Christian experience, encounter with Christ and ministry to the Gentiles.
- Describe the world of Paul under the Gentiles with reference to the cities they lived in and the gods they served.
- Discuss issues of introduction to each letter of Paul (excluding the pastoral letters), authorship, audience, date, place, occasion (purpose), structure and message.
- Explain the distinctive theological themes of Paul's letters.
- Summarise Romans, 1 and 2 Corinthians, Galatians, Ephesians, Philippians, Colossians, and 1 and 2 Thessalonians (not Pastoral Letters), which represents accurately and fairly the main contents of each letter: historical, literary and theological.
- Present an exegetical paper on selected texts.

### **BNT3 Pastoral Letters & General Epistles (NQF Level 6)**

After successfully completing this course the student will be able to:

- Discuss issues of introduction to each the general epistles and Pastoral letters for; authorship, audience, date, place, occasion (purpose), structure and message.
- Analyse the theological, pastoral, leadership and personal themes of the Pastoral letters and general epistles.
- Reflect critically on the personal qualification for leadership in the light of the content of the Pastoral Epistles with critical evaluation of the traditional model of leadership in the African context.
- Explain the distinctive theological themes of Paul's letters and apply it to ministry.
- Explain the historical and social context that serves as the milieu for the General Epistles.
- Write a detailed exegesis of selected passages from the Pastoral Epistles and the General Epistles.

### **BNT4 John and His Books (NQF Level 7)**

After successfully completing this course the student will be able to:

- Summarize the life of John in his historical, social and religious context.
- Write a detailed exegesis of selected passages from the Gospel of John or the Johannine Epistles.
- Discuss issues of introduction to each book of John in relation to; authorship, audience, date, place, occasion (purpose), structure and message.
- Describe the literary characteristics of the Johannine literature.
- Demonstrate developed understanding of key theological and ethical concepts in the Johannine literature.

### **BOT1 Books of Moses (NQF Level 6)**

After successfully completing this course the student will be able to:

- Give an overview of the origin, background, and message of the Pentateuch as a whole and of the individual books.
- Demonstrate a basic knowledge of the history, geography, religion, and culture of the Ancient Near Eastern World (ANE).
- Recognise and review the key theological themes of the Pentateuch.
- Survey the Hebrew/historical narrative using the hermeneutical and homiletical principles relative to the narrative.
- Demonstrate a familiarity with historical critical methodology in relationship to the Pentateuch.

### **BOT2 Historical Books (NQF Level 6)**

After successfully completing this course the student will be able to:

- Explain the of origin, background, purpose, message and content of the Deuteronomistic history as a whole and of the individual book.
- Outline the history and culture in the context of the former prophets and Ruth.
- Illustrate the key theological themes and content of the former prophets and Ruth.
- Select hermeneutical and homiletical principles relating to Hebrew/historical narrative and apply it to a selected passage.
- Argue the influences of archaeology on biblical studies.
- Debate the testimony to Jesus Christ in the historical literature.

### **BOT3 Prophetic Books (NQF Level 7)**

After successfully completing this course the student will be able to:

- Explain the origin, background, purpose, message and content of the latter prophets as a whole and of the individual books.
- Outline the history and culture in the context of the prophets.
- Illustrate the key theological themes of the prophets.
- Select hermeneutical and homiletical principles relating to Hebrew/prophetic literature and apply it to a selected passage.
- Illustrate prophecy and prophetism in the prophetic genre.
- Debate the testimony to Jesus Christ in the prophetic literature.

### **BOT4 Wisdom Literature (NQF Level 7)**

After successfully completing this course the student will be able to:

- Demonstrate a significant knowledge of the origin, background, purpose, and message of wisdom literature as a whole as well as of the individual books.
- Demonstrate a thorough knowledge of the history and culture in the context of the wisdom literature.
- Analyse in-depth the key theological themes of wisdom literature.
- Proficiently apply hermeneutical and homiletical principles relating to wisdom literature.
- Apply wisdom literature pastorally and compare and contrast African extra-biblical wisdom with biblical wisdom.

### **BPM1 – BPM2 Ministry Practicum 1-2 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Design a portfolio to substantiate involvement in the church/ministry.
- Give evidence of involvement in child, youth and adult evangelism.
- Give evidence of attending funerals and doing home visits.
- Give evidence of personal Bible studies and quiet time prayer sessions.
- Give evidence of sermon preparation and delivery.

### **BPP6-8 Practice Preaching 1-3 (NQF Level 6)**

These courses may only be taken by male students (See Homiletics Policy in Student Handbook)

#### **BPP6 Sermon Preparation and Delivery**

After successfully completing this course the student will be:

- Equipped to competently and thoroughly prepare a sermon.
- Able to effectively deliver a sermon.
- Equipped to critically assess other sermons.

#### **BPP7 Christ Centred Preaching**

After successfully completing this course the student will be:

- Equipped to preach Christological sermons.
- Able to preach sermons from the Old Testament and have gained experience.
- Able to preach sermons from the New Testament and have gained experience.

#### **BPP8 Preaching Different Genres**

After successfully completing this course the student will be:

- Equipped to preach from the various genres in Scripture.
- Able to apply biblical theological insights into their sermons.
- Able to use the tools provided to preach Christ from the various biblical genres.

### **BPT1 Pastoral Theology Introduction (NQF Level 5)**

After successfully completing this course the student will be able to:

- Describe the need for pastoral theology.
- Define pastoral theology.
- Discuss biblical foundations for pastoral theology.
- Review all aspects of the ministerial office.
- Discuss practical aspects of the pastoral office.
- Argue the importance of the Bible as the only foundation for pastoral theology basic principles biblical counselling.



### **BPT2 Preaching Introduction (NQF Level 6)**

After successfully completing this course the student will be able to:

- Contrast expository preaching with other forms of preaching.
- Evaluate the role of the preacher's theological foundations and convictions.
- Choose a stepwise plan in sermon preparation.
- Illustrate the various elements in the process of sermon preparation.
- Determine the best homiletical structure of the sermon by writing a sermon.
- Create a sermon for assessment.

### **BPT3 Creative Bible Teaching (NQF Level 6)**

After successfully completing this course the student will be able to:

- Distinguish between a variety of pedagogical methods.
- Explain the theory, levels and methods of teaching in the church.
- Choose the best components to teach a class.
- Explain how to focus the message of a lesson.
- Examine the results of a lesson.
- Distinguish the primary and secondary sources for Bible teaching.
- Contrast inductive and deductive teaching in Christian education.

### **BPT4 Biblical Counselling 1 (NQF Level 6)**

After successfully completing this course the student will be able to:

- Contrast the different theories of Biblical Counselling.
- Select the necessary component to do marriage counselling (Roles and Responsibilities).
- Select the necessary components to do Parental Counselling.
- Propose a plan to improve counselling skills – Listening.
- Select the necessary components to do Grief Counselling (AIDS/Death/Poverty).
- Select the necessary components to do AIDS Counselling - medical issues, dying issues, underlying witchcraft and fear issues.

### **BPT5 Biblical Counselling 2 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Argue the need and way to address Occultism, Demonology and Deliverance.
- Select the necessary components to council a person from the African Traditional Religion.
- Select the necessary components to do counselling with an addicted person.
- Propose a comprehensive plan to address Sexual Purity – Polygamy, Concubines.

### **BPT6 Leading Biblical Churches (NQF Level 7)**

After successfully completing this course the student will be able to:

- Explain the biblical teaching on the identity and character of the church.
- Explain the biblical teaching on church leadership.
- Analyse different models of church leadership.
- Organise the diaconal (mercy) ministry of the church.

### **BST1 Systematic Theology Introduction (NQF Level 5)**

After successfully completing this course the student will be able to:

- Grasp what is meant by the term “theology”.
- Appreciate the importance of good theology.
- Explain what the various branches of evangelical theology are and the purpose of each.
- Discuss the root problems of false systems of theology and evaluate some false theologies.
- Understand the meaning and purpose of systematic theology.
- List the key sections of systematic theology and briefly summarise their contents.
- Compare general and special revelation.
- Discuss the doctrines of divine inspiration and the inerrancy of Scripture.
- Discuss the development, scope, and purpose of the canon of Scripture.

### **BST2 Christian Ethics (NQF Level 6)**

After successfully completing this course the student will be able to:

- Know the key concepts involved in Christian Ethics.
- Understand and apply key New Testament Scriptures relating to ethical issues.
- Compare Christian Ethics to other ethical views and to traditional African Ethics.
- Debate specific ethical issues with biblical discernment.

### **BST3 Christian Doctrine 1 (NQF Level 6)**

After successfully completing this course the student will be able to:

- Biblically discuss the being and attributes of God.
- Defend the biblical doctrine of the Trinity.
- Compare the doctrine of the Trinity to prevailing liberal, African, and Islamic views.
- Explore and appropriately respond to the role of God the Father.
- Debate the doctrine of creation with reference to the different views.
- Biblically discuss the origin, nature, and role of angels and demons and compare the biblical view to the traditional African views.
- Illustrate the meaning of the image of God in man and the implication it has for African society.
- Describe the nature, transmission, and effects of sin and evaluate the corresponding traditional African views.

### **BST4 Christian Doctrine 2 (NQF Level 7)**

After successfully completing this course the student will be able to:

- Understand the humanity, deity, and hypostatic union of Christ as contained in the Chalcedonian Creed.
- Demonstrate essential knowledge of the nature and meaning of the atonement and its effects.
- Analyse the various views of atonement and the concept of sacrifice.
- Examine the nature and the Person of the Holy Spirit as the third Person in the Trinity.
- Demonstrate insight into the work of the Holy Spirit in the Old Testament, in the life of Jesus, and the life of the Christian.
- Demonstrate initial insight into the profound meaning and influence of these central doctrines in the theology and practice of the church.

### BST5 Christian Doctrine 3 (NQF Level 7)

After successfully completing this course the student will be able to:

- Explain what the church is: the church as a temple, body, community.
- Evaluate the marks and attributes of the church.
- Explain different forms of church government and how they are manifested in Africa.
- Compare the biblical church offices and how they relate and what that says about church leadership in the African context.
- Explain the nature of church discipline, its need and practice in the African context.
- Explain the sacraments: their number and meaning.
- Explain the return of Christ in view of the Millennial theories.
- Compare the state of man after death and the impact it has for African context in relationship to ancestor veneration.
- Evaluate the meaning of the judgement and reward after death.



## B Status in Theology for entrance into Bachelor of Theology (Honours)

If an applicant seeking admission to the Bachelor of Theology Honours programme does not have a Bachelor's degree in Theology but has earned an accredited Bachelor's degree or higher in a discipline other than Theology, he or she may be admitted via the Mukhanyo B-Status course. Please see [MTC Admission Policy \(S-01\)](#) for more details.

In order to obtain B-Status in Theology and entrance into the BTh Honours programme, candidates must prove achievement of the outcomes of the following courses of the Mukhanyo BTh programme with a minimum overall percentage of 65%:

Choose one	Choose one	Choose two
<b>BGR1:</b> Greek Introduction and <b>BGR2:</b> Greek Tools	<b>BBT2:</b> Biblical Interpretation	<b>BOT1:</b> OT: Books of Moses
<b>BHE1:</b> Hebrew Introduction and <b>BHE2:</b> Hebrew Tools		<b>BNT2:</b> NT: Paul and His Letters
<b>BBT1:</b> Story of the Bible		<b>BST3:</b> Theol: Christian Doctrine 1
		<b>BST4:</b> Theol: Christian Doctrine 2
		<b>BCH2:</b> Church History: Reformation

More info regarding B Status can be obtained at [study@mtc.ac.za](mailto:study@mtc.ac.za).



## B.Th. Honours

### 1. Programme Description and Aim:

The Mukhanyo Bachelor of Theology Honours programme is an accredited NQF Level 8 qualification approved by the Department of Higher Education and Training (SAQA ID Number: 90739). This one-year degree programme is a postgraduate specialisation qualification which follows a Bachelor's or equivalent degree, and serves to consolidate and deepen the student's expertise in Christian Theology, and to develop research capacity in preparation for further research-based postgraduate theological study. This qualification demands a high level of theoretical engagement and intellectual independence and is taught at a rigorous and reflective standard aimed at just below Masters' level.

### 2. Mode of Delivery:

Contact Mode (Offered at Pretoria Campus)

### 3. Entrance Requirements:

A Bachelor of Theology degree or equivalent with higher-than-average marks (minimum 65%). Thus, it is assumed that candidates have demonstrated a high level of competency in all aspects of theology at NQF Level 7, including critical thinking. Applicants must also be able to demonstrate a high level of competency in spoken and academic written English. Candidates may be required to write entrance exams in order to demonstrate competency in theology and research at NQF Level 7.

Admission through Recognition of Prior Learning (RPL) is permitted for a maximum of 10% of an enrolment cohort. See the *S-01.1 Admission Policy – Recognition of Prior Learning* for detailed explanation and procedure for application.

### 4. Duration of Study:

Minimum one year of study (full-time). Scheduled at Mukhanyo as one and a half years of study. Maximum four years of study (part-time).

### 5. Qualification Requirements/Articulation:

A Minimum of 120 credits must be attained with passes in all core courses. See the Student Assessment Policy for pass requirements. Holders of the Bachelor of Theology Honours degree may apply for entry into Masters' level programmes.

### 6. Applications for Course Credits/Exemptions:

Credit transfer or RPL exemption for individual courses is permitted for a maximum of 50% of the qualification and must be applied for using the appropriate application form within one week of enrolment.

## **7. Study Guides:**

At the commencement of each course students receive a course outline which includes: the course introduction, course outcomes, a list of required and recommended study material, the formative and summative assessment requirements, and an outline of the course plan. Lecture notes are distributed according to the specific requirements of each course.

## **8. Assessment:**

The purpose of assessment is to evaluate whether the student has achieved the outcomes of each course. Formative assessment is conducted on a continuous basis using a variety of methods (e.g., class discussion, debate and presentations, and written assignments) with the aim of developing the student's knowledge and capacity to engage in advanced theological reflection. For the summative assessment (examination) the student is required to submit a research paper on an agreed topic covered in the course by which the student must demonstrate his/her overall acquired capacity in the specific field of study. The final course mark is the sum of the formative assessments (60%) and the summative assessment (40%). See the *S-02 Student Assessment Policy* for general rules and course study guides for specific course requirements.

## **9. Programme Structure:**

The Bachelor of Theology Honours degree is presently offered only in the Systematic Theology track, but tracks in Biblical Studies and Historical Studies are being developed. Each track consists of a Research Project (30 credits), 5 other core courses (50 credits) and a selection of elective courses (min. 40 credits) making a total of 120 credits. Students will be guided on appropriate elective course choices. MTC reserves the right not to offer electives for which there is insufficient demand. Normally students enrol for three courses per semester plus the Research Project in the third semester. Lectures are normally presented twice monthly amounting to a total of 20 hours of contact time per course.

In the following table below 10 credits is nominally equivalent to 100 hours of work.

## Bachelor of Theology Honours

Code	Course Name	Credits	Systematic Theology Track		Historical Theology Track		Biblical Studies Track	
			Core	Elective	Core	Elective	Core	Elective
HBT1	Biblical Hermeneutics	10	C		C		C	
HBT2	Biblical History	10					C	
HBT3	Biblical Text & Canon	10						E
HBT4	Apocalyptic Literature	10						E
HGR1	Biblical Greek	10		E		E		E
HHE1	Biblical Hebrew	10		E		E		E
HHT1	Historical Theology: Early & Medieval	10			C			
HHT2	Reformation Theology	10	C		C			
HHT3	Historical Theology: Modern	10			C			
HHT4	Puritan Literature & Theology	10				E		
HHT5	Jonathan Edwards Studies	10				E		
HHT6	African Church History	10				E		
HNT1	Exegesis of Hebrews	10		E		E	C	
HOT1	Exegesis of Isaiah	10					C	
HPT2	Bible Teaching in Africa	10		E		E		E
HRE1	Research Methodology	10	C		C		C	
HRE2	Research Project	30	C		C		C	
HST1	African Christian Theology	10		E		E		E
HST2	Theology of the Spirit	10	C					E
HST3	Theology of Salvation	10	C					
HST4	Theology of Christ	10		E				
HST5	Theology of God	10		E				
HST6	Issues in Christian Ethics	10		E		E		E

## **Course Descriptions/Outcomes: Bachelor of Theology Honours** **(For courses that are currently offered only)**

### **HBT1 Biblical Hermeneutics**

A survey and critical evaluation of major historical and contemporary approaches to the study of the Bible. Particular attention is paid to hermeneutical principles as applied to the various literary types of the Old and New Testaments.

The ability is demonstrated to:

- Understand by way of literature study, selected redemptive historical themes in the Bible.
- Demonstrate competence to critically evaluate various Hermeneutical presuppositions.
- Be able to characterise and evaluate Biblical Hermeneutics views.
- Be able to trace at least one biblical theme from the Old Testament to the New Testament and be able apply appropriate hermeneutical principles.

### **HHT2 Reformation Theology**

In this course we will set the ground by undertaking an exploration of the Reformed polemic with the doctrine of the Church of Rome. We will then move to the central doctrine of the Reformation: Justification by Faith Alone which we will analyse. Among other Reformation doctrines to be studied, we include Predestination and Election and Ecclesiology (again in polemic with the Church of Rome). The topic of Grace will be considered where we will examine Thomas Aquinas's theology, especially on prevenient grace as the basis of salvation by works. Further, an analysis of the different Reformers' views of what is authentically the Lord's Supper (Holy Communion), including Martin Luther's Consubstantiation will be undertaken.

The ability is demonstrated to:

- Gain in-depth insight into the key differences between the doctrines of the Church of Rome (Thomism since 12th century) and Reformed doctrine.
- Analyse the essential doctrinal differences in the theology of Justification by Faith alone in contrast with the Thomist doctrine of justification through good works.
- Analyse the doctrine of Predestination and Election as the 2<sup>nd</sup> central doctrine of the Reformation and especially in Calvin.
- Gain a profound perspective of salvation by Grace over and against works of the Law.
- Compare and contrast the different Reformers' views on the Lord's Supper, with special reference to Luther's view of Consubstantiation.

### **HNT1 Exegesis of Hebrews**

The purpose of this course is to apply sound principles of exegesis to draw out the meaning of the text of the book of Hebrews and thereby to develop an advanced knowledge and understanding of the theology and message of the book of Hebrews. In particular, students will be required to reflect on the importance of the book of Hebrews for understanding the relationship between the Old and New Testaments, the supremacy of Christ and the New Covenant, and for addressing and answering questions arising out of non-Christian belief systems and cultural backgrounds in a culturally appropriate, effective and solidly biblical manner.

The ability is demonstrated to:

- Discuss in detail matters of introduction to the book of Hebrews (authorship, recipients, date, place, occasion/purpose, structure, and message).

- Explain the distinctive theological themes (especially the once-for-all sacrifice and priesthood of Christ), main content and literary features of the book of Hebrews.
- Apply sound principles of interpretation and carry out extensive exegesis of the book of Hebrews.
- Summarise the importance of the book of Hebrews for understanding the relationship between the Old and New Testaments, the supremacy of Christ and the New Covenant.
- Respond to the cultural teachings of African Traditional Religion (ATR) in a culturally appropriate and effective manner, solidly based on the texts of Scripture.

### **HRE1 Research Methodology**

This course provides a critical introduction to research methodologies within the field of theology. The purpose of this course is to develop skills in research methodology and scientific writing, and to prepare students for post-graduate studies. Thus, emphasis is placed on the development of reading, writing, and research skills. Students are taught to engage and evaluate sources, gather and integrate relevant information, accurately report on sources, and effectively communicate findings and insights.

The ability is demonstrated to:

- Understand the value of research.
- Reason in a more logical way.
- Do literary research using different resources.
- Utilise effective reading and note-taking strategies.
- Reference sources ethically and correctly.
- Evaluate an article critically according to scientific guidelines.
- Plan a research project, construct a research proposal, and write a preliminary research paper.

### **HRE2 Research Project**

Students select a topic appropriate to their chosen track of specialisation. Research is conducted and reported on under supervision and a research paper of no less than 30 pages produced.

The ability is demonstrated to:

- Formulate a Topic.
- Consider a Research Method.
- Draft a preliminary Research Plan.
- Write a Research Proposal.
- Draft a Research Outline.
- Produce Formal Aspects, Introduction, and Literature Overview.
- Evaluate Research and Structure.
- Write a Final Paper.

### **HST1 African Christian Theology**

This course is a study of the origin, development, and distinctive perspectives of Christian theology in Africa. Historic and current trends are critically evaluated. It includes a survey of important African theologians, from Augustine to the present, as well as readings in primary and secondary sources.

The ability is demonstrated to:

- Gain in-depth insight into the origin and historical development of Christian theology in Africa, from Augustine to the present.
- Analyse critically the distinctive perspectives of key African theologians and African theologies, from a Reformed perspective.



- Analyse critically current trends in Christian theology in Africa, from a Reformed perspective.
- Gain in-depth insight into the African worldview in relation to a biblical worldview.
- Evaluate the belief systems of African Traditional Religion (ATR) and their impact upon African Christian theologies.

### **HST2 Theology of the Spirit (Pneumatology)**

This course is a study of the comprehensive nature and character of the Holy Spirit. His union with Christ and with believers will be examined, together with His role in Creation, at the Incarnation and Virgin Birth. Further, we will consider his role at the Eschaton and His presence with believers in their own death. Finally, we will contrast the Holy Spirit's role as God, in union with believers, against belief in African ancestor worship.

The ability is demonstrated to:

- Gain a profound insight into the comprehensive work and nature of the Holy Spirit as the 3rd Person of the Trinity.
- Analyse the role and appearances of the Holy Spirit in the Old and New Testaments.
- Consider the work of the Spirit as the energy and power of creation and the novum of regeneration and the Spirit's presence and work at the Eschaton and the Glorification.
- Contrast the nature of the Holy Spirit who is Almighty God, in union with believers with African ancestor worship.

### **HST3 Theology of Salvation (Soteriology)**

This unit builds on the work on Soteriology covered during undergraduate studies. We identify major biblical soteriological themes in both the Old and New Testaments. We engage in an in-depth study of relevant Church Fathers, namely Irenaeus's Recapitulation Theory, Athanasius's Physical Theory and Anselm's Satisfaction Theory. We include Karl Barth's work on the Cross as Judgment. The place of Sacrifice will be examined in Soteriology and the Lord's Supper, leading to Penal Substitution in contrast with Moral Influence.

The ability is demonstrated to:

- Engage with the biblical roots of Salvation, both Old and New Testaments.
- Having covered the biblical perspective on Salvation in undergraduate studies, gain profound understanding of the early theories and understandings of the Atonement and the nature of salvation in early thinking.
- In contrast to the early views, consider the thinking of Karl Barth on the Atonement as a judgment on mankind.
- Analyse the profound concept of Sacrifice in the context of the Lord's Supper.
- Evaluate the sharp contrast between Penal Substitution and the Theory of Moral Influence.
- Examine the effects of the Atonement in terms of their meaning for regenerate human being.

### **HST4 Theology of Christ (Christology)**

This course is a study of the Person and Work of Christ, focusing on Chalcedon formula of the union of Christ in two natures. We consider both of these natures in depth: i.e., His deity and His humanity and the unity of His Person as the GodMan. Further, we examine the Christological problem in terms of an infinite being in union with a finite being; posing the solution in terms of a Theory of Kenosis. Lastly, we consider the suffering of Christ as a special topic.

The ability is demonstrated to:

- Gain a profound and balanced perspective of the deity and humanity of Christ, covering His humiliation, exaltation and glorification.
- Analyse the truth and authenticity of His humanity and deity, following a Christology from above, where the Godhead meets authentic humanity, seen in Christ's own developing consciousness.

### **HST5 Theology of God (Doctrine of God)**

In this course we consider God's transcendence out with the world and His presence in the world. We will also gain insight into God's Trinitarian nature – economic and immanent. God's nature, as Creator of the universe and in His attributes are important elements for examination; as these biblical statements define God's nature, for example, omniscience (God is all-knowing), omnipotence (God is all-powerful), omnipresent (God is present everywhere at the same time), immutability (God does not change), God as Love and Holiness of God. We will also explore the concept of Theodicy, which is the problem evil and suffering in the world as well as debating on God's Impassibility (the belief that God has no emotions and cannot suffer) and Passibility.

The ability is demonstrated to:

- Gain profound understanding of elements of the Transcendence of God outside of the world and the Immanence of God (presence) inside the world and their relationship.
- Analyse the three Persons of God in terms of the Economic Trinity and Immanent Trinity and Karl Rahner's dictum that the Economic is the Immanent Trinity and vice versa.
- Examine the key categories of God's nature as Creator of all things.
- Gain critical understanding of the communicable attributes of God in general.
- Attain in-depth understanding of the key attributes: love and holiness.
- Examine the incommunicable attributes of God in general.
- Attain in-depth understanding of key attributes of God in His aseity: God's infinity, omniscience, omnipotence, omnipresence.
- Gain profound understanding into the Problem of Evil in terms of the question: If God is absolutely good and powerful and loving, why is there evil in the world?

### **HST6 Issues in Christian Ethics**

In this course we begin with an analysis of Ethics itself in relation to morality. We consider deontological and utilitarian ethics, consequentialism and the demand of God in the form of the Ten Commandments. We effect an analysis of the Old Testament Law being apparently contradicted by New Testament grace in the Sermon on the Mount. There will be a critique of Situation Ethics, and its use of love as the only basis for morality. Throughout the course African norms and world views are considered.

The ability is demonstrated to:

- Evaluate the relationship of morality to ethics.
- Analyse deontological and utilitarian ethics, consequentialism and the demand of God in the form of the Ten Commandments.
- Consider the apparent contradictions of the Ten Commandments and Sermon on the Mount in respect of Law and Grace.
- Critically evaluate Situation Ethics and its ethical foundation based on Love alone.
- Explore the African norms and world views in relation to Christian Ethics.



## Local Learning

The **Mukhanyo Local Learning** programme extends the reach of the College far beyond the circumferences of the Campuses and Centres as it also provides education with tutorial support for the theoretical components of the programmes.

There are three important parts to the Mukhanyo Local Learning programme in providing a stable learning platform:

**Group Learning:** Students meet in groups. Studying alone is often difficult and can lead to drop outs. Group learning provides an environment for discussion, debate and encouragement among fellow students. It also encourages churches to come together, enhancing unity and co-operation at various levels.

**Local Tutor:** There is a facilitator/tutor at each study group who is a suitable, qualified and experienced person who watches the recordings together with the students. This person will coordinate the learning with Mukhanyo's administration and provide support, guidance, and encouragement to the students.

**Video recordings:** We supply video recording of actual classroom lectures, together with a study guide. This provides for the delivery of high quality content at the same level of learning as on campus and ensures that the content remains unchanged.

This model of distribution is very effective for learning, but it also lowers the overall cost of biblical education by bringing Bible instruction to church leaders in their own ministry contexts.



## 4. Policies

The following policies of Mukhanyo Theological College apply together with those in the Mukhanyo Student Handbook:

### 4.1 Admission Policy – General (S-01)

#### 1. Introduction

- 1.1. The student admission policy of Mukhanyo Theological College (hereafter MTC) is founded on its mission and commitment to quality and equity. The student admission policy acknowledges and takes into account the constitutional, legislative and education policy framework within which MTC functions, the Constitution of the Republic of South Africa, the Higher Education Act (101 of 1997), the Regulations for the Registration of Private Higher Education Institutions (13 December 2002), Criteria for Programme Accreditation (Higher Education Quality Committee 2004), Criteria for Institutional Audits (Higher Education Quality Committee 2004) the Skills Development Act (97 of 1998), Policy for Minimum Admission Requirements for Higher Certificates, Diplomas and Bachelor's Degrees Programmes (Government Gazette 27819 of 2005), Higher Education Qualifications Framework (Government Gazette 30353 of 2007) and any other related legislation.
- 1.2. The student admission policy of MTC is implemented with recognition of the nature of an institution of scientific practice and scholarship.
- 1.3. MTC therefore, through its student admission policy, commits itself to:
  - 1.3.1. Excellence by the provision of a uniform recruitment and selection process, for all its programmes, that is fair, clear and explicit, and supports, where practically possible, broad and diverse access for those with the potential to benefit from higher education.
  - 1.3.2. Strives to promote and maintain an environment that empowers all its students to achieve their highest potential without fear of prejudice or bias.

#### 2. Objectives

The purpose of this Policy is to provide guiding principles, an institutional framework and basic strategies for the recruitment and selection of prospective students, to advance the objectives of redress, equity, quality, academic excellence and optimal success of students who gain admission to Mukhanyo's study programme.

#### 3. Scope of application

This Policy applies to all potential Theology students as well as staff/tutors of MTC.

#### 4. Guiding Principles

In order to realise the objectives of the institution and its business plan, this Policy is interpreted and implemented in accordance with the following principles:

- 4.1. Promotion and marketing of programmes to prospective students, parents, advisors, life-orientation teachers, and other relevant stakeholders.

- 4.2. Identification and selection of prospective students are based on the admission requirements and support of national imperatives regarding “skills shortages and human resources”.
- 4.3. The institution is committed to ensuring that no potential student receives prejudicial treatment on the basis of age, colour, disability, ethnic origin, nationality, race, or social class or is disadvantaged by requirements, peer and employee’s attitudes, or behaviour that cannot be seen as justifiable.
- 4.4. Final accountability for the successful implementation of this Policy lies with the Executive Management. Programme Managers and support staff line managers are responsible for the actual implementation of this Policy and their commitment to its implementation forms part of their performance appraisal areas.

## **5. Interpretation**

In case of any dispute over the interpretation of clauses in this policy, the English formulations of the policy shall be decisive.

## **6. Requirements for entering Mukhanyo programmes**

### **6.1. All Academic Programmes**

Applicants who meet minimum entrance criteria will be invited to an interview and will be required to write entrance exams. Dependent on the outcome, the admissions committee will either approve or reject the application and may decide that the applicant should enrol in a lower-level programme or take additional supporting courses.

### **6.2. Unaccredited Certificate**

These programmes are not accredited and require a minimum of one year of full-time study. A good reading and writing knowledge of English is needed.

### **6.3. Higher Certificate in Bible Teaching and Higher Certificate in Church Ministry**

To be provisionally allowed to enter the Higher Certificate programmes, a potential student must hold:

6.3.1. A National Senior Certificate (matric) or equivalent with a minimum of 30% in English Language, as well as three other recognised NSC subjects with a minimum of 40%, or

6.3.2. A National Senior Certificate with 40% in English as well as two other recognised NSC subjects with a minimum of 40%,” and the words: "Admission to Higher Certificate/Diploma/Bachelors.”

### **6.4. Bachelor’s Degree in Theology programme**

To be provisionally allowed to enter the B.Th. programme, a potential student must hold:

6.4.1. A National Senior Certificate (NSC matric) or equivalent with a minimum of 40% in English Language, as well as four other recognised NSC subjects with a minimum of 50%; or

6.4.2. A National Senior Certificate with 50% in English, as well as three other recognised NSC subjects with a minimum of 50%, and the words: "Admission to Bachelors” ; or

6.4.3. A Higher Certificate or Diploma in a cognate field of study; or

6.4.4. An Advanced Certificate in a cognate field of study.

## 6.5. B.Th. Honours

The Bachelor of Theology Honours Degree is a postgraduate specialisation qualification, characterised by the fact that it prepares students for research based postgraduate study. This qualification follows a Bachelor's or equivalent degree and serves to consolidate and deepen the student's expertise in a particular discipline, and to develop research capacity in the methodology and techniques of that discipline. This qualification demands a high level of theoretical engagement and intellectual independence. In some cases, a Bachelor Honours Degree carries recognition by an appropriate professional or statutory body.

The following applies:

- 6.5.1. The minimum admission requirement is an appropriate Bachelor's Degree in Theology and an appropriate level of competency in written English.
- 6.5.2. Learning Assumed to be in Place: Upon entry to the Bachelor of Theology Honours, it is assumed that learners should have demonstrated:
  - 6.5.2.1. NQF 7 Competencies.
  - 6.5.2.2. Critical and Higher-Level thinking competencies.
  - 6.5.2.3. Demonstrated Advanced Grasp of Christian Theology and component Loci within the Study Field.
- 6.5.3. B-Status: If an applicant seeking admission to the Bachelor of Theology Honours programme does not have a Bachelor's degree in Theology but has earned an accredited Bachelor's degree or higher in a discipline other than Theology, he or she may be admitted via the Mukhanyo B-Status course. It is important to note that the B-Status is not a qualification, and the successful candidate is not awarded a B.Th. Rather, the B-Status is a mechanism to enable candidates for Honours study in Theology to demonstrate competency in Theology at NQF level 7 in order to qualify for admission into the Mukhanyo Bachelor of Theology Honours programme. The candidate is required to register for at least four specifically selected and prescribed courses of the Mukhanyo B.Th. programme and must prove achievement of the outcomes with a minimum overall percentage of 65%. The expected timeframe for completion of the B-Status is one year from enrolment, but a maximum duration of two years is permitted.

## 7. Admission Procedures

- 7.1. The closing date for applications for contact Theology studies at MTC is 1 November and 31 May for the following first and second semester respectively. Late applications will be accepted until the first week of January/July subject to a penalty fee as per schedule. The MTC offices are closed during the December holidays. Deviations from the above rule shall be allowed only if prospective students can furnish proof of exceptional circumstances that prevented them from submitting their applications for admission in good time.
- 7.2. Under certain conditions the Academic Management committee may grant admission to the Higher Certificates or Bachelor's Degree to applicants in whole or in part through the recognition of prior learning. This concept includes, but is not limited to, learning outcomes achieved through formal, informal and non-formal learning and work experience. Students, who submit qualifications awarded by unfamiliar institutions, shall have them submitted to SAQA, at their expense, for evaluation.

- 7.3. MTC can accept no responsibility for deciding whether or not a student qualifies for matriculation exemption. Clarification regarding eligibility must be obtained from the relevant Education Department. Students are advised to make sure that their school subjects will meet the admission requirements of the programme for which they wish to register. A person wishing to register as an unofficial student (not for qualification purposes) must be in possession of at least a GET Certificate or equivalent qualification. A deviation from this rule may be approved under certain circumstances.
- 7.4. The Academic Committee reserves the right of admission to MTC. Except by permission of the Academic Committee, no students shall be concurrently registered for more than one programme at Mukhanyo, or for another programme at another Institution.

## **8. Applications for study through Local Learning**

Applications for study through Local Learning are handled by a local Tutor. Applicants may contact the Mukhanyo Local Learning Office for more details in this regard. Please see contact details at the end of this policy.

## **9. Applications for study at a Campus/Centre or a Local Learning Site**

- 9.1. Applicants have to apply online or obtain an application form from the MTC website / MTC office.
- 9.2. The application form has to be fully completed, signed and submitted to MTC together with all the required documentation as indicated on the form.
- 9.3. The appointed Application Committee of MTC will request interviews with those applicants for study at a campus/centre who meet the criteria to study at MTC. Applicants will also be requested to write entrance exams. Applicants for study through Local Learning will be interviewed by the tutor prior to submitting their application to the MTC Academic office.
- 9.4. In the case where applicants state that they have studied through MTC before, their records will be checked and verified with the Academic Admin and Finance offices of MTC.
- 9.5. Based on the interview and outcome of the entrance exams, the committee will either approve or reject the application. Their decision will be final.
- 9.6. Successful applicants will receive an official acceptance letter from MTC supplying them with their student number and other information regarding their enrolment.

## **10. Enrolment of Contact and Distance students**

- 10.1. Prospective students shall register for a programme before the commencement of such programme.
- 10.2. All students (those who have successfully applied and those who continue their studies through entering a next semester/term of study) have to enrol as students of MTC for the applicable academic semester/term by signing the Student Enrolment Contract. Thereby they also signify their acceptance of the Rules and Code of Conduct of MTC and other policies applicable to their studies and life on Campus/at the Centre or at the Local Learning Site.
  - 10.2.1. The applicable enrolment fee has to be paid in full, preferably before study commences or at the latest during the first week of classes.

- 10.2.2. Except with Mukhanyo's written permission, no person who is in arrears with the payment of any fees due to MTC (or whose sponsor is in arrears with paying the fees) can enrol for the next semester / term.
- 10.2.3. A student's enrolment shall lapse after the presentation of the course(s) offered for which that student has enrolled.
- 10.2.4. The practical preaching courses are for male students only, in accordance with MTC's values. Female students are not permitted to enrol for these courses and must sign the *Undertaking by Female Students* (see appendix S-01.3) at enrolment.

## **11. Entrance Exams**

All applicants who are applying for full-time Certificate, Higher Certificate or B.Th. studies at MTC have to write entrance exams. Depending on the outcome, students may be granted exemption from associated supportive courses at the beginning of during their studies.

## **12. Foreign Students**

Foreign students need to take note of the following requirements:

- 12.1. Only certified copies of identity documents (e.g. passport), visas, qualifications, and transcripts will be accepted for application purposes.
- 12.2. All foreign students, wishing to study at a Campus / Centre in South Africa, should be in possession of a legal visa which allows them to study full-time at Mukhanyo. It is the applicant's / student's own responsibility to obtain / renew such a visa at his / her own expense. MTC will supply a letter to prove that the applicant has been accepted or, in the case of renewal, that the student is studying at MTC. Studies may not be commenced before the necessary legal visa has been granted and a certified copy of the visa has been submitted at the Academic Admin office of Mukhanyo.
- 12.3. Applicants with a school-leaving certificate equivalent to the South African National Senior Certificate can only be accepted into an accredited MTC programme once the certificate has been evaluated by the South African Qualifications Authority (SAQA).
- 12.4. Undergraduate and postgraduate qualifications from a foreign institution will be evaluated by MTC, however, MTC may require the applicant to have the qualification evaluated by the South African Qualifications Authority (SAQA) at the applicant's own expense.
- 12.5. Any foreign qualification that cannot be verified, will not be considered in an application and the applicant may have to apply for admission via RPL.

## **13. Recognition of Prior Learning and CAT**

- 13.1. Students that wish to apply through RPL (Recognition of Prior Learning) or CAT (Credit Accumulation and Transfer) can request the details and policies in this regard from the Academic Admin office of MTC.
- 13.2. Only a limited number of students (not more than 10%) will be considered for admission via RPL.

## **14. Appendices**

- 14.1. Student Application Form (APP1) – available at [www.mukhanyo.ac.za](http://www.mukhanyo.ac.za)



- 14.2. Recognition of Prior Learning Policy (S-01.1) with application forms APP2 and APP3. Can be requested from MTC at email: [study@mtc.co.za](mailto:study@mtc.co.za).
- 14.3. Credit Accumulation and Transfer Policy (S-01.2) with application form APP4. Can be requested from MTC at email: [study@mtc.co.za](mailto:study@mtc.co.za).
- 14.4. Undertaking by Female Students (S-01.3)
- 14.5. Student Enrolment Contract. Contract to be signed will be supplied at enrolment.

(S-01: MTC Admission Policy as on 30 November 2023)



## 4.2 Admission Policy – Recognition of Prior Learning (S-01.1)

### 1. Introduction and Scope of Application

- 1.1. This policy applies to applicants of Mukhanyo Theological College (hereafter MTC) who do not meet the entrance requirements of the Higher Certificates, B.Th. or B.Th. Honours and who wish to apply for Recognition of Prior Learning, (hereafter RPL).
- 1.2. This policy has to be read together with the *MTC Admission Policy – General*.
- 1.3. The applicant may have acquired various skills, competencies and experience during their life-time. This learning that may have taken place outside of formal education and training is valuable. These skills or knowledge from training conducted may have been acquired while working in any church related ministry, experience gained in the church, short courses or from community work in a relevant field. RPL permits applicants to gain recognition towards formal higher certificate and degree qualifications in the form of admission, or course exemption. This is based on the level and extent of the applicant’s knowledge. Prior learning will be measured against specified prescribed learning outcomes/syllabi.
- 1.4. This policy applies to informal or non-formal learning. RPL is applicable to applicants who:
  - 1.4.1. are 23 years of age and older, that want to gain admission to an accredited programme, but do not meet the formal entrance requirements, such as a National Senior Certificate.
  - 1.4.2. have done an unaccredited qualification and want to gain exemption from courses in an accredited programme.
- 1.5. Note: Courses approved for exemption through the RPL process reflect on the academic record as “RPL credit” next to the courses.

### 2. Objectives

To provide alternative access to admission, recognition and certification, for further learning and development.

### 3. Admission through RPL

- 3.1. Applicants for the Higher Certificate or B.Th. programme who meet the entrance requirements for the programme as in the Admission Policy, should only complete the Student Application form (**APP1**).
- 3.2. Applicants for the Higher Certificate or B.Th. programmes, who do not meet the entrance requirements, but:

- 3.2.1. Have obtained a National Senior Certificate (matric) and are 23 years of age and older, should complete the **APP1** and **APP2** forms.
- 3.2.2. Have not obtained a National Senior Certificate (matric) and are 45 years of age and older, should complete the **APP1** and **APP2** forms (mature age admission).
- 3.2.3. Have not obtained a National Senior Certificate (matric) and are 23 - 44 years of age, with at least 3 years' church related ministry experience, may apply for admission through RPL and should complete the **APP1** and **APP2** forms.
- 3.3. Applicants for the Higher Certificate programme who do not meet the entrance requirements, but:
  - 3.3.1. Have earned two or more Focus certificates,
  - 3.3.2. Gained an average of 55% for their Focus courses
 Can apply for admission through RPL and have to complete the **APP1** and **APP2** forms.
- 3.4. Applicants for the B.Th. Honours programme who do not meet the entrance requirement (accredited B.Th. degree or equivalent), but have completed informal or unaccredited bachelor's level studies in theology, should complete the **APP1** and **APP2** forms.
- 3.5. If an applicant was granted admission to a higher qualification via RPL, he/she will not receive a certificate relevant to the lower qualification, but merely be allowed to register for a relevant higher qualification.

#### 4. Exemption from courses through RPL:

- 4.1. Applicants should apply for RPL course exemption if they feel that the prior learning which they have gained meets the prescribed requirements of the equivalent course(s) offered by MTC and could consequently earn course(s) exemption.
- 4.2. An applicant who:
  - 4.2.1. has earned two or more Focus certificates,
  - 4.2.2. gained an average of 55% for his Focus courses, and
  - 4.2.3. applies for RPL admission into HC,
 Can apply for exemption for the Higher Certificate electives CM09 (Witness of the Church) and CP01 (Christian Preaching 1).
- 4.3. An applicant who:
  - 4.3.1. enters the HC by a way other than RPL,
  - 4.3.2. gained an average of 55% for his Focus courses, and
  - 4.3.3. has earned:
    - 4.3.3.1. two or more Focus certificates, can apply for exemption for the electives CM09 and CP01 (as above).
    - 4.3.3.2. just the Church Growth certificate, can apply for exemption for the elective CM09.
    - 4.3.3.3. a Focus certificate other than Church Growth, can get credit for the elective CP01.
- 4.4. Applicants may not re-apply for exemption of a course that was applied for previously for which the application was unsuccessful.
- 4.5. Applicants should complete form **APP3** for RPL course exemption if they feel that the prior learning which they have gained:
  - 4.5.1. in the church, ministry or missions work,
  - 4.5.2. through ministry-based training,

- 4.5.3. through relevant training programmes,
  - 4.5.4. in community work in a relevant field,
  - 4.5.5. any relevant personal learning experiences,
- meets the pre-set requirements of the course which MTC offers and could earn a course exemption.

## 5. Procedures

- 5.1. RPL exemption of courses, and/or access to an accredited programme, will only be granted after a rigorous academic assessment of the learner profile has been carried out in terms of the MTC prescribed standards and criteria.
- 5.2. The applicant's knowledge, skills and competencies will be assessed in the form of an exam, interview, ministry related project or a portfolio (which contains records of the applicant's experience, knowledge and skills).
- 5.3. If the application is successful, the applicant will be notified accordingly by MTC. If it is not successful, alternative routes of study would be recommended.

## 6. Restriction on RPL registrations

- 6.1. Not more than 10% of a cohort of students in either the Higher Certificate, B.Th. or B.Th. Honours Degree programmes will be admitted through RPL.
- 6.2. Full qualifications cannot be awarded solely on the basis of RPL. Exemption based on RPL will be limited to not more than 50% of the courses of the qualification programme in question. The applicant has to pass the remaining courses by studying at MTC before the qualification will be awarded.

## 7. Responsibility of the Applicant

The applicant should apply for RPL by completing the appropriate form (APP2 or APP3) and paying the RPL Admin fee.

## 8. Appendices

- 8.1. RPL Application forms APP2 and APP3.
- 8.2. Forms (obtainable from MTC at email address: [study@mtc.ac.za](mailto:study@mtc.ac.za))
  - 8.2.1.1. **APP1** - Student Application Form
  - 8.2.1.2. **APP2** – RPL Application for admission to a programme
  - 8.2.1.3. **APP3** – RPL Application for the exemption of courses

Applicants should keep a copy of the completed forms that were submitted for their records and as a proof.

*(S-01.1: MTC Admission RPL Policy as on 30 November 2023)*



## 4.3 Admission Policy – Credit Accumulation and Transfer (S-01.2)

### 1. Introduction

- 1.1. This policy serves to introduce the Credit Accumulation and Transfer (hereafter CAT) to applicants of Mukhanyo Theological College (hereafter MTC) who completed previous training at another accredited institute.
- 1.2. This policy has to be read together with the MTC Admission Policy.
- 1.3. Note: Courses approved for credit through the CAT process will bear the MTC course credit value but not the mark achieved in the other institution or qualification. The academic record will reflect “CAT credit” for the course.

### 2. Scope of application

CAT applications are processed for registered students, as well as for applicants that have indicated that they want to apply for CAT by completing the CAT application form (**APP4**).

### 3. Objectives

To assist applicants in the process of applying for CAT and encourage further formal Theological studies.

### 4. Definition

CAT is the transfer of credits from one qualification to another, either within an institution or between institutions. The transfer of credits towards a qualification is based on courses passed at another university, college and/or accredited institution of higher learning.

### 5. Requirements for admission

Requirements for admission for the various qualifications MTC offers, are stipulated in the MTC Admission policy. The CAT policy is an appendix of the Admission policy and should be read together with it.

### 6. Procedures

- 6.1. CAT transfer of credits from another qualification or institution will only be granted after a rigorous academic assessment according to the restriction and conditions below.
- 6.2. After assessment, the applicant will be notified of the outcome and the CAT credits will be reflected on the student’s academic record at the end of the first subsequent semester.

### 7. CAT within MTC

Students entering the MTC Bachelor of Theology programme who have completed either the MTC Diploma or an MTC Higher Certificate can receive CAT for the following NQF level 5, BTh courses:

- 7.1. When earned the Diploma / Higher Certificate in Bible Teaching: BBT3, BNT1, and BST1
- 7.2. When earned the Diploma / Higher Certificate in Church Ministry: BCH1, BMS1, and BPT1

### 8. Restriction on CAT applications

- 8.1. Full qualifications cannot be awarded solely on the basis of CAT. Applicants may only be credited with courses amounting to no more than 50% of the qualification they wish to register for, or 50% of the completed qualification they possess.
- 8.2. In order to receive credits towards an MTC qualification on the basis of courses passed at other registered institutions, the following applies:

- 8.2.1. The institution must be accredited by the CHE
- 8.2.2. The institution must be registered with SAQA
- 8.2.3. The course credits must match existing MTC courses in
  - content
  - credit value
  - NQF level

## 9. Responsibility of the Applicant

- 9.1. If not an existing student of MTC, the applicant should make sure that he/she qualifies to register as an MTC student and meets the entrance requirements. See the MTC Admission Policy for details. The applicant should then complete the Student Application form (**APP1**) and submit it to MTC.
- 9.2. The applicant should apply for CAT by completing the **APP4** form and paying the CAT Admin fee.

## 10. Appeal Process

- 10.1. If an applicant is unhappy with the outcome of his/her application, and believes that he/she can provide new evidence that will support his/her application, he/she may submit an appeal within 10 working days of having received notification of the outcome of the application.
- 10.2. The appeal will only be considered if:
  - 10.2.1. It is motivated in writing.
  - 10.2.2. It includes further new evidence to support the appeal.
- 10.3. MTC will convey the outcome of the appeal to the applicant in writing and the decision by MTC will be final.

## 11. Appendix

- 11.1. Forms (obtainable from MTC at email address: [study@mtc.ac.za](mailto:study@mtc.ac.za)) **APP4** - CAT Application Form.

*(S-01.2: MTC Admission CAT Policy as on 30 November 2023)*



## 4.4 Language Policy (O-05)

### 1. Introduction

The Language Policy of Mukhanyo Theological College (hereafter MTC) aims to ensure that all students are prepared to participate fully in a multi-lingual society, where both a proficiency in and awareness of this multi-lingual status is required. English is the medium of instruction and administration within MTC.

### 2. Objectives

A key objective of the Mukhanyo Language Policy is to ensure that registered students acquire effective English literacy as well. This is facilitated through access to English learning materials. Students who qualify from MTC should be able to communicate through the spoken and written word in the contexts of academia, socially, and in their future careers.

### 3. Scope of application

This policy applies to all staff members and students of MTC. In the case of contract and temporary staff, opportunities and resources will be determined in accordance with the functional requirements of MTC.

### 4. Some principles

- 4.1. English is the language of internal governance and administration within the MTC. All meetings, on all levels of the organisational hierarchy, are conducted in English, and agendas and minutes of such meetings are also to be kept in English.
- 4.2. All official communication within MTC is conducted in English, and this should be done in clear and concise language, and be professional. English is used as medium of teaching, examination, and research within MTC. The above applies to all levels of study within Mukhanyo, and to dissertations and essays. All applicants should be able to demonstrate an appropriate level of proficiency in English and will be required to submit evidence of this as part of their application to study. The admission to any of the programmes offered by MTC, pertains to programmes offered on the level of Further Education and Training, Higher Education, skills-based as well as short programmes.

*(O-05 Language Policy as on 8 March 2019)*



## 4.5 Student Attendance Policy (S-03)

### 1. Introduction

Regular attendance is seen as a critical component for success in studies at Mukhanyo Theological College (hereafter MTC).

### 2. Scope of application

- 2.1. This policy applies to all contact students enrolled at MTC at all campuses/centres. A student is expected to be in attendance, except when ill or when unable to attend due to emergency circumstances or a death in the family.
- 2.2. If absence is that long that studies are dis-continued and the enrolment lapses, arrangements should be made to re-enrolment.

### 3. Objectives

To facilitate student attendance and support.

### 4. Absence from classes:

#### 4.1. Excused Absences

In order for an absence to be excused for any reason, the student must notify MTC by phoning the Reception at the campus / centre of study before or on the day of absence and hand in a written note the first day back in class. The note must include the following:

- 4.1.1. Student's name
- 4.1.2. Date(s) absent

- 4.1.3. The date returning
- 4.1.4. The following reasons will be considered as an excused absence (assuming Reception at the applicable MTC campus / centre has received all notification in time):
  - 4.1.4.1. Unavoidable doctor or dentist appointments. Proof of such visits may be required.
  - 4.1.4.2. MTC-sponsored activities.
  - 4.1.4.3. Death in the immediate family and/or close family friends.
  - 4.1.4.4. Unavoidable mechanical failure of automobile or accident.
  - 4.1.4.5. Unavoidable traffic delays – this refers to unanticipated delays such as an accident blocking traffic or road blockage due to inclement weather.
  - 4.1.4.6. Approval for other absences may be requested from the Head of Student Support or the Campus/Centre manager in advance. If approved, catch-up work will be allowed.
- 4.2. Unexcused Absences

Any absence for which the Reception at the MTC campus / centre does not receive appropriate notification, will be unexcused. There will be no allowances made for missed work if an absence is unexcused. Examples of unexcused absences include, but are not limited to:

  - 4.2.1. Lack of all notification.
  - 4.2.2. Running late – daily schedules need to be adjusted to ensure that the student arrives on time.
  - 4.2.3. Skipping class – any absence when a student simply chooses to skip class for any reason will result in disciplinary action.
- 4.3. Excessive Absences

In the case of Excessive Absences, a student will not be allowed to sit for exams. See details in *S-02 MTC Student Assessment Policy*.

## **5. Absence from tests and exams**

- 5.1. A student that misses a test or examination will receive a 0% mark for the test or examination.
- 5.2. A student that was not able to write the normal examinations for medical or other valid reasons, may apply to the Head of Academics for a special examination, which will take place during the re-examination period.
- 5.3. Such applications should be accompanied by:
  - 5.3.1. A medical certificate signed by a registered physician, or
  - 5.3.2. A statement signed by his/her pastor/church leader or a commissioner of oaths, explaining the reasons for the student's absence. Attending a funeral of a parent, spouse, sibling, or child will be considered a valid excuse. Attending a funeral of anyone else would normally not be an acceptable excuse.
- 5.4. The supplementary examination may be in the form of a written or an oral examination, as decided by the examiner. In the case of an oral examination, the moderator should also sit in during the examination.
- 5.5. If the student fails the exam, but qualifies for a rewrite, a failure will be indicated, indicating both "exam" and "rewrite" marks as the same.

## 6. Cancellation of studies / Withdrawal from courses (modules)

- 6.1. Notice of cancellation of studies and/or single courses (modules) should be submitted by the student in writing to MTC's Academic Administration or the Campus / Centre Administration (not the lecturer), either handed in personally or by email. The date of the successful receipt of the cancellation notice will serve as the date of the cancellation.
- 6.2. Up to the 7th week of the semester the cancellation will reflect as a withdrawal on the student's academic record. After the 7th week the cancellation will reflect as a fail.

## 7. Annexures:

- 7.1. Annexure A: Unexcused Absence Warning Letter
- 7.2. Annexure B: Excessive Absence Letter

(S-03 Student Attendance Policy as on 31 July 2023)



## 4.6 Student Code of Conduct (S-04)

### 1. Introduction

It is expected of all students of Mukhanyo Theological College (hereafter MTC) to accept the foundation of MTC as stated in the second paragraph of the constitution, that we accept the Bible as the Word of God and the final authority for all doctrine and life.

### 2. Scope of application

In their conduct to one another it is expected of all students of MTC (including Local Learning students) to behave in a Christian manner with mutual love and respect. All students are either preparing themselves for some position of leadership in the Church of Jesus Christ, or are already functioning in a leadership position in their churches. Therefore, all students should meet the Biblical standards for Christian maturity and leadership in the church as set forth in the following Bible verses:

**1 Timothy 3:1-7:** *If anyone sets his heart on being an overseer, he desires a noble task. Now the overseer must be above reproach, the husband of but one wife, temperate, self-controlled, respectable, hospitable, able to teach, not given to drunkenness, not violent but gentle, not quarrelsome, not a lover of money. He must manage his own family well and see that his children obey him with proper respect. (If anyone does not know to manage his own family, how can he take care of God's church?) He must not be a recent convert, or he may become conceited and fall under the same judgment as the devil. He must also have a good reputation with outsiders, so that he will not fall into disgrace and into the devil's trap.*

**1 Timothy 4:12:** *Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity.*

### 3. Purpose

- 3.1 The *Student Code of Conduct* governs the conduct of all students and the relationship between MTC and its students.



- 3.2 The *Student Code of Conduct* aims to create an environment in which it is possible for the individual student to achieve the best possible results.
- 3.3 The *Student Code of Conduct* further promotes the development of each student's relationship skills and emotional resources.
- 3.4 The *Student Code of Conduct* takes into account the interests of all at MTC: individuality, initiative, personal responsibility and mutual respect are encouraged.
- 3.5 When students are admitted at MTC, they have to sign that they will accept the *Student Code of Conduct*.
- 3.6 Students should continually refer to the *Student Code of Conduct* when making choices and considering the consequences.

#### **4. Victimization**

- 4.1 Victimization, including, but not limited to, bullying, fighting, intimidation and any display of racism, or religious intolerance, will not be condoned.
- 4.2 Sexual harassment is unacceptable.

#### **5. Weapons**

- 5.1 For the safety of all at MTC, Campuses / Centres and Local Learning Sites, weapons of any kind may not be brought to Campuses/ Centres/Local Learning Sites. These are defined as, but not limited to knives of any sort, firearms and any facsimiles thereof and martial arts weaponry.
- 5.2 The only exception is a licensed fire arm in the case of students serving in the police or security services that come to class immediately after work or when it is needed for personal safety reasons in the case of evening classes. In such cases it should be hidden and taken well care of.

#### **6. Vandalism**

- 6.1 Graffiti  
Making any marks or signs on desks, chairs or other classroom equipment is strictly forbidden.
- 6.2 Damage to Property  
Any damage of property belonging to MTC and/or any other person associated with MTC is strictly forbidden. MTC reserves the right to lay claim to compensation due to loss or damage to property on behalf of the College or any third party associated with MTC.

#### **7. Theft**

- 7.1 Theft is a criminal offence. Any student found stealing may be required to leave an MTC campus / centre or a local learning site with immediate effect. MTC reserves the right, where an incident of theft is suspected, to open and inspect student lockers, suitcases and bags. Criminal charges may be laid.
- 7.2 Removal of any software or hardware from MTC campus / centre / local learning site computers will be treated as theft.
- 7.3 Removal of any MTC campus / centre / local learning site equipment or books without authorization will be regarded as theft.

## **8. Substance Abuse**

### **8.1 Drugs and Alcohol**

- 8.1.1 The use and sale of drugs and alcohol is strictly forbidden. Any student found to be in possession or under the influence of, or selling drugs or alcohol may be required to leave the MTC campus / centre / local learning site with immediate effect. This applies in any situation where students could be clearly identified as MTC students. A student in the company of others involved in such activities will be held accountable.
- 8.1.2 If there is reasonable suspicion that a student is under the influence of illegal substances, the student may be sent for testing, at their own expense.
- 8.1.3 Any student who tests positive for drug use in a test will be required to undergo a process of formal intervention in consultation with MTC at the student's own expense.
- 8.1.4 Disciplinary action will be taken if a student is found under the influence of alcohol.

### **8.2 Smoking**

Smoking is prohibited at MTC campuses/centres/local learning sites, as it is conclusively proven that it is dangerous to the health of smokers and non-smokers.

## **9. Unauthorised Absence (Contact Students only)**

Unauthorised absence from classes, devotions, graduations and/any duly called gathering at MTC is a serious offence.

## **10. General Conduct**

- 10.1 Punctual arrival for lessons is essential.
- 10.2 No disruption of classroom routine is tolerated.
- 10.3 The atmosphere of the classroom must be warm and mutually respectful.
- 10.4 Homework must be timeously completed, deadlines must be met and thorough preparation for tests, assessments and examinations is required.
- 10.5 Eating or drinking (except for water) in classes and dormitories is not allowed.
- 10.6 Cheating in tests and examinations is a serious offence.
- 10.7 Plagiarism, whether from the internet or any other source, will be regarded as seriously as cheating. (See *MTC Plagiarism Policy – O-09*)
- 10.8 MTC reserves the right to monitor materials accessed by students on the MTC internet. (Applicable to campus / centre students only.)
- 10.9 Swearing and other offensive language is not acceptable. This includes sexually, ethnically, racially, culturally or socially insulting others.
- 10.10 No student may influence others to embark on a strike or a protest or any other form of rebellion for any reason whatsoever. Grievances shall be expressed to management through the legitimate structures of MTC.

## **11. Dress and Appearance**

Students are not required to wear uniforms. Dress and appearance must be appropriate to the culture of learning at MTC campuses / centres / local learning sites. (See *MTC Dress Code – O-10*). The following boundaries are set by MTC:

- 11.1 Students should not unnecessarily be drawing attention to themselves through their clothing, accessories, hairstyles, body markings or piercings.

- 11.2 Any clothing, body marking or accessory which communicates a message relating to weaponry, drug culture, Satanism, racism, prejudice or sexism is not acceptable.
- 11.3 Clothing which is sexually provocative like tight clothing and mini-skirts are not acceptable.
- 11.4 Headgear for men and sunglasses are permitted, but must be removed when indoors.
- 11.5 Facial piercings are restricted to earrings.
- 11.6 Hair must be clean and its style should not draw unnecessary attention.

## 12. General

- 12.1 Students are encouraged to take pride in their campus / centre / local learning site. Littering is unacceptable; classrooms and dormitories are to be kept clean at all times.
- 12.2 No student may hinder the learning process of other students.
- 12.3 Lecturers/tutors and visitors to MTC campuses / centres / local learning sites should be treated with courtesy and respect.
- 12.4 Fellow students should be treated with dignity and respect.
- 12.5 While students are encouraged to open minded and critical thinking, they may not do so in a rude or insulting way towards lecturers/tutors and fellow students.
- 12.6 Students are considered to be representatives of the Lord Jesus and MTC on and off the campus / centre / local learning site. MTC encourages and expects Christian behaviour.
- 12.7 Cell phones may not be switched on or used in lessons, during Devotions or during examinations. They should also not be used as calculators or clocks during assessments, tests or examinations.
- 12.8 Students are responsible for their personal belongings and valuables. These should never be left unattended. MTC shall not be held liable for damages or loss of student property.

*(S-04 Student Code of Conduct as on 24 November 2023)*



## 4.7 Student Assessment Policy (S-02)

### 1. Introduction

The Assessment policy serves to make it clear to Faculty, Tutors and students of Mukhanyo Theological College (hereafter MTC), what the requirements are to enter for exams, be allowed to write a supplementary exam or to pass the course and programme.

### 2. Definitions

- 2.1. **Assessment:** A structured process for gathering evidence and making judgements about an individual's performance in relation to registered unit standards and qualifications.
- 2.2. **Formative mark / Semester mark:** The total of class tests, assignments or any other assessments that were conducted to assess the student during the teaching period of that course.
- 2.3. **Summative Assessment:** The exam that is written by the student at the end of a course.
- 2.4. **Supplementary Exam:** The exam that is written by the student that failed the first exam at the end of the course.
- 2.5. **Exam Mark:** The mark the student obtained for the exam written.
- 2.6. **Course Mark:** Total mark obtained for the course.

### 3. Scope of application

Assessment is conducted on a continuous basis. Calculations for formative assessment include class tests, assignments, presentations and practical projects.

Summative examinations in every course are conducted in accordance with the Mukhanyo Assessment Policy, incorporating Rules and Regulations for examinations.

### 4. Late Assignments

4.1. Students are expected to submit their assignments before or on the date set by the lecturer. It is the student's responsibility to contact lecturers with reasons for lateness before the assignment due date.

4.2. Ordinarily (i.e. unless reasons for lateness are accepted by the lecturer) penalties for late submission are as follows:

How late?	Standard penalty
1-2 weekdays	Subtract 5% of the mark awarded
3-5 weekdays (up to 1 week)	Subtract 10% of the mark awarded
6-10 weekdays (up to 2 weeks)	Subtract 20% of the mark awarded
More than 2 weeks	Student gets zero

4.3. Depending on accepted reasons for lateness, the lecturer will usually allow 1, 2 or up to 5 weekdays before the above penalties apply.

### 5. Admission for examination per course

5.1. A student must achieve a minimum of 40% for formative assessments.

5.2. A student must attend at least 70% of the contact sessions with not more than 22% unexcused absences. See details in *S-03 Student Attendance Policy*.

### 6. To pass a course

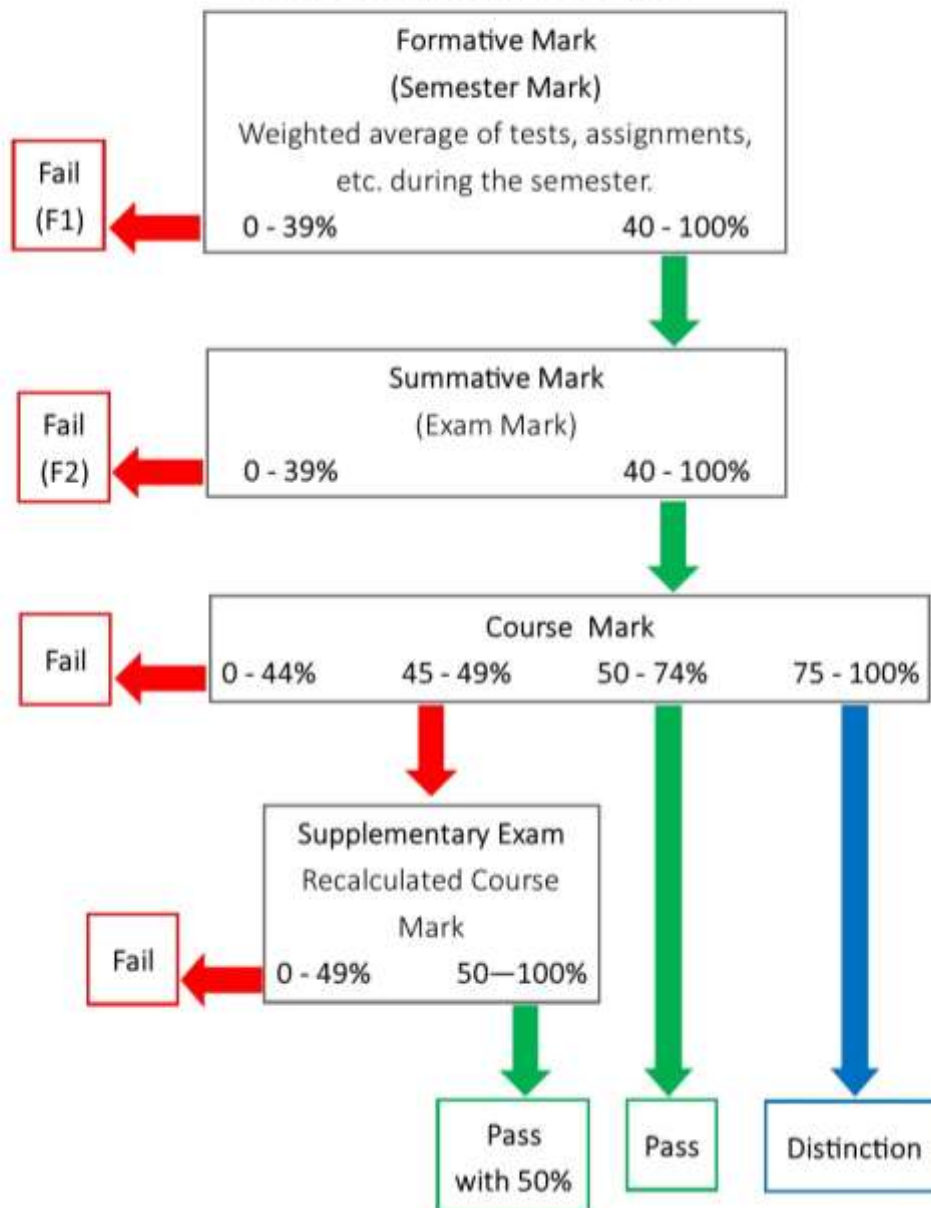
A student must obtain a course mark (final mark for all assessments for the course) of at least 50%. This should include a summative assessment (exam or supplementary exam) mark of at least 40%.

### 7. To qualify for the supplementary examination

A student must obtain a minimum of 40% in the summative assessment (exam) and the final mark for the course must be a minimum of 45%.

The above is explained in the diagram below:

### MTC Assessment Procedures



#### 8. General:

- 8.1. The course marks of students who have made use of the supplementary examination option, will be capped at 50%.
- 8.2. Students who don't qualify for the summative assessment or the supplementary examinations, will have the option to repeat the full course with all the conditions applying the next time when it is offered as part of the curriculum.
- 8.3. A student will not be allowed to continue with his/her studies in the chosen programme offered in contact mode, if he/she:

- 8.3.1. Fails 50% or more of the courses offered in the first semester, if all the courses offered are taken, or
- 8.3.2. Fails 50% or more of the first six courses attempted, if not all the courses offered are taken.
- 8.4. For each course passed the student obtains the allocated credits.
  - 8.4.1. A one-year Higher Certificate consists of a minimum of 120 credits.
  - 8.4.2. A two-year Diploma in Theology of a minimum of 240 credits.
  - 8.4.3. A three-year Bachelor of Theology Degree of a minimum of 360 credits.
  - 8.4.4. An Honours in Theology Degree of a minimum of 120 credits.
- 8.5. Requirements to fulfil qualifications:
  - 8.5.1. All qualifications: All core courses must be passed.
  - 8.5.2. Higher Certificate students must pass four elective courses.
  - 8.5.3. Diploma students must pass ten elective courses.
  - 8.5.4. B.Th. students must pass six 10-credit elective courses.
  - 8.5.5. Honours students must pass 4 elective courses.
- 8.6. A qualification is issued to a student who has satisfied all the requirements to the fulfilment of such a qualification.
- 8.7. Academic Qualifications are issued only at an official graduation ceremony. If a student cannot attend his/her graduation, he/she can graduate in absentia. (See *MTC Graduation Policy – S09*).

*(S-02 Student Assessment Policy as on 30 November 2023)*



## 4.8 Student Disciplinary and Grievances Policy (S-05)

### 1. Introduction

- 1.1. Mukhanyo Theological College (hereafter MTC) commits itself to maintain an atmosphere of mutual respect and to provide a safe and secure working and study environment that is conducive to promoting productivity.
- 1.2. The first step in resolving disagreements, annoyance, complaints or any form of grievances is to follow the Matthew 18 principle, namely to seek to discuss and resolve the matter between the different parties through a fair and peaceful discussion, either between the different parties only or with the help of a mediator.

### 2. Definitions

- 2.1. **Complaint:** An expression of dissatisfaction from a student with a decision of MTC or the manner of delivery of a service offered or provided by MTC.
- 2.2. **Grievance:** A formal written notice given by a student after an unresolved complaint which initiates action under this policy.
- 2.3. **Campus / Centre:** Location where contact sessions are offered by MTC Faculty.
- 2.4. **Local Learning Site (LLS):** Group of students that study through Local Learning and are facilitated by a Tutor.

- 2.5. **Student:** For the purposes of this policy, 'student' includes prospective and current students of MTC studying at a campus/centre or through local learning.
- 2.6. **Tutor:** Facilitator for the teaching at a Local Learning Site

### 3. Scope

This policy applies to:

- 3.1. All Campuses, Centres and LLSs
- 3.2. Current students
- 3.3. Prospective students whose complaint or grievance relates to administrative processes during application, selection or admission
- 3.4. Complaints must be made, or grievances lodged, within the timeframe prescribed.
- 3.5. This policy may not be used to:
  - 3.5.1. discriminate against or harass Grievance Procedures;
  - 3.5.2. initiate an action relating to unprofessional or inappropriate conduct by staff, or
  - 3.5.3. to complain about the outcome of a matter which has been handled by the Disciplinary Committee under processes contained in Code of Conduct.

### 4. Purpose

- 4.1. To provide a framework for resolving complaints and grievances made by students.
- 4.2. To set out the rights and responsibilities of both MTC and the student with regards to academic and administrative complaints and grievances.

### 5. Policy Statement

- 5.1. A student making a complaint or grievance has the right to a fair and thorough investigation, based on the principles of this policy.
- 5.2. A student may make a complaint or grievance without fear of reprisals.
- 5.3. A student may lodge a complaint or grievance with the Student Committee (contact students only), the Local Learning Manager (local learning students only) or the Dean of Students.
- 5.4. Complaints or grievances have to be made within one semester week after the incident or decision in question.

### 6. Principles

- 6.1. MTC recognises a student's right to make complaints and is committed to addressing complaints and grievances effectively and fairly.
- 6.2. MTC aims to address complaints and grievances through a resolution process that:
  - 6.2.1. is impartial and fair to all parties involved;
  - 6.2.2. is carried out with transparency and consistency;
  - 6.2.3. is accessible and available to all students;
  - 6.2.4. is attended to within two weeks after the complaint is lodged while MTC or the relevant LLS is in session;
  - 6.2.5. respects the privacy of all parties involved;
  - 6.2.6. is appropriate for dealing with complex and sensitive issues.
- 6.3. If the complaint is not resolved, the student may escalate it to the Dean of Students.
- 6.4. MTC may set limits on its handling of a complaint or grievance or discontinue any process if the student making the complaint or grievance engages in behaviour which, because of its nature

or frequency, raises substantial health, safety, resource or equity issues or the complaint is frivolous, vexatious or lacking in substance.

- 6.5. Outcomes or decisions reached through application of complaints and grievances procedures must be achievable within MTC policies.
  - 6.6. A student making a complaint or grievance is expected to cooperate with the investigation of the complaint or investigation of the grievance. This includes providing all relevant information that the student has in his or her possession or knowledge at the time of making the complaint or grievance or as soon as possible thereafter. Failure to do so may result in the investigation or review of the complaint being discontinued.
  - 6.7. Only the individual student concerned may make a complaint or lodge a grievance under this policy.
- 7. The Student Committee / Dean of Students / Tutor / Local Learning Manager is responsible for:**
- 7.1. giving serious consideration to student complaints that relate to a decision, an event, any action or inaction that is within the responsibility of the MTC staff member or Tutor;
  - 7.2. responding to student complaints within two weeks after the complaint is lodged while MTC or the relevant LLS is in session and with courtesy and respect;
  - 7.3. respecting the privacy of students who are making a complaint.
- 8. The Dean of Students / Local Learning Manager is responsible for:**
- 8.1. receiving grievances and maintaining records of all related documents;
  - 8.2. determining the nature of the grievance and directing it to the relevant person;
  - 8.3. maintaining a grievance register by recording and monitoring the number and nature of grievances received from students;
  - 8.4. determining whether an investigation of a grievance is necessary;
  - 8.5. carrying out a fair investigation and negotiating a resolution, as required in each case.

*(S-05 Student Disciplinary and Grievance Policy as on 30 November 2023)*



## 4.9 Student Fees Policy (S-07)

### 1. Definitions

- 1.1. This Student Fee Policy of Mukhanyo Theological College (hereafter MTC) was requested and is approved by the Executive Committee of MTC.
- 1.2. The Student fees referred to in this policy is a collective term for: Administration Fees, Enrolment Fees, Tuition Fees as well as Fees for accommodation and meals where applicable.
- 1.3. Local Learning Student = MTC student studying through Local Learning mode.
- 1.4. Campus/Centre Student = MTC student studying full-time or part-time through Contact mode at an MTC campus/centre.



## **2. Purpose**

- 2.1. The purpose of this policy is to ensure clear and fair guidelines regarding all matters related to Student Fees within MTC.
- 2.2. It is the responsibility of all management and staff to ensure that this policy and procedures are implemented and adhered to.

## **3. Financial Liability**

At MTC all Campus/Centre Students must enrol for studies at MTC per semester as determined by the relevant provisions of the Higher Education Act (Act No. 101 of 1997).

- 3.1. A enrolled Campus/Centre Student is responsible for the full payment of the tuition, residence and other fees.
- 3.2. The Application form and Enrolment contract which is signed by the Campus/Centre Student and/or sponsor, binds the student, *inter alia* to full payment of the tuition fees, residence fees and other fees applicable to any academic period of enrolment. The responsibility of the student for payment of the student fees is not affected or reduced by the ignorance of the student and/or his/her sponsor with regard to the rules and regulations of MTC, or the invalidity of his/her enrolment in terms of those rules and regulations.
- 3.3. By signing and submission the Application form and the Enrolment Contract, the provisions of this policy becomes part of the contract between MTC and the Campus/Centre Student, and the student accepts the responsibility for the full payment of all applicable fees as determined by MTC (regardless of whether or not an invoice or regular statements have been received).
- 3.4. Any fees due and payable by a Campus/Centre Student to MTC will be proven by means of a statement of balance, which is issued by the College on a regular basis. Such a statement shall be binding on the student and will serve as *prima facie* proof of the indebtedness of the student, and the extent and existence of the amount owed to MTC.
- 3.5. MTC reserves the right to
  - Not allow a student to enrol for an academic semester
  - Not allow a student to enrol for any other course offered by MTC
  - Not to provide transcripts
  - Not to allow a student residence in the dormitory
  - Not to allow a student any meals on campusunless and until all financial commitments of the previous semester to MTC are met.

## **4. Responsibilities of a Campus/Centre Student**

- 4.1. The Campus/Centre Student is responsible for payment of all Student Fees. If the student's fees are financed by a bursary or a sponsor outside MTC, it is the responsibility of the student to submit the invoice to the grantor of the bursary or the loan and to ensure that the grantor of the bursary or the loan pays the relevant fees to MTC.
- 4.2. The fact that no statement has been received is no justification for failure to pay the fees.

## **5. Student Fees for Campus/Centre Students:**

All student fees are determined by MTC per course (module) and per semester and are reflected in Schedule A.

Student Fees consist of:

### **5.1. Administration fees**

#### 5.1.1. Application fees

This fee is a once-off fee and is not refundable.

#### 5.1.2. Enrolment fees

- Enrolment fees are applicable to Campus/Centre Students only, are paid per semester and are only refundable if the student cancels his/her studies before the start of classes.
- New students have to pay their Enrolment fees after receiving an acceptance letter from MTC.
- Enrolment fees have to be paid before the semester starts, or in the case of late enrolment, at enrolment.
- Campus/Centre Students whose enrolment fees are not paid in time, will not be allowed to continue their studies or apply for a bursary.
- Students that pay their enrolment fee before 15 December (for the first semester of the next year) and 15 June (for the second semester of that year) will receive 50% discount on their enrolment fee.
- Students that enrol after the Enrolment Day at the applicable Campus/Centre, will be charged a penalty as stipulated in *S-07.1 Schedule A – Fees* for the applicable year. This penalty is payable before the student can attend classes for the semester.

#### 5.1.3. Library and Information fees

Fees with regards to the following which are not paid in cash at the administration office, will be added to the student's account and will reflect as such on the student's statement:

- the non-return/late return of library items,
- fees related to photo-copying, internet, etc., and
- costs of text books or recommended reading which MTC bought on behalf of or with permission of the student.

#### 5.1.4. Additional transcripts/qualification documents

One qualification is issued for free at the successful completion of the course and one free transcript is issued per semester. All additional issues will be charged at a fee determined annually by MTC and listed on Schedule A.

### **5.2. Tuition fees**

Tuition fees are applicable to all students and are the fees applicable for each course the student enrolls for.

### **5.3. Accommodation fees (KwaMhlanga Campus only)**

Accommodation fees are applicable to those students residing in the dormitory of MTC. Fee for accommodation will be added to the student account and will reflect as such on the student's statement. Fees are determined per semester, however, in the case of a student cancelling/being expelled, a refund can be requested. See point 7 in this regard.

### **5.4. Meal fees (KwaMhlanga Campus resident students only)**

5.4.1. Meal fees include the following: Breakfast, lunch and a light supper as well as tea/coffee at the designated times for resident students only.

5.4.2. Meal fees are to be paid as part of the student fees and also subject to the provisions of paragraph 7.1, 7.2 and 7.3.

5.4.3. A meal for a visitor / relative of a student need to be paid for upfront at Reception at the determined rate.

## **6. Payment schedule**

6.1. All applications for financial arrangements must be in writing and must be addressed to the Academic Admin Department or Financial Staff of MTC and can be submitted at [student@mtc.ac.za](mailto:student@mtc.ac.za).

6.2. No academic results and transcripts will be released at the end of the semester unless the full fees are paid.

6.3. Students whose payments are not up-to-date, will not be allowed to enter the next semester of study.

6.4. See *Schedule A* for detailed Payment Schedule.

## **7. Cancellation of Studies/Changes in Enrolment for Campus/Centre Students**

7.1. Notice of cancellation of studies and/or single courses (modules) or changes in enrolment, should be submitted to MTC's Academic Administration department by the student in writing and handed in personally or sent by email ([student@mtc.ac.za](mailto:student@mtc.ac.za)).

7.2. Any such notices should be handed in within two weeks after the change occurs.

7.3. The date of the successful receipt of the email or original document will serve as the date of the cancellation / change of enrolment. (Also see *S-07 Student Attendance Policy*).

### **7.4. Requests for a refund or credit**

7.4.1. If payment towards the student's fees for these courses (modules) was already made, a request for a refund can be submitted at the Finance office at [student@mtc.ac.za](mailto:student@mtc.ac.za). Such requests have to be submitted within a month after the student quitted a course (module) / studies.

Any such document or letter requesting a refund should:

- Be submitted by the person who made the payment for the fees – either the student or his sponsor.
- Include the student's full names and student number.
- The courses (modules) the student started / or intended to do.
- The bank account details where the refund should be deposited.

7.4.2. Allocation of a credit

If no / no full payment has yet been made towards the student's account, the issuing of a credit note will be considered by MTC.

### **7.5. Percentage of refund or credit**

7.5.1. Campus/Centre students:

7.5.1.1. If a student cancels his/her enrolment or quits his/her study before classes start, and before moving into the dormitories (if applicable), he/she can apply for a full refund of fees paid for that specific semester. The refund will be paid, according to 7.4, on condition that the student has no debt with MTC.

7.5.1.2. If a student cancels his/her enrolment, adjusts the choice of courses (modules) or quits his/her study during the semester, the following refunds will be considered, but not necessarily granted, when requested in the prescribed way as stipulated under 7.4:

7.5.1.2.1. Application fee – nonrefundable.

7.5.1.2.2. Enrolment fee – nonrefundable.

7.5.1.2.3. Accommodation and meal fees – refund will be granted from the end of the month during which the student moved out of MTC's dormitories.

7.5.1.2.4. Text books cannot be returned and no refund can be claimed.

7.5.1.2.5. Tuition fee – if a student quits studies (irrespective the reason):

- After commencing studies at the beginning of the semester and up to the third week of the semester – an 80% refund can be requested.
- Up to the 7th week of the semester: a 40% refund can be requested.
- In the case of illness or death of a student, the Management of MTC will consider each case on its own merits on receipt of the relevant documents and requests.

7.5.2. Local Learning Students

Local Learning groups are invoiced per course and no refunds will be granted to either the student or the tutor when Local Learning students quit their studies.

## 8. Bursaries

8.1. MTC seeks to assist Campus/Centre student bursaries for tuition fees, as well as the expenses for accommodation and meals for resident students (accommodation and meals only available at KwaMhlanga campus).

8.2. The Bursary Policy and application form (*S-10 Bursary Policy and Application form*) is obtainable upon request from the Academic Administration office. The bursary form must be completed neatly and in honesty.

## 9. Appendices

9.1. S-07.1 Schedule A – Fees for the applicable year

9.2. S-07.2 Schedule B – Payment Schedule

*(S-07 Student Fee Policy as on 5 September 2023)*



## 4.10 Student Bursary Policy (S-10)

### 1. Introduction

Mukhanyo Theological College (hereafter MTC) is an educational institution that gives glory to God by equipping church leaders on a variety of levels in order to serve Christian Churches in Africa.

### 2. Scope of Application

Since many students come from disadvantaged backgrounds or other situations of financial limitations, MTC seeks to assist with student bursaries that will help MTC Theology students that study at a campus/centre, to cover a percentage of their tuition fees. This policy sets out the terms of these bursaries.

### **3. Terms of this Student Bursary Policy**

- 3.1. Application for a bursary is no guarantee that the bursary will be granted.
- 3.2. MTC will keep its bursary obligation to students in line with the Bursary Policy and the availability of funds.
- 3.3. Bursaries will only be considered if the applicant's account with MTC for previous semester of study is settled in full and the registration fee for the current semester of study is paid in time according to the MTC payment schedule.
- 3.4. Bursary application forms have to be submitted at the Academic Admin office during the first 2 weeks of the semester of study.
- 3.5. No bursaries will be paid out to any student or deposited in any personal bank account.
- 3.6. Approved Bursaries may include covering the following Fees:
  - 3.6.1. Tuition Fees
  - 3.6.2. Meal Costs (Resident students at KwaMhlanga campus only, excluding Honours students)
  - 3.6.3. Accommodation (Resident students at KwaMhlanga campus only, excluding Honours students)
- 3.7. Any bursary approved by MTC shall not cover any of the following expenses: registration fees; fees for rewriting courses (modules); textbooks; additional books and study supplies; student travel, graduation costs or any other private expenses the student may have.

### **4. Conditions of this Student Bursary Policy**

- 4.1. The MTC bursary will be granted for one (1) semester and a new application have to be submitted at the beginning of every semester.
- 4.2. It is the responsibility of each student wishing to apply for a bursary, to fill out the official Bursary Form in full.
- 4.3. Students must submit to the MTC Code of Conduct and other policies and demonstrate Christian character at all times, on and off campus. Failure to do so will cause that the student will not qualify for a bursary until a year later and only after the issue has been resolved and MTC has received a written proof from the sending church in this regard.
- 4.4. Students staying on campus shall show appreciation for MTC's hospitality by keeping the facility very clean and in good condition.

### **5. Relations between Students and third-party Sponsors**

- 5.1. MTC has the right to withhold the contact details of third-party sponsors who approach MTC and wish to sponsor a student. In some cases such sponsors may wish to remain anonymous.
- 5.2. Students should thank their sponsor(s) in writing at least once per semester. If the contact details were not given to them, they should submit those letters at the Student Fee Secretary to forward.
- 5.3. Students shall not ask a third-party sponsor for more funds without MTC's written consent.

### **6. Approval of Bursaries**

- 6.1. The Bursary Committee is constituted by the Principal, Dean of Student Support, Academic Admin Manager and the secretary of Student Fees while the Finance Manager is informed. Other members may be added as deemed necessary.
- 6.2. The authority to approve a bursary in terms of this policy is delegated to the Principal.

- 6.3. The decision by the Bursary Committee and the Principal will be final.
- 6.4. Any student aggrieved by the decline of his/her application for a bursary by the Bursary Committee shall make a full presentation in writing to the Principal of MTC stating clearly the reasons for his/her dissatisfaction within 2 weeks of receiving the outcome of his bursary application. The decision of the Principal shall be final.

**7. Appendix**

- 7.1. This policy should be read together with the Student Fee Policy (S-07)
- 7.2. Bursary Application form

*(S-10 Bursary Policy as on 9 June 2023)*



## 4.11 Schedule A of Student Fee Policy (S-07.1) – Fees for 2025

	Fee	Frequency	Final Amount for 2025
<b>A</b>	<b>CAMPUS / CENTRE STUDENTS</b>		
	<b>Application and Registration fees</b>		
1	Application fee (non-refundable)	Once	R0.00
2	Application LATE fee (non-refundable)	Once	R150.00
3	Enrolment fee (Focus, HC, B.Th. and Honours)	Per semester	R550.00
4	Penalty for late enrolment (all qualifications)	Per semester	R275.00
	<i>50% Discount on enrolment fee if done during "early enrolment" period.</i>		
	<i>50% Penalty on enrolment fee if done during "late enrolment" period.</i>		
	<b>Tuition Fees</b>		
5	Focus Certificate	Per course	R475.00
6	Higher Certificate	Per course	R1,075.00
7	B.Th.	Per course	R1,975.00
8	Honours	Per course	R3,175.00
9	Re-write exam Focus	Per course	R125.00
10	Re-write exam Higher Certificate	Per course	R350.00
11	Re-write exam B.Th.	Per course	R700.00
12	Re-write Honours	Per course	R1,000.00
	<b>KwaMhlanga only: Resident students</b>		
1	Accommodation	Per semester	R5,175.00
2	Meals	Per semester	R9,975.00
<b>B</b>	<b>LOCAL LEARNING SITES (May vary, but limited to:)</b>		
<b>1</b>	<b>Tuition in South Africa - Free Postage</b>		
	Focus (All languages)	Per course	R250.00
	Higher Certificate	Per course	R850.00
<b>2</b>	<b>Tuition outside South Africa - Postage payable</b>		
	Focus (In all languages)	Per course	R250.00
	Higher Certificate	Per course	R550.00
<b>3</b>	<b>Exam Rewrite Local Learning</b>		
	Focus Exam Re-write	Per course	R100.00
	HC Exam Re-write	Per course	R375.00
<b>C</b>	<b>OTHER:</b>		
1	RPL/CAT fee (with application)	Per Application	R300.00
2	Additional transcripts (1 per semester free)	Each	R150.00

### Notes:

1. Applicants should not make any payments before they have received an official acceptance letter with a student number from the Mukhanyo Academic Admin Office.
2. Students paying for RPL, CAT or Unofficial attendance, have to submit a copy of their deposit slip together with their RPL / CAT application or Agreement for Unofficial Class Attendance.

## 4.12 Schedule B of Student Fee Policy (S-07.2) – Payment Schedule

### 1. Contact Students

- 1.1. Registration fee to be paid at registration before the beginning of the semester or in exceptional cases during the first week of classes.
- 1.2. Tuition, Accommodation, Meals and other fees owed to be paid in instalments as follows:
  - 1.2.1. First payment of at least 50% is due by 31 March in the first semester and 31 August in the second semester. Students may be refused to enter the second half of any semester if at least 50% of the fees are not paid.
  - 1.2.2. Second payment to settle the full 100% of the fees for the semester is due on 31 May in the first semester and 31 October in the second semester.
  - 1.2.3. No academic results and transcripts will be released unless the full fees are paid at the end of the semester.
  - 1.2.4. Students whose payments are not up-to-date, will not be allowed to enter the next semester of study.

### 2. Local Learning Students:

- 2.1. All course fees to be paid by the Local Learning Tutor to Mukhanyo before material is ordered.
- 2.2. Should payment not be received as indicated, MTC reserves the right to withhold academic results from the Local Learning group / student until fees are paid in full.

*(As on 16 September 2019)*





## 4.13 Example of Enrolment Contract

www.mukhanyo.ac.za

013 947 2179 • 074 139 9348

info@mtc.ac.za • study@mtc.ac.za

Cape Town • Durban • Johannesburg • KwaMhlanga • Pretoria • Rustenburg



### Student Enrolment Contract 2025 – Bachelor in Theology

(November 2024 Edition)

Herewith I, (full names and surname) \_\_\_\_\_, with

Student number: \_\_\_\_\_ ID Number: \_\_\_\_\_

Email: \_\_\_\_\_ Cell number: \_\_\_\_\_

confirm that I register for studies in the following programme offered by **Mukhanyo Theological College**:

**Bachelor of Theology (SAQA ID NUMBER, 90738) – Registration certificate dated 1 August 2022.**

At campus: CPT  DBN  JHB  PTA  RTB  or KwaMhlanga: Residential  Day

This qualification is offered in three tracks, namely: *Church Leaders* (for men only), *School Teachers* and *General*.

#### Enrolment for the General Track

This semester I will be doing the following courses (tick blocks) on the Teaching Schedule @ R1,975 per course:

Courses (Courses with * are electives for this track)					
<input type="checkbox"/>	BAL1	Academic Literacy	<input type="checkbox"/>	BNT1	Synoptic Gospels & Acts
<input type="checkbox"/>	BBT1	Story of the Bible	<input type="checkbox"/>	BNT2	Paul and His Letters
<input type="checkbox"/>	BBT2	Biblical Interpretation	<input type="checkbox"/>	BNT3	Pastoral Letters & General Epistles
<input type="checkbox"/>	BBT3	Christian Worldview	<input type="checkbox"/>	BNT4	John and his Books
<input type="checkbox"/>	BCH1	Church History: Introduction & Early	<input type="checkbox"/>	BOT1	Books of Moses
<input type="checkbox"/>	BCH2	Church History: Reformation	<input type="checkbox"/>	BOT2	Historical Books
<input type="checkbox"/>	BCH3	Church History: African and Modern	<input type="checkbox"/>	BOT3	Prophetic Books
<input type="checkbox"/>	BGR1	Greek Introduction	<input type="checkbox"/>	BOT4	Wisdom Literature
<input type="checkbox"/>	BGR2	Greek Tools	<input type="checkbox"/>	BST1	Systematic Theology Introduction
<input type="checkbox"/>	BHE1	Hebrew Introduction	<input type="checkbox"/>	BST2	Christian Ethics
<input type="checkbox"/>	BHE2	Hebrew Tools	<input type="checkbox"/>	BST3	Christian Doctrine 1
<input type="checkbox"/>	BMS1	Theology of Missions	<input type="checkbox"/>	BST4	Christian Doctrine 2
<input type="checkbox"/>	BMS4	Missional Apologetics 1	<input type="checkbox"/>	BST5	Christian Doctrine 3
<input type="checkbox"/>	BMS6	Intercultural Ministry	<input type="checkbox"/>		
<input type="checkbox"/>	BAL2	Academic Literacy 2*	<input type="checkbox"/>	BMS3	Planting Biblical Churches*
<input type="checkbox"/>	BBT4	Christian Philosophy*	<input type="checkbox"/>	BMS5	Missional Apologetics 2*
<input type="checkbox"/>	BCH4	Church Order and Worship*	<input type="checkbox"/>	BPM1	Ministry Practicum 1*
<input type="checkbox"/>	BEN1	English: Linguistics*	<input type="checkbox"/>	BPM2	Ministry Practicum 2*
<input type="checkbox"/>	BEN2	English: Introduction to Literary Studies*	<input type="checkbox"/>	BPP6	Sermon Preparation and Delivery* (Men only)
<input type="checkbox"/>	BEN3	English: Poetry Studies*	<input type="checkbox"/>	BPP7	Christ Centred Preaching* (Men only)
<input type="checkbox"/>	BEN4	English: Drama Studies*	<input type="checkbox"/>	BPP8	Preaching Different Genres* (Men only)
<input type="checkbox"/>	BEN5	English: The English Novel*	<input type="checkbox"/>	BPT1	Pastoral Theology Introduction*
<input type="checkbox"/>	BEN6	English: South African Literature*	<input type="checkbox"/>	BPT2	Preaching Introduction*
<input type="checkbox"/>	BGR3	Biblical Greek 1*	<input type="checkbox"/>	BPT3	Creative Bible Teaching*
<input type="checkbox"/>	BGR4	Biblical Greek 2*	<input type="checkbox"/>	BPT4	Biblical Counselling 1*
<input type="checkbox"/>	BHE3	Biblical Hebrew 1*	<input type="checkbox"/>	BPT5	Biblical Counselling 2*
<input type="checkbox"/>	BHE4	Biblical Hebrew 2*	<input type="checkbox"/>	BPT6	Leading Biblical Churches*
<input type="checkbox"/>	BMS2	Evangelism and Discipleship*	<input type="checkbox"/>		

By signing this enrolment contract, I agree to familiarize myself with the content of the current **MTC Prospectus** and the **MTC Student Handbook** published at <https://www.mtc.ac.za> under **My MTC** and to submit to all the MTC policies as referred to therein.

\_\_\_\_\_  
Signature Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature MTC Official

Registered in South Africa with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act, 1997. Registration Certificate No. 2009/HE08/002. Non Profit Company 2003/014401/08. Registered PBO 930035173 and 214-505 NPO.



# 5. Other Information

## Other Information

### 1. Classes

Contact sessions for Theology students are normally held on campus and at the centres on Tuesday, Wednesday and Thursday. Students are encouraged to return to their churches for weekends to put into practice the training they receive.

### 2. Student Financial Aid

Students are responsible to pay their student fees according to the schedule provided at the beginning of each semester. Students whose fees are not up to date, are not allowed to enter the next semester or year of study. Contact students can apply for a bursary once they have been accepted by MTC and their enrolment fee is paid. Such requests are received and approved by the relevant committee of leaders at their discretion and the outcome is final. (See *S-10 Bursary Policy* for more details.) We are thankful, that through support by donors, MTC is often able to grant such requests. Mukhanyo does not give financial aid for text books or any other expenses the student may have.

### 3. Support Services for Students

- 3.1. Lecturers and the relevant support staff will assist students with any queries relating to their studies at Mukhanyo.
- 3.2. There is a compulsory student mentoring programme aimed at promoting spiritual formation and character development.
- 3.3. All students are expected to be actively involved in local churches and play a meaningful role there.

### 4. Accommodation

- 4.1. At the KwaMhlanga campus Mukhanyo has on-campus accommodation available for male students on a first apply, first serve basis. Prior reservations and approval is required for students wishing to stay on campus. Costs associated with such accommodation and meals will be invoiced as part of the student's fees, but bursaries can be requested for this as well. The dormitory on the campus has 20 rooms, suitable to accommodate two students each. There are six bathrooms.
- 4.2. There is no accommodation available for female students or families. Such students have to find their own accommodation in the local community.
- 4.3. No accommodation is available at the other campuses and centres
- 4.4. The MTC Dormitory Policy is stipulated in the MTC Student Handbook.



## 6. Contact details

**Web page:**

<http://www.mtc.ac.za>

**Email:**

[study@mtc.ac.za](mailto:study@mtc.ac.za)

**Phone numbers:**

013-947 2179 / 074-137 7050

**Postal Address:**

Mukhanyo Theological College,  
PO Box 594  
1022 KWAMHLANGA  
South Africa

**Other Campuses/Centres:**

Details from Cape Town, Durban, Johannesburg, Pretoria and Rustenburg centres, can be obtained at the contact details above.



**Bank Account Details:**

No payments for registration or fees should be made before the applicant has received an acceptance letter from MTC. Wrong payments may not be refunded.

<b>Bank:</b>	Nedbank	<b>Cheque Account:</b>	1553 107 373
<b>Branch:</b>	Montana	<b>Swift Code:</b>	NED SZAJJ
<b>Branch code:</b>	155345		
<b>Reference:</b>	Student number		
<b>Account holder:</b>	Mukhanyo Theological College		

Mukhanyo issues 18A certificates on request for donations made to this ministry.

